

File No. 04-1000-20-2013-080

May 1, 2013

Mr. Jordan Bateman  
By Email: [jbateman@taxpayer.com](mailto:jbateman@taxpayer.com)

Dear Mr. Bateman:

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of March 18, 2013 under the *Freedom of Information and Protection of Privacy Act* for:

**All expense receipts reimbursed to or paid on behalf of Penny Ballem, Mike Magee, and Kevin Quinlan from January 1 - December 31, 2012.**

All responsive records are enclosed. A minor amount of information in the records has been severed, (blacked out), under s.15 (1) (l); s.17 (1) (b); and s. 22(1) of the Act. You can read or download those sections here:

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00)

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to:

Office of the Information & Privacy Commissioner,  
P.O. Box 9038, Stn. Prov. Govt.  
Victoria, B.C. V8W 9A4  
Tel. 250-387-5629; Fax 250-387-1696

If you request a review, please provide the Commissioner's office with:

- 1) the request number assigned to your request (#04-1000-20-2013-080);
- 2) a copy of this letter;
- 3) a copy of your original request for information sent to the City of Vancouver; and
- 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact me if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. Van Fraassen', with a stylized, flowing script.

Barbara J. Van Fraassen, BA  
Director, Access to Information  
*City Clerk's Department, City of Vancouver*  
Email: [Barbara.vanfraassen@vancouver.ca](mailto:Barbara.vanfraassen@vancouver.ca)  
Telephone: 604.873.7999

Encl.

:sr



MasterCard.  
Smart Data  
OnLine

# City of Vancouver - Cardholder Account Statement

BALLEM, PENNY  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

Posting Date: 01/01/2012 Thru 01/20/2012

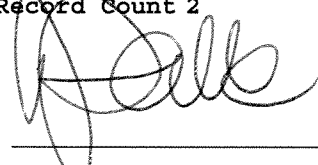
Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
01/03/2012	01/02/2012	Purchase	HUSKY WHISTL. MKT#9057 - WHISTLER, BC	0.00 (e)	0.00 (e)	38.34	0.00

Transaction Account Code	Account	Cost Centre	Order Number	Business Area	Expense Description
	535030	11000		9200	Gasoline
New Account Code					

01/17/2012	01/13/2012	Purchase	CHEVRON - GARIBALDI HIG, BC	0.00 (e)	0.00 (e)	33.50	0.00
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Transaction Account Code	Account	Cost Centre	Order Number	Business Area	Expense Description
	535030	11000		9200	Gasoline
New Account Code					

Record Count 2



Cardholder Certification:

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

*Checked - yg*

Cardholder Total

71.84

Supervisor Approval:



By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

Note: (e) Estimated Tax Indicator

Sea-Sky Chevron  
1902 Garabaldi Way  
Squamish, BC  
STN 09900321

01/13/12 20:42:07

Purchase S/MASTERCARD

s. 22(1)

Invoice# 2124686  
Auth# 623421  
01 Approved 027  
Thank You  
Seq.:0010010010  
Term:66001294

Pump#: 7  
27.937L @ \$ 1.199/L  
REG/Self \$ 33.50

Total \$ 33.50

Next Time ... Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 1.60  
TOTAL :\$ 1.60

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
HST Reg#875849218



Whistler Husky Market  
2101 Lake Placid Road  
Whistler BC  
URN 102  
(604) 932-3959  
GST# 133915929  
Retail ID: 4508537

Loyalty: CAA

s. 22(1)

Item	Amount
Eth Regular	\$38.34
31.980 x \$1.199	
HST Inc.	\$1.82
AMOUNT	\$38.34

MASTERCARD

s. 22(1)

9057-10 Rct#65659  
2012/01/02 17:47:14  
Batch# 4634-820  
A#:620451 905710HC  
S913001001066 00-000

Approved - Thank you

Naturally it's Husky



# City of Vancouver - Cardholder Account Statement

BALLEM, PENNY  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

Posting Date: 01/21/2012 Thru 02/20/2012

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
01/24/2012	01/20/2012	Purchase	CHEVRON - VANCOUVER, BC	0.00 (e)	0.00 (e)	26.75	0.00

	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	535030	11000		9200	Gasoline
New Account Code					

01/30/2012	01/27/2012	Purchase	SUPER SAVE GAS #130 - VANCOUVER, BC	0.00 (e)	0.00 (e)	36.05	0.00
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	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	535030	11000		9200	Gasoline
New Account Code					

02/09/2012	02/07/2012	Purchase	ESSO - VANCOUVER, BC	0.00 (e)	0.00 (e)	36.87	0.00
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	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	535030	11000		9200	Gasoline
New Account Code					

Record Count 3

Cardholder Total 99.67

Note: (e) Estimated Tax Indicator

Point Grey Chevron  
3692 W. Broadway  
Vancouver, BC  
STN 09900013

01/20/12 21:41:00

Purchase S/MASTERCAR  
D

s. 22(1)

Invoice# 1334394  
Auth# 600410  
01 Approved 027  
Thank You  
Seq.:0010010010  
Term:66001268

Pump#: 5  
20.999L @ \$ 1.274/L  
'REG/Self \$ 26.75

Total \$ 26.75

Next Time ... Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 1.27  
TOTAL :\$ 1.27

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
HST Reg#895220424

SUPER SAVE GAS #130  
1317 E. 12TH AVE.  
VANCOUVER, BC

2012-01-27 19:42

STORE #: 130  
TERM ID: ZB161CRI  
MERCH #: 52632235704  
TRANS #: 321304  
ISI #: 83588-6953  
ISIFUEL 83588-6953

PUMP 6  
REGULAR  
28.86L AT \$1.249

SALE \$ 36.05

ISIFUEL INCL \$ 1.72

INVOICE # 007912  
AUTH# 622411

AC  
s. 22(1)

REF:044001001033  
ICI/ISO 001/00  
APPROVED 622411

THANK YOU  
DRIVE SAFELY  
HAVE A GOOD DAY

3205 Arbutus  
Vancouver BC V6J3Z4

**ESSO EXPRESS PAY**

16TH & ARBUTUS ESSO  
88002277  
3205 ARBUTUS STREET  
VANCOUVER, BC V6J 3Z4

URN:R121461107

02/07/2012 07:08:18 AM 734670909

PUMP# 3  
REG 29.288L  
PRICE/LTR 1.259  
FUEL TOTAL \$ 36.87

Subtotal = \$ 36.87  
Tax = \$ 0.00

TOTAL = \$ 36.87

HST in fuel \$ 1.76

CREDIT \$ 36.87

TYPE: PURCHASE  
ACCOUNT: MASTERCARD \$36.87

AUTH: 610061-F INVOICE: UFFA0000  
s. 22(1)

LOYALTY: NO

IMPORTANT - retain this copy for your  
records



# City of Vancouver - Cardholder Account Statement

BALLEM, PENNY  
 453 WEST 12TH AVENUE  
 VANCOUVER, BC V5Y1V4 CAN  
 S. 22(1)

Posting Date: 02/21/2012 Thru 03/20/2012 (March 20, 2012)

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
02/21/2012	02/17/2012	Purchase	SHELL - SQUAMISH, BC	0.00 (e)	0.00 (e)	32.65	0.00

	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	535030	11000		9200	Gasoline
New Account Code					

02/22/2012	02/20/2012	Travel	AIR CAN 0149465159769 - WINNIPEG, MB	0.00 (e)	0.00 (e)	651.00	0.00
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	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	536040	11000		9200	TCV #CMGR 003 - 2012 Budget Lock-up meeting in Victoria (Airfare)
New Account Code					

02/23/2012	02/21/2012	Travel	CWT*11501-9465159769 - TORONTO, ON	0.00 (e)	0.00 (e)	40.32	0.00
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	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	536040	11000		9200	TCV #CMGR 003 - 2012 Budget Lock-up meeting in Victoria (Travel agent's service fee on flight booking)
New Account Code					

Note: (e) Estimated Tax Indicator



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# City of Vancouver - Cardholder Account Statement

BALLEM, PENNY  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

Posting Date: 02/21/2012 Thru 03/20/2012 (March 20, 2012)

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
02/24/2012	02/21/2012	Travel	YELLOW CAB - VICTORIA, BC	0.00 (e)	0.00 (e)	62.00	0.00

Transaction Account Code	Account	Cost Centre	Order Number	Business Area	Expense Description
	536040	11000		9200	TCV #CMGR 003 - 2012 Budget Lock-up meeting in Victoria (Taxi costs)
New Account Code					

03/05/2012	02/20/2012	Travel	YELLOW CAB - VICTORIA, BC	0.00 (e)	0.00 (e)	64.00	0.00
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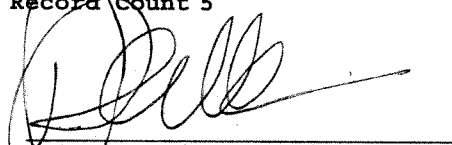
Transaction Account Code	Account	Cost Centre	Order Number	Business Area	Expense Description
	536040	11000		9200	TCV #CMGR 003 - 2012 Budget Lock-up meeting in Victoria (Taxi costs)
New Account Code					

