

*Mailed May 17, am mail*  
May 17, 2016

Mr. Kevin Lacey  
Canadian Taxpayers Federation  
1533 Barrington Street, Suite 300  
Halifax, NS B3J 1Z4

Dear Mr. Lacey:

**Re: You are entitled to part of the information you requested – 2016-00122-CCH**

Communities, Culture and Heritage received your application for access to information under the *Freedom of Information and Protection of Privacy Act* on April 15, 2016.

In your application, you requested a copy of the following records:

*"Copy of the most recent agreement between Engage Nova Scotia and Province. Include all documents under sections 10, 11, 12 in December 2014 agreement. Provide all financial documents/statements since March 31, 2015."*

You are entitled to part of the records requested. However, we have removed some of the information from this record according to subsection 5(2) of the Act. The severed information is exempt from disclosure under the Act for the following reasons:

- **Section 20:** unreasonable invasion of personal privacy.
- **Section 21:** business confidential information.

The remainder of the records are enclosed.

You have the right to ask for a review of this decision by the FOIPOP Review Officer. You have 60 days from the date of this letter to exercise this right. If you wish to ask for a review, you may do so on Form 7, a copy of which is attached. Send the completed form to the FOIPOP Review Officer, PO Box 181, Halifax, Nova Scotia B3J 2M4.

Please contact Rhia Perkins at 902-424-3773 or by e-mail at [Rhia.Perkins@novascotia.ca](mailto:Rhia.Perkins@novascotia.ca), if you need further assistance in regards to this application.

Yours truly,



Kelliann M. Dean  
Deputy Minister

Attach.

**Form 7**  
**Request for Review**  
**Province of Nova Scotia**  
***Freedom of Information and Protection of Privacy Act***  
**Subsection 32(1)**  
**(Applicant)**

TO: Review Officer  
P.O. Box 181  
Halifax, NS  
B3J 2M4

1. This Request for Review arises out of an Application for Access to a Record or Request for Correction of Personal Information submitted to \_\_\_\_\_ (*specify public body*) on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of

which Application or Request is attached to this Request for Review.

2. The applicant requests that the review officer review the following decision, act or failure to act of the head of the public body;

Check where applicable

\_\_\_\_\_ (a) decision dated or made on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of which is attached to this Request for Review;

\_\_\_\_\_ (b) (*specify act or failure to act*) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

3. The applicant requests that the review officer recommend that

Check where applicable

\_\_\_\_\_ (a) the head of the public body give access to the record as requested in the Application for Access to a Record;

\_\_\_\_\_ (b) the head of the public body correct the personal information as requested in the Request for Correction of Personal Information;

\_\_\_\_\_ (b) (*specify other recommendation or recommendations, if any, you consider appropriate*)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

[Note: lettering as in original.]

Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Print Full Name of Applicant: \_\_\_\_\_

Mailing Address of Applicant: \_\_\_\_\_

\_\_\_\_\_  
*(Street/Apartment No./R.R. No.)*

\_\_\_\_\_  
*(Community/County)*

\_\_\_\_\_  
*(Postal Code)*

Telephone Numbers of Applicant: \_\_\_\_\_

\_\_\_\_\_  
*(Residence) / (Business)*

Fax Number of Applicant: \_\_\_\_\_

\_\_\_\_\_

**COPY**

THIS AMENDING AGREEMENT made on *November 9*, 2015

**BETWEEN:**

**HER MAJESTY THE QUEEN** in right of the Province of Nova Scotia, as represented herein by the Premier and President of Executive Council ("Province")

**OF THE FIRST PART**

-and-

**ENGAGE NOVA SCOTIA CIVIC ENGAGEMENT SOCIETY**, a society incorporated pursuant to the *Societies Act* ("Engage NS")

**OF THE SECOND PART**

**WHEREAS** the Parties entered an Agreement for the provision of financial assistance by the Province to enable Engage NS to carry out public engagement services in collaboration with the "One Nova Scotia Coalition" (the "Project") dated December 8, 2014 (the "Agreement");