Record Count 5

Cardholder  
Total

849.97

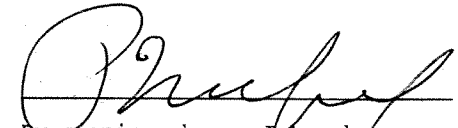
Cardholder Certification:



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

*Checked - JG*

Supervisor Approval:



By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

Note: (e) Estimated Tax Indicator



WELCOME

Shell Canada  
1580 - HIGHWAY 99  
VAN 302  
SQUAMISH BC

s. 22(1)

MASTERCARD  
PURCHASE SWIPED

INV No. 2083558959  
2012/02/17 16:37

Bronze  
PUMP No. 05  
LITRES 25.932  
PRICE/L \$1.259  
TOTAL FUEL \$32.65  
APPROVED - THANK YOU  
300  
APPROVAL No. E21373

FUEL INCLUDES  
HST - Fuel \$1.55  
No. 137400032RT

TOTAL SALE \$32.65

STORE: 020835  
TRAN: 1589162  
2012/02/17 16:39:04

Help us change  
the world,  
one click at a time.  
shell.ca/

fuellinechange

THANK YOU  
Questions?  
1-800-661-1600

Please do not reply to this email.  
If the email does not display correctly, please click here.



[VIEW YOUR ITINERARY ONLINE](#)

**Trip on Feb 20, 2012**

Locator: **HIRWCT**

Date: **Feb 20, 2012**

Traveler	<b>DR PENNY JANET BALLEM</b> CITY OF VANCOUVER-CA LORRAINE SEBASTIAN 453 WEST 12TH AVENUE VANCOUVER BC CANADA V5Y 1V4
Customer Number	YIV
Agent	93

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS. IF YOU WILL NOT BE TRAVELLING ON THIS TICKET PLEASE CONTACT YOUR COUNSELLOR PRIOR TO SCHEDULED DEPARTURE. CHANGES/CANCELLATIONS/NO SHOWS MAY BE SUBJECT TO A PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET.  
 FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE.  
 NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE

**Monday, February 20, 2012**

Confirmation: **KVZUMR**



**Flight Air Canada 8083**

DEPARTURE  
**Vancouver, Canada**  
**10:00 PM, Feb 20, 2012**

ARRIVAL  
**Victoria, Canada**  
**10:24 PM, Feb 20, 2012**

Status	Confirmed
Class	Coach Class - Q
Duration	00:24 (Non-stop)
Equipment	DH1
Meal Service	None
Reserved Seats	7C
Frequent Flyer	s. 22(1)

Notes  
 DEP-MAIN TERMINAL  
 \*YVR-YYJ OPERATED BY AIR CANADA EXPRESS - JAZZ

**Tuesday, February 21, 2012**

Confirmation: **KVZUMR**



**Flight Air Canada 8076**

DEPARTURE  
**Victoria, Canada**  
**6:00 PM, Feb 21, 2012**

ARRIVAL  
**Vancouver, Canada**  
**6:25 PM, Feb 21, 2012**

Status	Confirmed
Class	Coach Class - W
Duration	00:25 (Non-stop)
Equipment	DH3
Meal Service	None
Reserved Seats	11D
Frequent Flyer	s. 22(1)
Notes	ARR-MAIN TERMINAL *YYJ-YVR OPERATED BY AIR CANADA EXPRESS - JAZZ



**GENERAL INFORMATION**

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS\*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.  
YOUR EMERGENCY ID CODE IS K6SG-YIV  
IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CUSTOMER.SERVICE@CARLSONWAGONLIT.COM

\*\*\*\*\*  
CARLSON WAGONLIT TRAVEL FEE IS NONREFUNDABLE.

THE DEPARTMENT OF HOMELAND SECURITY INFORMATION REQUIRED TO BE COLLECTED FROM YOU OR YOUR PROFILE WAS SENT TO THE AIRLINE FOR TRANSMITTAL TO TSA. TO VIEW THE TSA PRIVACY POLICIES, THE RECORDS NOTICE OR THE PRIVACY IMPACT ASSESSMENT, GO TO WWW.TSA.GOV.  
THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT TO OUR DATA PROTECTION POLICY FOUND AT HTTP://WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML  
RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS- 90 MINUTES PRIOR TO DEPARTURE.  
ALL TRAVELLERS WHO APPEAR TO BE AGE 12 AND OVER WILL BE ASKED FOR GOVT ISSUED PHOTO ID INDICATING NAME/BIRTHDATE AND GENDER. ALTERNATIVELY 2 PIECES OF NON-PHOTO ID WOULD BE ACCEPTED PROVIDING ONE CONTAINS THE DETAILS ABOVE.  
PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCE AND/OR APPLICABLE FEES FOR CARRY ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT.

**FARE INFORMATION**

AC FARE TYPE - TANGO PLUS  
NEW DATE CHANGES ARE PERMITTED FOR A 50.00 FEE PER DIRECTION PLUS ANY FARE DIFFERENCE IF THE CHANGE IS MADE PRIOR TO THE DEPARTURE TIME OF EACH TICKETED FLIGHT SEGMENT.  
SAME DAY FLIGHT TIME CHANGES CAN BE MADE AT THE AIRPORT FOR A FLAT FEE OF 75.00 PLUS TAX.  
TICKETS ARE NON REFUNDABLE AND NON TRANSFERABLE.  
AFTER THE DEPARTURE DATE TICKETS FOR NON REFUNDABLE FARESHAVE

NO VALUE AND CANNOT BE CHANGED/EXCHANGED OR REFUNDED FOR ANY PURPOSE.  
 \*\*\* ATTENTION E-TICKET TRAVELLERS \*\*\*

E-TICKET TRAVELLER MAY BE REQUIRED TO SHOW PHOTO I.D.  
 OR PURCHASING CREDIT CARD.


E-TICKET WILL NOT BE ACCEPTED BY OTHER CARRIERS.  
 FOR THE MOST CURRENT INFORMATION ON AIRPORT  
 SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA  
 SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT  
 FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION,  
 PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

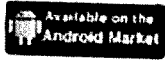
CARLSON WAGONLIT TRAVEL  
 150-409 GRANVILLE ST  
 VANCOUVER BC V6C 1T4  
 GST REG R113405179  
 RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
BALLEM PENNY JANET DR	22008/0149465159769/20FEB12	CAD 552.00	69.75RC	14.25CA	15.00SQ	651.00
DR PENNY JANET BALLEM	22008/000SFCTRF/20FEB12	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>691.32</b>

Form of Payment: s. 22(1)

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 Your source  
 for business travel Apps  
 A best-of-class selection of  
 travel apps into one  
 convenient free mobile app.



**TRAVEL IN STYLE  
 YOUR STYLE**



A STAR ALLIANCE MEMBER

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 Copyright © 2009-2012 CWT

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400

|||| PURCHASE ||||

02-21-2012 17:28:36  
s. 22(1) S  
Exp Date ' / ' Card Type MC  
Name: PENNY BALLEM

Trace # 140002 Operator 179  
FV2185240079  
Inv. # 2410  
Auth # 620283 RRN 001925002

Total

\$62.00

Retain this copy for your  
records  
Customer copy

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
50173397

|||| PURCHASE ||||

02-20-2012 22:59:31  
s. 22(1) S  
Exp Date ' / ' Card Type MC  
Name: PENNY BALLEM

Trace # 230019 Operator 005  
FV2185240005  
Inv. # 2702  
Auth # 601593 RRN 001164019

Total

\$64.00

Retain this copy for your  
records  
Customer copy

250-381-2222

# Account Statement

Reporting Period: 03/21/2012 Thru 04/20/2012

**Account Information**

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	04/20/2012	<b>Cardholder Total</b>	362.03
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date											
281102410	03/21/2012	03/20/2012	TAXITAB,OTTAWA,ON,CAN	122000	No Addendum	N	15.00	D175454PIMPEYMGR	05/02/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000						
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20002002	9200	536040	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	TCV# CMGR#005 P.Ballem: FCM meeting in Ottawa (taxi fare)																			
281208575	03/22/2012	03/21/2012	LORD ELGIN HOTEL CATER,OTTAWA,ON,CAN	080941	No Addendum	N	25.99	D175454PIMPEYMGR	05/02/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000						
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20002002	9200	536040	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	TCV# CMGR#005 P.Ballem: FCM meeting in Ottawa (meals)																			
281381301	03/23/2012	03/21/2012	TAXITAB,OTTAWA,ON,CAN	082823	No Addendum	N	12.00	D175454PIMPEYMGR	05/02/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000						
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20002002	9200	536040	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	TCV# CMGR#005 P.Ballem: FCM meeting in Ottawa (taxi fare)																			

*deducted  
\* from per diem*

# Account Statement

Reporting Period: 03/21/2012 Thru 04/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
281381300	03/23/2012	03/22/2012	LORD ELGIN HOTEL,OTTAWA,ON,CAN	122207	No Addendum	N	46.19	D175454PIMPEYMGR	05/02/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# CMGR#005 P.Ballem: FCM meeting in Ottawa (internet charges, meals))								
282258927	04/03/2012	03/30/2012	ESSO,VANCOUVER,BC,CAN	101835	Fleet	N	43.69	D175454PIMPEYMGR	04/24/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								
282628305	04/09/2012	04/04/2012	CHEVRON,GARIBALDI HIG,BC,CAN	005740	No Addendum	N	38.14	D175454PIMPEYMGR	04/24/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								
282925740	04/12/2012	04/11/2012	MILESTONE S #5245,VANCOUVER,BC,CAN	155547	No Addendum	N	57.00	D175454PIMPEYMGR	04/24/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	532030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Meeting with Vickie Cammack & Al Etmanski								

# Account Statement

Reporting Period: 03/21/2012 Thru 04/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
283077430	04/13/2012	04/12/2012	UBC PARKING SERVICES,VANCOUVER,BC,CAN	215518	No Addendum	N	6.00	D175454PIMPEYMGR	04/24/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	532030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Parking at UBC (dialogue with Bjark Ingels)								
283077431	04/13/2012	04/11/2012	PIED A TERRE,VANCOUVER,BC,CAN	232729	No Addendum	N	73.96	D175454PIMPEYMGR	04/24/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	532030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Meeting with Linda Oglov								
283296906	04/17/2012	04/12/2012	SHELL,VANCOUVER,BC,CAN	004431	Fleet	N	44.06	D175454PIMPEYMGR	04/24/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								



# Account Statement

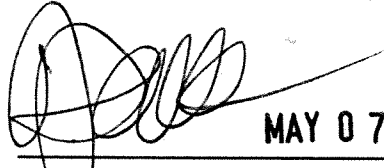
Reporting Period: 03/21/2012 Thru 04/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
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Record Count: 10

Cardholder Total: 362.03

Cardholder



MAY 07 2012

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Print Name:

PENNY BALLEM

Supervisor

APPROVED ONLINE

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

\_\_\_\_\_

1 BLUE LINE TAXI  
613-238-1111  
CAR  
TAXI TAB

03/20/2012 12:19:48  
PURCHASE

Transaction # 1  
Card Type: MasterCard  
Acc: s. 22(1)  
Entry: Swiped  
Terminal ID: 29R31911  
Merchant ID: 29RRRR  
Batch: 000086  
Trace Number: 000144  
Bse Amt: 15.00  
Auth.Code: 122000  
Response: APPROVED

CUSTOMER COPY

CUSTOMER SERVICE  
1 866 565 8294  
help@taxitab.com  
DRIVER #

BLUE LINE TAXI  
613-238-1111  
CAR 1390  
TAXI TAB

03/21/2012 08:28:11  
PURCHASE

Transaction # 4  
Card Type: MasterCard  
Acc: s. 22(1)  
Entry: Swiped  
Terminal ID: 29R31914  
Merchant ID: 29RRRR  
Batch: 000139  
Trace Number: 000981  
Bse Amt: 12.00  
Auth.Code: 082823  
Response: APPROVED

CUSTOMER COPY

CUSTOMER SERVICE  
1 866 565 8294  
help@taxitab.com  
DRIVER #

GRILL 41  
100 ELGIN ST  
OTTAWA, ON  
K1P 5K8  
613-913-1658

SALE

Server #: 0003  
MID: 0185868370  
TID: 008925000018586837001  
Entry Method: S  
REF #: 9  
03/20/2012  
Trace: 010

*\*from the  
diner*

08:09:40

APPROVED

Appr Code: 080941  
MASTERCARD  
s. 22(1)

AMOUNT \$22.60  
TIP \$3.39  
TOTAL \$25.99

CARDHOLDER ACKNOWLEDGES RECEIPT OF GOODS  
AND/OR SERVICES IN THE AMOUNT OF THE  
TOTAL SHOWN HEREON  
LE TITULAIRE DE LA CARTE  
A VOIR RECU DES MARCHANDISES OU  
SERVICES POUR LE MONTANT CI-DESSOUS

THANK YOU / MERCI

CUSTOMER COPY

TCV # CMGR # 005



# LORD ELGIN

100 Elgin Street Ottawa, Ontario, Canada K1P 5K8  
 Tel: (613) 235-3333 Fax: (613) 235-3223  
 www.lordelgin.ca

BALLEM, PENNY  
 EXPEDIA.COM #282002385

Room Number: 643  
 Daily Rate:  
 Room Type: QBQB  
 No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
03/20/2012	03/21/2012	s. 22(1)	EXP	ECM	20080289744

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
03/20/2012	643	INTERNET	643/20120320/124548/3-20/12:45/INTERNET	\$9.95
03/20/2012	643	HST OTHER	HST OTHER	\$1.29
03/20/2012	643	RESTAURANT	643/157/00:00/RESTAURANT	\$34.95 * from Expedia
03/21/2012	643	MASTERCARD	MASTERCARD	-\$46.19

PCV# CMGR# 005

TOTAL DUE:                      \$0.00

TERMS: DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

GST 102094604RT

3205 Arbutus  
Vancouver BC V6J3Z4

**ESSO EXPRESS PAY**

16TH & ARBUTUS  
88082277  
3205 ARBUTUS STREET  
VANCOUVER, BC V6J 3Z4

URN:R121461107

03/30/2012 07:20:21 AM 141100894

PUMPH 6  
EREG 30.238L  
PRICE/L 1.445  
FUEL TOTAL \$ 43.69

Subtotal = \$ 43.69  
Tax = \$ 0.00  
TOTAL = \$ 43.69

HST in Fuel \$ 2.08  
\$ 43.69

CREDIT  
TYPE: PURCHASE  
ACCOUNT: HICARDFLEET \$43.69  
AUTH: 101835-F INVOICE: UEE98477  
CARD NUMBER: s. 22(1)

01 Approved - Thank You 027  
LOYALTY: NO  
IMPORTANT - retain this copy for your records

Sea-Sky Chevron  
1902 Garabaldi Way  
Squamish, BC  
STN 09900321

04/04/12 21:57:41

Purchase S/MASTERCARD  
D  
s. 22(1)

Invoice# 2173444  
Auth# 005740  
01 Approved 027  
Thank You  
Seq.: 0010010010  
Term: 66001294

Pump#: 12  
27.680L @ \$ 1.378/L  
'REG/Self \$ 38.14  
Total \$ 38.14

Next Time ... Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 1.82  
TOTAL :\$ 1.82

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
HST Reg#875849218

Thank you! :D  
milestones  
GRILL + BAR  
At Etananki lunch

2425 Cambie Street  
Vancouver, BC, V5Z 4M5  
604.678.8488  
HST #85587 5050 RT0001

15 Erin F

Tbl 45/1 Chk 8843 Gst 2  
Apr11'12 11:51AM

Bar  
1 Salmon Wrap 13.99  
Salad  
1 Soup: Mushroom 5.99  
1 Cali Salad Sm 7.49  
1 Cali Salad Lg 11.99  
1 Mighty Leaf Tea 2.99  
1 Tea 2.99  
Subtotal 45.44  
HST 5.45  
Total Due 50.89

Tell Us How We Did to Receive  
\* A COMPLIMENTARY APPRETIZER \*  
with the purchase of an entree.  
Complete our Guest survey at:  
www.milestonesfeedback.com  
or call 1-866-239-3895.  
ACCESS CODE:5245  
Expiry in 30 days; 1 per table;  
max value \$10.49; not valid with  
other offers; at participating  
locations only; must show survey  
validation code and this receipt

Milestones  
2425 Cambie Street  
Vancouver, BC, V5Z 4M5

Trans# 8843

TRANSACTION RECORD

Card #: s. 22(1)  
Card Entry: CHIP  
Trans: PURCHASE Amount: \$50.89  
Tip: \$6.11  
Auth #: 155547 Sequence #: 000000  
Date: 12-04-11 Time: 12:55:27

APPROVED

BY ENTERING A VERIFIED PIN, CARDHOLDER  
AGREES TO PAY ISSUER SUCH TOTAL IN  
ACCORDANCE WITH ISSUERS AGREEMENT WITH  
CARDHOLDER

App Label: MasterCard AID: A0000000041010  
TID: 0000000000 TS: E800  
IL: 308ECA28F76C4F00

\*\*\* CUSTOMER COPY \*\*\*

ON DASH THIS SIDE UP ON DASH THIS

UBC PARKING  
ARMOURIES LOT

Matr: 00000048  
Trans: 000968  
Time: 6:53P APR 12  
Price: \$6.00  
Card: s. 22(1)  
Auth.: 215518  
Expires:

7:00A FRI  
APR 13 12

Non-transferable  
Fine for misuse  
utcpark ng.com 5637

VICES UBC PARKING SERVICES UBC PARK

*Linda Ogilvie  
re VEC  
reheat*

PIED A TERRE  
3369 CAMBIE ST V5Z2W6  
VANCOUVER BC  
21132456

|||| PRE AUTH PURCHASE ||||

04-11-2012 20:27:29  
Acct # s. 22(1) N  
Exp Date ' / ' Card Type NC  
Name:

Trace # 070005 Operator 127  
FS2113245601  
Inv. # 7596 CVD Resp Y  
Auth # 232729 RRN 001447005

P.Auth Purchase \$64.96

Tip

Total

9.00  
\$ 73.96

Retain this copy for your records  
Customer copy

SHELL CANADA  
PRODUCTS

ON BEHALF OF  
4314 WEST 10 AVENUE  
VANCOUVER BC  
V6R 2H7  
(604) 224-3013

( DUPLICATE RECEIPT )

Tax Description	Qty	Amount
HF Bronze No. 7		
31.50 L @ \$1.399/ L		\$44.06

Sub Total	\$44.06
Amount HST Taxable	\$0.00
12.0% HST Tax	\$0.00
Amount HST-F Taxable	\$0.00
5.0% HST-F Tax	\$0.00

**Total \$44.06**

MASTERCARD: \$44.06  
Change \$0.00

s. 22(1)

MASTERCARD  
PURCHASE SWIPED

INV No. 0102998659  
2012/04/12 21:44

APPROVED - THANK YOU  
000  
APPROVAL No. 004431

Fuel Includes HST	12.0%	\$0.00
Fuel Includes HST-F	5.0%	\$2.10

HST-F - Fuel - BC No. 137400032 R1

Help us change the world,  
one click at a time.  
[www.shell.ca/fuellingchange](http://www.shell.ca/fuellingchange)

**THANK YOU**

Questions? 1-800-661-1600

REG: 100 CSH:ICR TRAN:1199  
4/12/2012 21:44:30 ST:C01029

# Account Statement

Reporting Period: 04/21/2012 Thru 05/20/2012

## Account Information

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	05/20/2012	<b>Cardholder Total</b>	1,266.92
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date																																				
284238835	04/27/2012	04/25/2012	PETROCAN,VANCOUVER,BC,CAN	222034	Fleet	N	48.74	D175454PIMPEYMGR	05/30/2012																																				
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>535030</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td colspan="6"><b>Transaction Account</b></td> </tr> <tr> <td colspan="6"><b>New Account Code</b></td> </tr> <tr> <td colspan="6"><b>Expense Description</b></td> </tr> <tr> <td colspan="6">Gasoline</td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	535030	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>						Gasoline											(1)
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																								
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<b>New Account Code</b>																																													
<b>Expense Description</b>																																													
Gasoline																																													
284903550	05/04/2012	05/02/2012	AIR CAN 0142107588376,WINNIPEG,MB,CAN	103907	Travel	N	656.46	D175454PIMPEYMGR	05/30/2012																																				
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td colspan="6"><b>Transaction Account</b></td> </tr> <tr> <td colspan="6"><b>New Account Code</b></td> </tr> <tr> <td colspan="6"><b>Expense Description</b></td> </tr> <tr> <td colspan="6">TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (round trip air fare Vancouver -</td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>						TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (round trip air fare Vancouver -											(2)
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																								
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<b>Expense Description</b>																																													
TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (round trip air fare Vancouver -																																													
284903551	05/04/2012	05/02/2012	AIR CAN 0142107588376,WINNIPEG,MB,CAN	103923	Travel	N	250.00	D175454PIMPEYMGR	05/30/2012																																				
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td colspan="6"><b>Transaction Account</b></td> </tr> <tr> <td colspan="6"><b>New Account Code</b></td> </tr> <tr> <td colspan="6"><b>Expense Description</b></td> </tr> <tr> <td colspan="6">TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (air ticket change)</td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>						TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (air ticket change)											(3)
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																								
20002002	9200	536040	RHFFPP	11000																																									
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TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (air ticket change)																																													

# Account Statement

Reporting Period: 04/21/2012 Thru 05/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date											
284903552	05/04/2012	05/03/2012	RAIL EUROPE INC,TORONTO,ON,CAN	163459	No Addendum	N	224.00	D175454PIMPEYMGR	05/30/2012											
			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Company &amp; Plant</th> <th style="text-align: left;">Business Area</th> <th style="text-align: left;">G/LAcct or CostElemt</th> <th style="text-align: left;">TaxCode &amp; Jurisdiction</th> <th style="text-align: left;">Cost Centre or Order</th> <th style="text-align: left;">Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000						④
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002002	9200	536040	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (train fare from Munich to Milan)																			
285046957	05/07/2012	05/04/2012	CWT*11501-0000040999,TORONTO,ON,CAN	034623	No Addendum	N	40.32	D175454PIMPEYMGR	05/30/2012											
			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Company &amp; Plant</th> <th style="text-align: left;">Business Area</th> <th style="text-align: left;">G/LAcct or CostElemt</th> <th style="text-align: left;">TaxCode &amp; Jurisdiction</th> <th style="text-align: left;">Cost Centre or Order</th> <th style="text-align: left;">Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000						⑤
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002002	9200	536040	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (CWL Travel booking fee)																			
285351723	05/10/2012	05/08/2012	CHEVRON,VANCOUVER,BC,CAN	000904	No Addendum	N	47.40	D175454PIMPEYMGR	05/30/2012											
			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Company &amp; Plant</th> <th style="text-align: left;">Business Area</th> <th style="text-align: left;">G/LAcct or CostElemt</th> <th style="text-align: left;">TaxCode &amp; Jurisdiction</th> <th style="text-align: left;">Cost Centre or Order</th> <th style="text-align: left;">Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002002</td> <td>9200</td> <td>535030</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	535030	RHFFPP	11000						⑥
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20002002	9200	535030	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	Gasoline																			

# Account Statement

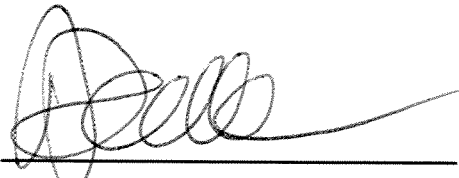
Reporting Period: 04/21/2012 Thru 05/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
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**Record Count: 6**

**Cardholder Total: 1,266.92**

**Cardholder**



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

**Supervisor**

\_\_\_\_\_

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

**Print Name:**

PENNY BALLEM

**Print Name:**

\_\_\_\_\_



## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please print this itinerary / receipt for your reference.**

### Main Contact Information

**Booking reference: KEHD7Z**

**Name:** Dr Penny Ballem  
**E-mail:** PENNY.BALLEM@VANCOUVER.CA  
**Form of payment:** s. 22(1)

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

**Electronic Ticketing confirmed.**  
 This is your official itinerary/receipt.

### Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC1162	Vancouver (YVR)	Toronto Pearson (YYZ)	321	V	Confirmed
	Wed 09-May 2012 11:00 - TERMINAL M -MAIN	Wed 09-May 2012 18:20 - TERMINAL T1			
AC846	Toronto Pearson (YYZ)	Munich (MUC)	333	V	Confirmed
	Wed 09-May 2012 20:10 - TERMINAL T1 INTL	Thu 10-May 2012 10:05 - TERMINAL 2			
AC9761	Milan Malpensa (MXP)	Munich (MUC)	E95	W	Confirmed
<i>Operated by:</i>	Thu 31-May 2012	Thu 31-May 2012			
<i>Lufthansa</i>	08:55	10:05 - TERMINAL 2			
AC847	Munich (MUC)	Toronto Pearson (YYZ)	333	W	Confirmed
	Thu 31-May 2012 11:50 - TERMINAL 2	Thu 31-May 2012 14:40 - TERMINAL T1 INTL			

Flight	From	To	Aircraft	Booking class	Status
AC115	Toronto Pearson (YYZ)	Vancouver (YVR)	763	W	Confirmed
	Thu 31-May 2012 17:00 - TERMINAL T1	Thu 31-May 2012 18:56 - TERMINAL M -MAIN			

## Passenger Information

	<b>Passenger 1</b>	
Name: <b>Dr Penny Ballem</b>	Ticket number: <b>014 2107 588376-377</b>	
Frequent Flyer Pgm: Air Canada Aeroplan	Program number: <b>s. 22(1)</b>	

## Fare Summary

**Passenger: 1 Ticket number 014 2107 588376-377**

<b>Date of issue</b>	02-May 2012
<b>Fare Amount in Canadian dollars:</b> <i>(including navigational &amp; other charges)</i>	1,133.00