**AND WHEREAS** the parties wish to amend the Agreement to extend the Term of the Agreement to March 31, 2016, allow municipalities to make "eligible" donations to Engage NS, delete the Secondment Agreements as schedules to the Agreement and amend Schedule "C";

**AND WHEREAS** Trade Centre Limited has agreed to continue to provide Engage NS with office space until March 31, 2016 at no cost to Engage NS, subject to such terms and conditions as the Trade Centre Limited and Engage NS may agree (the "Lease Extension");

**NOW THEREFORE** the Parties agree to affirm the Agreement with the following amendments:

1. Clause 4 is deleted in its entirety and is replaced by the following clause:
  - 4.1 For the purposes of clause 3 of this Agreement, a donation to Engage NS will only be considered "eligible" if the Province is satisfied, in its sole discretion, that the following conditions have been met:
    - (i) the donation is made between October 1, 2014 and March 31, 2016,
    - (ii) the donation is monetary in nature, and
    - (iii) the donation was not made by a provincial government business unit or government business enterprise of the Province.
  - 4.2 For greater certainty, a donation made by a municipality will be considered an "eligible" donation for the purposes of clause 4.1.
2. Schedules "A-1", "A-2" and "A-3" are deleted as attachments to the Agreement, and Clause 5 is deleted in its entirety and replaced with the following clause:
  5. The Province agrees to second three (3) employees to Engage NS until March 31, 2016. The terms and conditions under which the employees will be seconded by the Province to Engage NS will be set out in a separate agreement to this Agreement.



**SCHEDULE "C"****Roles and Responsibility of Engage NS respecting the Project**

Engage NS agrees to,

- (a) play a leadership role in engaging citizens and carrying out ongoing engagement activities consistent with the objects of the One Nova Scotia Commission and the One Nova Scotia Coalition reports;
- (b) conduct workshops and provide tools for building capacity for engagement, self-determination, scenario planning, community planning and leadership in communities across Nova Scotia;
- (c) provide the Office of Planning and Priorities with a baseline report on Nova Scotia attitudes towards engaging in and tackling the Province's challenges on or before December 31<sup>st</sup>, 2015;
- (d) share data and information gathered via Engage NS initiatives, including, without limitation, data and information related to attitude research, with the Office of Planning and Priorities;
- (e) engage Nova Scotians from across the province in inclusive discussion, initiatives and collaborations focused on addressing the challenges of "attitude" as referenced in the work of the One Nova Scotia Commission Report and the One Nova Scotia Coalition;
- (f) provide quarterly financial and written reports on activities to the Office of Planning and Priorities for the duration of the aforementioned engagement exercise, commencing December 31, 2015 and ending March 31, 2016;
- (g) provide additional written reports to the Office of Planning and Priorities for the duration of the Agreement, as required in its discretion.; and
- (h) carry out such other activities and undertakings as may be agreed by Engage NS and the Province.