### Taxes, Fees & Charges

Canada Harmonized Sales Tax (HST #10009-2287) (RC)	0.60
Combined Taxes *see fare calculation below (XT)	100.86

**Total Fare in Canadian dollars:**

656.46A

### Options

Change fee in Canadian dollars

250.00

Ticket particularities:  
-REFUNDABLE/CXLFFEE/CHGFEE

### \*Fare calculation:

09MAY12YVR AC X/YTO AC MUC Q15.05R531.89/-MIL AC X/MUC AC  
X/YTO Q15.05AC YVR R575.04NUC1137.03 END ROE0.996440 XT5.00SQ  
7.86IT0.78MJ2.77EX6.03HB2.42VT76.00YQ PD25.91CA2.84RC23.00SQ  
21.96RA340.00YQ

### Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287  
RC Canada Harmonized Sales Tax (HST) #10009-2287  
XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

6

1

PETRO-CANADA  
1289 E BROADWAY  
VANCOUVER  
BC V5T1Y8  
6048766318

F-HST #:0861814770  
PC0104719:0258701

2012-04-25 19:20

PUMP 02  
REGULAR  
LITRES L 34.867  
PRICE/L \$ 1.398  
FUEL SALES \$ 48.74\*

TOTAL OWED \$ 48.74

TOTAL PAID  
CREDIT CARD \$ 48.74

\* F-HST INCL\$ 2.32

MASTERCARD  
s. 22(1)

INVOICE 685489  
AUTH 222034  
PURCHASE  
S 0010010010 00 027

SURVEY! EARN POINTS  
& CHANCE TO WIN GAS  
1-866-826-7779 OR  
PETRO-CANADA.CA/HERO

Chevron Iwn Pantry  
3250 Macdonald st  
Vancouver, BC  
STN 09900303

05/08/12 21:09:04

Purchase S/MASTERCARD  
D

s. 22(1)  
Invoice# 0325096  
Auth# 000904  
01 Approved 027  
Thank You  
Seq.:0010010010  
Term:66001289

Pump#: 3  
33.406L @ \$ 1.419/L  
'REG/Self \$ 47.40  
Total \$ 47.40

Next Time ... Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 2.26  
TOTAL :\$ 2.26

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
HST# 860392075



# Electronic Invoice

**Prepared For:**  
BALLEM/PENNY JANET DR

SALES PERSON	93
INVOICE NUMBER	0000027
INVOICE ISSUE DATE	03 May 2012
RECORD LOCATOR	JFLZFH
CUSTOMER NUMBER	YIV000

**Client Address**

CITY OF VANCOUVER-CA  
LORRAINE SEBASTIAN  
453 WEST 12TH AVENUE  
VANCOUVER BC CANADA V5Y 1V4

**Delivery Address**

CARLSON WAGONLIT TRAVEL  
150-409 GRANVILLE ST  
VANCOUVER BC V6C 1T4  
GST REG R113405179  
RESERVATIONS 1-866-614-7718

**Notes**

- TICKET NUMBER - AG20051720  
---RAIL EUROPE CONFIRMATION NUMBER AG20051720 ---  
TRAIN FROM MUNICH TO MILAN ON 27MAY  
PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY  
IF CHANGES ARE REQUIRED.  
THANK YOU FOR YOUR BUSINESS.

**DATE: Sun, May 27**

**Tour: RAIL EUROPE**

Departs

Tour Number AG20051720  
Room(s) AIR CHARTER  
ONLY  
Final Payment

Number of Persons 01

Confirmation AG20051720

Billed to:  
V.A.T./G.S.T./H.S.T.  
Q.S.T.  
Subtotal Billed to  
Credit Card

s. 22(1)

CAD \* 224.00  
CAD \* 0.00  
CAD \* 0.00

4

CAD \* 224.00

**DATE: Wed, Aug 01**

**Others**

THANK YOU FOR  
YOUR BUSINESS  
Trans Fees

Billed to:  
V.A.T./G.S.T./H.S.T.  
Q.S.T.  
Subtotal Billed to  
Credit Card

s. 22(1)

CAD \* 36.00  
CAD \* 4.32  
CAD \* 0.00

5

CAD \* 40.32

**Total base fare amount**

CAD 260.00

**Total Taxes**

CAD 0.00

# Account Statement

Reporting Period: 05/21/2012 Thru 06/20/2012

## Account Information

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	06/20/2012	<b>Cardholder Total</b>	2,202.17
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
286777572	05/28/2012	05/27/2012	EUR18.00@1.3222 TAXI MUENCHEN,MUENCHEN,,DEU	065008	No Addendum	N	23.80	D175454PIMPEYMGR	06/27/2012

①

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	536040	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	TCV #CMGR16 Penny Ballem: VBOT Economic Mission in Milan (taxi fare)					

*\* misplaced receipt  
see attached form*

287240885	06/01/2012	05/31/2012	EUR288.30@1.3155 STARHOTELS ROSA GR 159,MILANO,,ITA	235239	No Addendum	N	379.25	D175454PIMPEYMGR	06/27/2012
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②

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	536040	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	TCV #CMGR16 Penny Ballem: VBOT Economic Mission in Milan (hotel expenses)					

287240886	06/01/2012	05/30/2012	EUR26.50@1.3155 BAR MADONNINA,MILANO,,ITA	111154	No Addendum	N	34.86	D175454PIMPEYMGR	06/28/2012
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③

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	536040	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	TCV #CMGR16 Penny Ballem: VBOT Economic Mission in Milan (meal *deducted from per diem)					

# Account Statement

Reporting Period: 05/21/2012 Thru 06/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
288130549	06/12/2012	06/11/2012	THE VANCOUVER BOARD OF VANCOUVER, BC, CAN	191739	No Addendum	N	1,720.40	D175454PIMPEYMGR	06/27/2012

④

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
Transaction Account	20002002	9200	536040	RHFFPP	11000	
New Account Code						
Expense Description	TCV #CMGR16 Penny Ballem: VBOT Economic Mission in Milan (Hotel expenses and participant fee)					

288728311	06/19/2012	06/17/2012	CHEVRON, GARIBALDI HIG, BC, CAN	173325	No Addendum	N	43.86	D175454PIMPEYMGR	06/27/2012
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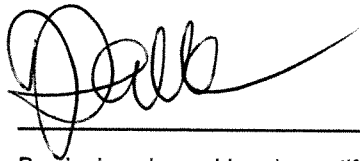
⑤

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
Transaction Account	20002002	9200	535030	RHFFPP	11000	
New Account Code						
Expense Description	Gasoline					

Record Count: 5

Cardholder Total: 2,202.17

Cardholder



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Print Name:

PENNY BALLEM

Supervisor

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

PURCHASING CARD ACKNOWLEDGMENT OF MISSING RECEIPT

MERCHANT: TAXI MÜNCHEN

DATE: 05/28/2012

AMOUNT: \$23.80

EXPLANATION: MISPLACED RECEIPT

REF: TCV # CMGR016 P. BALLEM

CARDHOLDER SIGNATURE: 

AUTHORIZED SPENDING APPROVER SIGNATURE: 

The original of this Acknowledgment must be attached to the relevant monthly PCARD statement. A copy must be scanned and emailed to the Purchasing Card Program Administrator.

2

# STARHOTELS

NEW YORK PARIS MILANO ROMA VENEZIA FIRENZE NAPOLI BOLOGNA PARMA GENOVA TORINO TRIESTE BERGAMO SARONNO  
Reservations: Toll free from Italy, France, Germany, UK, Spain 00 800 0022 0011 From other countries Tel +39 055 36925 reservations@starhotels.it

starhotels.com

## Starhotels Rosa Grand, Milano

Piazza Fontana, 3  
20122 Milano MI  
Tel. +39028831 - Fax +39028057964  
Email : rosa.mi@starhotels.it

Cliente **PENNY BALLEM**

Intestatario **PENNY BALLEM**  
**CANADA**  
Canada

**RICEVUTA FISCALE** 05/115731  
Data 31/05/12

Data Arrivo 27/05/12  
N. Notti 4  
N. Prenotaz. 48639263  
Camera 276  
N. Voucher

Page 1 of 1

Data	Camera	Descrizione	Pagamenti	Importo Euro
27/05/12		Internet wi-fi camere 10%		11,50
29/05/12	276	Telefono 10%		0,30
29/05/12		Internet wi-fi camere 10%		11,50
30/05/12	276	Servizio Pernottamento 10%		265,00
31/05/12		Mastercard/Eurocard Manuale	-288,30	



STARHOTELS ROSA GRAND 1  
PIAZZA FONTANA 3  
20122 - MILANO

ACQUISTO  
Mastercard

DATA 31/05/2012 05:52  
N.OP:008677 TML:97044188  
ACQ.CODE: 0000000018  
ESERC.: 300222200074001  
PAN: s. 22(1)  
SCAD. xx/xx/xx  
STAN:008656 C.AUT.235239  
I.C.: ICC A.C.: 000  
T.C.: 00C6E5FC373E18AD

EURO 288,30

==== COPIA CLIENTE ====

ARRIVEDERCI E GRAZIE

Cod. Commerc: 684159

Ricevuta Fiscale/Fattura (Ric Fiscale) - D.M. 13/10/79 - Art. 2 del D.M. 2/7/80 - Legge 30/12/91 n. 413 Stampas-EASY Srl - via Emanuele, 2 - 48026 Lendinara (RC) - P. IVA 02423510298 - Aut. Min. Fin. N. 32359 del 10/09/2009

2012

1003095

COPIA PER IL CLIENTE XRF

Aliquota IVA/Cod.Esenzione Imponibile I.V.A. Totale Documento Euro 288,30  
Caparra Confirmatoria  
Corr. Pagato 288,30 Corr. NON Pagato Netto a Pagare Euro

STARHOTELS S.p.A. Viale Belfiore 27 50144 Firenze - Italy T: +39 055 36921 F: +39 055 36924 starhotels@starhotels.it  
Sede Legale: Via F. Turati 29 20121 Milano - Italy Capitale Sociale €40.000.000,00  
Registro delle Imprese di Milano Codice Fiscale e Partita IVA 03360930154 Codice IVA CEE IT 03360930154  
Luogo di conservazione documenti fiscali: Viale Belfiore 27 50144 Firenze - Italy F: +39 055 3692257 contabilitaclienti@starhotels.it

\* original receipt attached to claim for TCV # CMGR16 - P. Ballem



5

sea-sky chevron  
1902 Garabaldi Way  
Squamish, BC  
STN 09900321

06/17/12 14:33:25

Purchase S/MASTERCAR  
D

s.22(1)

Invoice# 2136052  
Auth# 173325  
01 Approved 027  
Thank You  
Seq.:0010010010  
Term:66001294

Pump#: 11  
31.832L @ \$ 1.378/L  
'REG/Self \$ 43.86

Total \$ 43.86

Next Time ... Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 2.09  
TOTAL :\$ 2.09

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
HST Reg#875849218

BAR MADONNINA  
MILANO

ACQUISTO  
CARTASI

DATA 30/05/12 ORA 17:11  
ESERC. 7535327  
ACQ.ID 00000080006  
N.OP.005571 TML 00235270  
PAN s.22(1)  
EXP \*\*\*\*\*  
STAN 005573 AUT. 111154  
I.C. ICC  
T.C. 5DE5C1A8F26B7277  
ICC 0380 CUR 0978  
IVR 0000008800  
IT 00 UN 458B5AA8  
A.ID A0000000041010  
APPL MasterCard  
CVR 030400  
ATC 0003 ARC 00  
--- COPIA --- CLIENTE ---  
IMPORTO EUR 26,50

TRANSAZIONE ESEGUITA

BANCA CARIGE  
KEY CLIENT

3

BAR MADONNINA  
VALSAR S.R.L.  
PIAZZETTA PATTARI 1/3  
M I L A N O  
PARTITA IVA 07238660968  
TEL. 02-86464947

TAVOLI EURO 26.50  
NUMERO PEZZI 1  
TOTALE € 26.50  
CONTANTI 26.50

30/05/12 17:21 NR.331

MF R7 72012299

TCV Number 16

City of Vancouver  
Travel Claim Form  
(For Travel Outside the GVRD)

FILE COPY

For A/P dpt only  
Vendor #  
SAP Doc #

Name Penny Ballem  
Title City Manager  
Phone 604.873.7626 Employee No. 20420

Date 14-Jun-12  
Department City Manager's Office  
Division City Manager's Office

Purpose and Destination VBOT - Economic Mission to Milan

Type of Travel:

Conference   
Business   
Training

Travel Time: Start Date/Time: 5/27/2012  
End Date/Time: 5/31/2012

Number of Days: 5  
(1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre /Order/ WBS	Cost Element				
Airfar: Change Fee for Air Fare (Trip to Milan)	9200	11000	536040		906.46		906.46
Car Rental:	9200		536040				
Ground Transportation: Train fare from Munich to Milan	9200	11000	536040		224.00		224.00
Taxi fare to Munich rail station	9200	11000	536040		34.20		23.80
Accommodations - No. of nights 5 X	9200	11000	536040		1,799.65		1,799.65
Per Diem - Number of days: 5 X 68.60	9200	11000	536040		343.00		
Less: Meals provided: B\$10 L\$15 D\$25	9200		536040				34.86 * misplac receipt
Business Telephone Calls:	9200		536040				
Other (Specify): Carlson Wagon Lit Travel Booking fee	9200	11000	536040		40.32		40.32
VBOT Participant fee	9200	11000	536040		300.00		300.00
Registration Fee (Please attach original and a copy of registration form)							
Total Expenses				0.00	3,647.63	0.00	3,329.09
Less: Paid by Credit Card					3,329.09		
Subtotal					318.54		
Less: Advanced					0.00		
Owed to (from) Traveller					318.54		

Notes:

Authorization  
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
General Manager or designate (Print Name)

Travel Certification  
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.  
(1) Penny Ballem June 14/2012  
Signature \_\_\_\_\_ Employee Name \_\_\_\_\_ Date \_\_\_\_\_  
I concur with the expenses claimed.  
(2) \_\_\_\_\_  
Signature \_\_\_\_\_ Manager/Supervisor Name \_\_\_\_\_ Date \_\_\_\_\_  
(3) \_\_\_\_\_  
Signature \_\_\_\_\_ General Manager or designate \_\_\_\_\_ Date \_\_\_\_\_

Checked - JG



**THE VANCOUVER BOARD OF TRADE**  
**WORLD TRADE CENTRE VANCOUVER**  
 SUITE 400, WORLD TRADE CENTRE, 999 CANADA PLACE, VANCOUVER, B.C. V6C 3E1  
 TEL 604-681-2111 FAX 604-681-0437



# INVOICE

4

Account Number: **177737**

Inv #: 1165239  
 Order #: 242071  
 Date: 06/11/2012

Dr. Penny Ballem  
 City of Vancouver  
 453 12th Avenue West  
 Vancouver, BC V5Y 1V4

Total Due: **\$0.00**

Total Payments: \$ \_\_\_\_\_

YOU CAN PAY BY CREDIT CARD. FILL OUT INFORMATION BELOW.

CIRCLE TYPE:	AMEX	VISA	MasterCard
CARD NUMBER:	s. 22(1)		
EXPIRY DATE	____/____	SIGNATURE	_____

Account Number: **177737**

Inv #: 1165239  
 Order #: 242071  
 Date: 06/11/2012

Product Description	Quantity	Unit Price	Extended Amount
Urban Study Trip - 2012 Participation \$300 Hotel - London \$1,420.40	1	\$1,720.40	\$1,720.40

Subtotal (before tax): **\$1,720.40**

GST/HST: **\$0.00**  
 Subtotal (after tax): **\$1,720.40**

Debit:  
 Amount Paid **-\$1,720.40**  
**TOTAL DUE: \$0.00**

**PAID**

**RECEIVED**  
 JUN 13 2012  
 City of Vancouver  
 City Manager's Office

# Account Statement

Reporting Period: 06/21/2012 Thru 07/20/2012

**Account Information**

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	07/20/2012	<b>Cardholder Total</b>	84.84
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
289091939	06/22/2012	06/21/2012	TRANSLINK FARE PURCHAS,BURNABY,BC,CAN	215530	No Addendum	N	5.00	D175454PIMPEYMGR	07/27/2012

①

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	531280	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	Transit fare to meeting with City of Surrey					

289684217	06/29/2012	06/27/2012	HUSKY OAK STREET MARKE,VANCOUVER,BC,CAN	233259	No Addendum	N	45.12	D175454PIMPEYMGR	07/27/2012
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②

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	535030	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	Gasoline					

290307387	07/09/2012	07/08/2012	SQUAMISH HUSKY,GARIBALDI HIG,BC,CAN	234408	No Addendum	N	34.72	D175454PIMPEYMGR	07/27/2012
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③

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	535030	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	Gasoline					

# Account Statement

Reporting Period: 06/21/2012 Thru 07/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
---------	-----------	-----------	----------------------	--------	----------	-------	--------	-------------	---------------

**Record Count: 3**

**Cardholder Total: 84.84**

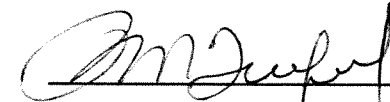
**Cardholder**




---

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

**Supervisor**




---

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

**Print Name:**

---

**Print Name:**

---

TVM RECEIPT

Sky Train  
Surrey Central  
Vancouver BC

TVM #: 19003( 0013)