**Balance Sheet**  
**Engage Nova Scotia**  
**As at 30 September 2015**

30 Sep 2015      30 Sep 2014

**Assets**

<b>Bank</b>		
Chequing Account	\$56,980.93	\$6,079.72
<b>Total Bank</b>	<b>\$56,980.93</b>	<b>\$6,079.72</b>
<hr/>		
<b>Current Assets</b>		
HST Paid on Purchases	\$16,473.77	\$5,471.86
<b>Total Current Assets</b>	<b>\$16,473.77</b>	<b>\$5,471.86</b>
<hr/>		
<b>Fixed Assets</b>		
Computer Equipment	\$4,371.13	\$1,646.65
Computer Equipment-Accumulated Amortization	-\$540.87	-\$452.83
Office Furniture	\$1,833.82	\$0.00
Office Furniture-Accumulated Amortization	-\$1,415.25	\$0.00
<b>Total Fixed Assets</b>	<b>\$4,048.83</b>	<b>\$1,193.82</b>
<hr/>		
<b>Total Assets</b>	<b>\$77,503.53</b>	<b>\$12,745.40</b>
<hr/>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable-ST	\$16,669.90	\$0.00
Rounding	-\$2.40	\$0.00
<b>Total Current Liabilities</b>	<b>\$16,667.50</b>	<b>\$0.00</b>
<hr/>		
<b>Total Liabilities</b>	<b>\$16,667.50</b>	<b>\$0.00</b>
<hr/>		
<b>Net Assets</b>	<b>\$60,836.03</b>	<b>\$12,745.40</b>
<hr/>		
<b>Equity</b>		
Current Year Earnings	-\$111,767.91	-\$32,817.11
Retained Earnings	\$172,603.94	\$45,562.51
<b>Total Equity</b>	<b>\$60,836.03</b>	<b>\$12,745.40</b>
<hr/>		

**Cash Summary**  
**Engage Nova Scotia**  
**For the month ended 30 September 2015**

<b>Income</b>	<b>YTD Actual</b>
Donations - No Tax Receipt	2,287
Donations - Tax Receiptable	92,000
Foundation Grants	-6,075
Government Grants	50,000
In Kind Revenue - Prov of NS Secondments	140,804
In Kind Revenue of Office Space by WTCC	23,650
Accounts Receivable-ST	200,000
<b>Total Income</b>	<b>502,667</b>
<hr/>	
<b>Less Project Based and Operating Expenses</b>	
Attitude Research	30,182
Bank Fees	36
Conference	39,872
Conference & Event Fees	721
Consultants and Professional Fees	157,596
Courier Fees	178
Dues & Fees	29
In Kind Expense - Office Space by WTCC	23,650
In Kind Expense - Prov of NS Secondments	140,804
Insurance	2,895
Junior Achievement - Lighting the Way	1,000
Learning Events (Thought Leaders)	3,064
Meetings	756
Office Supplies	1,918
Project - Share Thanksgiving	463
Strategic Partnership	649
Telephone & Internet	3,359
Travel	5,873
Web Services	1,390
Accounts Payable-ST	27,127
Rounding	2
<b>Total Operating Expenses</b>	<b>441,563</b>
<hr/>	
<b>Operating Surplus (Deficit)</b>	<b>61,103</b>
<hr/>	
<b>Plus Non Operating Movements</b>	
Computer Equipment	-419
Office Furniture	-753
<b>Total Non Operating Movements</b>	<b>-1,172</b>
<hr/>	
<b>Tax Movements</b>	
Tax Inputs	-22,101
Tax Outputs	11,051
<b>Net Tax Movements</b>	<b>-11,051</b>
<hr/>	
<b>Net Cash Movement</b>	<b>48,881</b>
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<b>Summary</b>	
<b>Opening Balance</b>	<b>8,100</b>
<b>Plus Net Cash Movement</b>	<b>48,881</b>
<b>Closing Balance</b>	<b>56,981</b>



**Profit & Loss**  
**Engage Nova Scotia**  
**1 January 2015 to 30 September 2015**

	30 Sep 15	30 Sep 14
<b>Income</b>		
<b>Cash Contributions</b>		
Donations - No Tax Receipt	2,287	261
Donations - Tax Receiptable	92,000	0
Foundation Grants	-6,075	2,325
Municipal Government Grants	50,000	0
<b>Total Cash Contributions</b>	<b>138,212</b>	<b>2,586</b>
<b>In Kind Contributions</b>		
In Kind Revenue - Prov of NS Secondments	140,804	151,559
In Kind Revenue for Furniture and Equipment by the Prov. of NS	0	7,008
In Kind Revenue of Office Space by WTCC	23,650	9,462
<b>Total In Kind Contributions</b>	<b>164,454</b>	<b>168,029</b>
<b>Total Income</b>	<b>302,667</b>	<b>170,615</b>
<b>Project Based Expenses</b>		
Attitude Research	30,182	0
Conference	39,872	0
Junior Achievement - Lighting the Way	1,000	0
Learning Events (Thought Leaders)	3,064	0
Project - Share Thanksgiving	463	0
Strategic Partnership	649	0
<b>Total Project Based Expenses</b>	<b>75,230</b>	<b>0</b>
<b>Less Operating Expenses</b>		
Bank Fees	36	36
Conference & Event Fees	721	52
Consultants and Professional Fees	157,596	14,685
Courier Fees	178	0
Dues & Fees	29	120
Honariums	0	2,000
Insurance	2,895	0
Marketing & Communications	0	5,103
Meetings	756	4,643
Office Supplies	1,918	128
Telephone & Internet	3,359	711
Travel	5,873	3,082
Web Services	1,390	4,843
<b>In Kind Expenses</b>		
In Kind Expense - Furniture and Equipment by the Prov. of NS	0	7,008
In Kind Expense - Office Space by WTCC	23,650	9,462
In Kind Expense - Prov of NS Secondments	140,804	151,559
<b>Total In Kind Expenses</b>	<b>339,205</b>	<b>203,432</b>
<b>Total Operating Expenses</b>	<b>414,434</b>	<b>203,432</b>
<b>Net Profit</b>	<b>-111,768</b>	<b>-32,817</b>



**CONFIDENTIAL**

**Q1-Q3 2015 Fund Development Update**

<b>Name</b>	<b>Committed</b>	<b>Received</b>	<b>Received</b>
<b>Province of Nova Scotia</b> Halifax, Nova Scotia B3J 3K5	\$200,000.00	\$200,000.00	No Matching Funds
<b>Halifax Regional Municipality</b> PO Box 1749 Halifax, Nova Scotia, B3J 3A5	\$50,000.00	\$50,000.00	June 1, 2015 Q2 2015
<b>Halifax Partnership</b> 1969 Upper Water Street Purdy's Tower II, Suite 2101 Halifax, Nova Scotia, Canada B3J 3R7	21 (1)		
<b>Southwest Properties</b> Josef (Jim) Spatz 1475 Lower Water St, Suite 100 Halifax, NS B3J 3Z2	20 (1)		
<b>Steve &amp; Shirley Parker</b>	20 (1)		
<b>Wadih M. Fares Family Foundation</b> 3480 Joseph Howe Dr, 5th Floor Halifax, NS B3L 4H7			
<b>New Dawn Enterprises</b> PO Box 1055 Sydney, NS B1P 6J7			
<b>Wilsons Home Heating</b> 97 Pleasant St, PO Box 744 Truro, NS B2B 5G1			

Name	Committed	Received	Received
<b>Council of Nova Scotia University Presidents</b> 5657 Spring Garden Rd, Suite 403 Halifax, NS B3J 3R4	21 (1)		
<b>DHX</b> 1478 Queen St Halifax, NS B3J 2H7			
<b>Municipality of the District of Barrington</b> PO Box 100 Barrington, NS B0W 1E0	\$2,000.00	\$2,000.00	April 29, 2015 Q2 2015
<b>Matching Funds Received</b>			<b>\$142,000.00</b>

### Q4 2015 Fund Development Update

Name	Committed	Received	Received
<b>Emera Inc.</b> 1223 Lower Water Street Halifax, Nova Scotia B3J 3S8	21 (1)		
<b>Cape Breton Partnership</b> 275 Charlotte Street Sydney, Nova Scotia B1P 1C6			
<b>Municipality of the County of Cumberland</b> 1395 Blair Lake Road, RR # 6 Amherst, N. S., B4H 3Y4	\$5,000.00	\$5,000.00	November 26, 2015 Q4 2015
<b>J. Scott McCain</b> 20 (1)	20 (1)		
<b>Matching Funds Requested</b>			<b>\$47,500.00</b>