Thu 21 Jun 12 18:56

Trans: Sale OK  
Payment Mode: Credit  
Amount Due: \$ 5.00

Amount Tendered: \$ 5.00

Card #: s. 22(1)  
Trans #: 012734  
Auth #: 00215530  
Term #: R019001300000000

Type: 3-Zone  
Adult: 002

Receipt-not valid  
for transportation

11000/531280



OAK ST HUSKY MARKET  
1010 WEST KING EDWARD  
Vancouver BC  
(604) 736-5816

Phone #

GST# Sites GST #

Retail ID: Sites Retailer

Loyalty Number

Item	Amount
Eth Regular	\$45.12
33.199 x \$1.359	
AMOUNT	\$45.12
HST(Incl Pumps)	\$2.15

MASTERCARD

s. 22(1)

2190-1 Rct#10805

2012/06/27 20:34:21

Batch# 2152-243

A#:293259 219001HC

S168001001019 00-000

Approved - Thank you

Naturally it's Husky

11000/535030

Penny's

3

SQUAMISH HUSKY  
1814 GARIBALDI WAY  
SQUAMISH, B.C.  
V0N1T0

2012-07-08 20:44

STORE #: 7437  
TERM ID: ZB199CRI  
MERCH #:  
TRAN # : 216356  
INVOICE NO: 006625  
GST #: 8640880841

PUMP 5  
REGULAR  
25.73L AT 1.349

SALE \$ 34.72

GST INCLUDED \$ 1.65

INVOICE # 006625  
AUTH# 234408

MC  
s. 22(1)

REF:750001001191  
ACI/ISO 001/00  
APPROVED 234408

11000/535030

# Account Statement

Reporting Period: 07/21/2012 Thru 08/20/2012

## Account Information

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	08/20/2012	<b>Cardholder Total</b>	250.32
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
291830372	07/27/2012	07/26/2012	LONDON DRUGS 4,VANCOUVER,BC,CAN	154657	No Addendum	N	40.25	D175454PIMPEYMGR	09/04/2012

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	532080	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	Passport photos s. 22(1)					

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
291973308	07/30/2012	07/27/2012	PETROCAN,N VANCOUVER,BC,CAN	211702	Fleet	N	47.87	D175454PIMPEYMGR	09/04/2012

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	535030	RHFFPP	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	Gasoline					

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
292910385	08/10/2012	08/09/2012	GBP77.00@1.5917 JJ TAXIS,WATFORD,,GBR	022116	No Addendum	N	122.56	D175454PIMPEYMGR	09/04/2012

	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002002	9200	536040	INNN00	11000	
<b>New Account Code</b>						
<b>Expense Description</b>	TCV #CMGR18 P. Ballem - Vancouver London Economic Trade Program (Taxi fare)					

# Account Statement

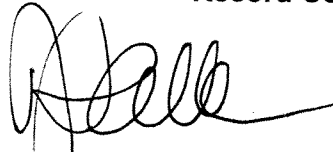
Reporting Period: 07/21/2012 Thru 08/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
293016455	08/13/2012	08/12/2012	SQUAMISH HUSKY,GARIBALDI HIG,BC,CAN	223729	No Addendum	N	39.64	D175454PIMPEYMGR	09/04/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>			Gasoline						

Record Count: 4

Cardholder Total: 250.32

Cardholder

  
SEP 17 2012

Supervisor

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

PENNY BALLEW

Print Name:



**LONDON DRUGS**

①

LD BROADWAY & CAMBIE 604 448 4804  
LOOKING FOR WORK? www.londondrugs.com

3011 98 LD P/PORT PHOTO 35.94 H  
\*\*\*\* TAX 4.31 BAL 40.25  
VF MasterCard 40.25

AUTH: 154657  
CHARGE .00  
TAX 4.31

07/26/12 12:47 0004 076 0018 29675  
(L)ST = LOWER HST TAX RATE  
LONDON DRUGS LIMITED HST #R103378972

*Penny passport photos for olympic accreditation*

CREDIT CARD TRANSACTION RECORD

LONDON DRUGS  
525 WEST BROADWAY  
VANCOUVER, BC  
V5Z 1E6

CASH REG : 076 EMPLOYEE: 29675 1

NO. : s. 22(1)

AMOUNT \$40.25

MasterCard PURCHASE

07/26/12 12:46:57 AUTH: 154657  
REFERENCE: 66173180 0016270140 C

APL: MasterCard  
APN:  
AID: A0000000041010  
TVR: 0000008000

01 APPROVED - THANK YOU 027

IMPORTANT:

Retain this copy for your records.

0004 076 29675 0018

②

PETRO-CANADA  
1980 MARINE DRIVE  
N VANCOUVER  
BC V7P1U6  
6049874490

F-HST #:883016628  
PC0589970:9140401

2012-07-27 18:17

PUMP 09  
REGULAR  
LITRES L 35.301  
PRICE/L \$ 1.356  
FUEL SALES \$ 47.87\*

TOTAL OWED \$ 47.87

TOTAL PAID  
CREDIT CARD \$ 47.87

\* F-HST INCL\$ 2.28

MASTERCARD

s. 22(1)  
INVOICE 410477  
AUTH 211702  
PURCHASE  
S 0010010010 00 027

SURVEY! EARN POINTS  
& CHANCE TO WIN GAS  
1-866-826-7779 OR  
PETRO-CANADA.CA/HERO

④

SQUAMISH HUSKY  
1814 GARIBALDI WAY  
SQUAMISH, B.C.  
V0N1T0

2012-08-12 19:38

STORE #: 7437  
TERM ID: ZB199CRI  
MERCH #:  
TRAN # : 236665  
INVOICE NO: 004601  
GST #: 8640880841

PUMP 6  
REGULAR  
30.27L AT 1.309

SALE \$ 39.64

GST INCLUDED \$ 1.89

INVOICE # 004601  
AUTH# 223729  
MC

\*\*\*\*\*4387S

REF:820001001186  
ACI/ISO 001/00  
APPROVED 223729

*NO*

s. 22(1)

01/16  
BRIDGEMAN ALLEM  
CITY OF VANCOUVER

③

TCV#CMGR18  
Taxi fare in '01/16  
London

IMPORTANT INFORMATION  
This transaction must be authorised.  
Call our Authorisations team on  
0870 24 24 240\*

Please Debit my account

*[Signature]*

DAY	MONTH	YEAR
09	08	12
DEPT	SALES TAX	TOTALS
PURCHASER'S CARD USE ONLY		
Taxi		
AUTH CODE		
DESCRIPTION	70-00	
	7-00	
TOTAL		
£ 77 - 00		

PLEASE KEEP THIS COPY FOR YOUR RECORDS

~ C\$122.50 SALES VOUCHER

UK Paper Rolls Limited  
March 2012

CARDHOLDER COPY

# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

## Account Information

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	09/20/2012	<b>Cardholder Total</b>	3,615.37
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date											
294407352	08/30/2012	08/29/2012	WHITE SPOT 118,VANCOUVER,BC,CAN	112549	No Addendum	N	15.77	D175454PIMPEYMGR	09/25/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>532030</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	532030	RHFFPP	11000						
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002002	9200	532030	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	Breakfast meeting (Penny and Brian J)																			
294570811	08/31/2012	08/31/2012	WWW.NISUMMIT2012.CA,REGINA,SK,CA N	124417	No Addendum	N	650.00	D175454PIMPEYMGR	09/25/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000						
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002002	9200	536040	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	TCV #CMGR022 P. Ballem- Registration fee for 2012 National Infrastructure Summit, Regina																			
294753343	09/04/2012	09/01/2012	CWT*11501- 2054624498,TORONTO,ON,CAN	041642	No Addendum	N	16.24	D175454PIMPEYMGR	09/25/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000						
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002002	9200	536040	RHFFPP	11000																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	TCV #CMGR022 P. Ballem - 2012 National Infrastructure Summit, Regina (Travel agent service charge)																			

# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
294753344	09/04/2012	09/03/2012	SQUAMISH HUSKY,GARIBALDI HIG,BC,CAN	231203	No Addendum	N	30.69	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								
294753345	09/04/2012	08/31/2012	AIR CAN 0142054624498,WINNIPEG,MB,CAN	021627	Travel	N	1,136.03	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Incorrect flight booking for Penny Ballem - full credit will be applied towards Penny's next flight booking								
295234119	09/10/2012	09/08/2012	CWT*11501- 2525957424,TORONTO,ON,CAN	035240	No Addendum	N	38.64	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR022 P. Ballem- 2012 National Infrastructure Summit, Regina (Travel agent service charge)								

# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
295234120	09/10/2012	09/08/2012	CWT*11501- 2525957423,TORONTO,ON,CAN	035243	No Addendum	N	38.64	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR022 P. Ballem- 2012 National Infrastructure Summit, Regina (Travel agent service charge)								
295330123	09/11/2012	09/07/2012	WESTJET 0002525957423,CALGARY,AB,CAN	191232	Purchasing	N	458.21	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR022 P. Ballem- 2012 National Infrastructure Summit, Regina (Airfare adjustment)								
295330122	09/11/2012	09/07/2012	AIR CAN 0142525957424,WINNIPEG,MB,CAN	191244	Travel	N	525.13	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR022 P. Ballem - 2012 National Infrastructure Summit, Regina (Airfare adjustment)								

# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
295531407	09/13/2012	09/11/2012	WINGATE BY WYNDHAM REG,REGINA,SK,CAN	005636	No Addendum	N	303.64	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR022 P. Ballem- 2012 National Infrastructure Summit, Regina (Hotel accommodations)								
295531408	09/13/2012	09/10/2012	AIR CAN 0142526065769,WINNIPEG,MB,CAN	171044	Travel	N	347.90	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR022 P. Ballem- 2012 National Infrastructure Summit, Regina (Airfare)								
295531406	09/13/2012	09/11/2012	CWT*11501- 2526065769,TORONTO,ON,CAN	034855	No Addendum	N	38.64	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR022 P. Ballem- 2012 National Infrastructure Summit, Regina (Travel agent service charge)								
295950309	09/18/2012	09/14/2012	CHEVRON,VANCOUVER,BC,CAN	003858	No Addendum	N	15.84	D175454PIMPEYMGR	09/25/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								

# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
---------	-----------	-----------	----------------------	--------	----------	-------	--------	-------------	---------------

**Record Count: 13**

**Cardholder Total: 3,615.37**

**Cardholder**



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

**Supervisor**

\_\_\_\_\_

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

**Print Name:**

PENNY BALLEM

**Print Name:**

\_\_\_\_\_

\*\*\*\*\*  
 CHECK # 21744      DATE 8/29/12  
 TABLE # 4        TIME 8:07AM

-- 1-DINING : PAUL --

ITEMS ORDERED	AMOUNT
1 TOAST, multi	2.49
1 SIDE BACON	2.65
3 1 EGG	5.97
1 OP TEA	2.79
PARTNER CARD 15%	-2.09

-- PROMOTIONS --

TYPE	AMOUNT
PARTNER CARD 15%	-2.09
	-2.09

TOTAL CHK	13.94
PROMO	-2.09
SUBTOTAL	11.85
HST %	1.42
TOTAL DUE	13.27

# OF GUESTS      2

Thank you for dining at  
 White Spot Cambie & 13th!

\*\*\*\*\*Please pay your server\*\*\*\*\*

\*\*\*\*\*We would love to hear from you\*\*\*\*\*  
 Call our feedback hot-line 604.873.2911  
 and speak with Nick, Chandell, or Wenny.  
 \*\*Or email us at unit118@whitespot.ca\*\*

SQUAMISH HUSKY  
 1814 GARIBALDI WAY  
 SQUAMISH, B.C.  
 V0N1T0

2012-09-03    20:13

STORE #:            7437  
 TERM ID:            2B199CRI  
 MERCH #:             
 TRAN #            :    250471  
 INVOICE NO:        000420  
 GST #:              8640880841

PUMP 5  
 REGULAR  
 23.44L AT 1.309

SALE *CAR*      **\$ 30.69**

GST INCLUDED \$ 1.46

INVOICE #        000420  
 AUTH#            231203  
 MC  
 \*\*\*\*\*43875

REF:864001001222  
 ACI/ISO 001/00  
 APPROVED 231203

Point Grey Chevron  
 3692 W. Broadway  
 Vancouver, BC  
 STN 09900013

09/14/12      21:38:59

Purchase S/MASTERCARD

*s. 22(1)*

Invoice#        1368457  
 Auth#            003858  
 01 Approved 027  
 Thank You  
 Seq.:0010010010  
 Term:66001268

Pump#:        5  
 12.229L @ \$ 1.295/L  
 REG/Self      \$ 15.84

Total            **\$ 15.84**

Next Time ... Earn  
 Save-On-More Points

HST W/REBATE Note:  
 FUEL        :\$ 0.75  
 TOTAL      :\$ 0.75

IMPORTANT - Retain  
 this copy for your  
 records

THANK YOU FOR  
 SHOPPING AT CHEVRON  
 HST Reg#895220424

WHITE SPOT #118  
 2850 CAMBIE ST  
 VANCOUVER BC V5Z  
 GST #            4070057  
 MER #            Z4070057  
 TERM #            B:185

AUTH#:112549  
 TRANS#:0010855

CARD *s. 22(1)*  
 MASTER CARD  
 DATE            2012/08/29  
 TIME            08:25:49  
 REC            CZ4070057-185-0857  
 REFERENCE    185001001004

PURCHASE        \$13.27  
 AMOUNT           \$2.50  
 TIP                **\$15.77**  
 TOTAL

TRANSACTION  
 00 - APPROVED - 001  
 THANK YOU  
 CUSTOMER COPY

MasterCard  
 AID: 8000000041001  
 TVR: 40 00 00 80 00

<604>873-2911

*Penny's receipts*

CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0097958C  
AGENT : LARRY GROSS - OFC

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 76572  
DATE: 31AUG12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS	
VANCOUVER	SASKATOON	AIR CANADA	8576 H	HK 09SEP	8:55P	11:48P		1PC	
		CRJ JET							
		SEAT	05C						
SASKATOON	VANCOUVER	YVR-YXE OPERATED BY AIR CANADA EXPRESS - JAZ		AIR CANADA	8577 H	HK 12SEP	8:45A	9:56A	1PC
		CRJ JET							
		SEAT	05C						
		YXE-YVR OPERATED BY AIR CANADA EXPRESS - JAZ							

----- C O S T -----

AIR CANADA	TKT NO	AC	2054 624498	(INCL 49.25 TAX)	1015.25
SERVICE FEE	CWT*11501-2054624498			GST/HST	120.78
				HST	14.50
					1.74

\*\*\* SUB-TOTAL EXCLUDING GST/HST & APT 1029.75  
\*\*\* TOTAL GST/HST 122.52

\*\*\* TOTAL CHARGES THIS INVOICE \*\*\*

PAYMENT BY s. 22(1)	TKT 2054624498	1152.27
PAYMENT BY	SFB CWT*11501-2054624498	1136.03
*** BALANCE DUE THIS INVOICE ****		16.24
BALANCE DUE TO DATE		0.00
		0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS  
GST REGISTRATION # R113405179  
THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL



CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0100193C  
AGENT : HONG CHEN

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 76936  
DATE: 07SEP12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

I T I N E R A R Y

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
VANCOUVER	REGINA	WESTJET AI	212 Y	HK	09SEP	6:15P	10:28P		
		736							
REGINA	VANCOUVER	AIR CANADA	8571 H	HK	12SEP	9:15A	10:36A	STOPS 1	1PC
		CRJ JET							
		SEAT 05C							
YQR-YVR OPERATED BY AIR CANADA EXPRESS - JAZ									

C O S T

AIR CANADA	TKT NO	AC	2525 957424	(INCL 27.12	TAX)	500.12
SERVICE FEE	CWT*11501-2525957424			GST/HST	25.01	34.50
				HST		4.14

\*\*\* SUB-TOTAL EXCLUDING GST/HST & APT

534.62

\*\*\* TOTAL GST/HST

29.15

\*\*\* TOTAL CHARGES THIS INVOICE \*\*\*

563.77

PAYMENT BY s. 22(1)

TKT 2525957424

525.13

PAYMENT BY

SFB CWT\*11501-2525957424

38.64

\*\*\* BALANCE DUE THIS INVOICE \*\*\*\*

0.00

BALANCE DUE TO DATE

0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS

GST REGISTRATION # R113405179

THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL

CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0100192C  
AGENT : HONG CHEN

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 76935  
DATE: 07SEP12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

I T I N E R A R Y

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
VANCOUVER	REGINA	WESTJET AI	212 Y	HK	09SEP	6:15P	10:28P		1PC
		736						STOPS	1
REGINA	VANCOUVER	AIR CANADA	8571 H	HK	12SEP	9:15A	10:36A		
		CRJ JET							
		SEAT 05C							
		YQR-YVR OPERATED BY AIR CANADA EXPRESS - JAZ							

C O S T

WESTJET AIR	TKT NO	WS	2525 957423	(INCL 45.12 TAX)	409.12
SERVICE FEE	CWT*11501-2525957423			GST/HST 49.09	34.50
				HST	4.14

\*\*\* SUB-TOTAL EXCLUDING GST/HST & APT

443.62

\*\*\* TOTAL GST/HST

53.23

\*\*\* TOTAL CHARGES THIS INVOICE \*\*\*

496.85

PAYMENT BY s. 22(1)

TKT 2525957423

458.21

PAYMENT BY

SFB CWT\*11501-2525957423

38.64

\*\*\* BALANCE DUE THIS INVOICE \*\*\*\*

0.00

BALANCE DUE TO DATE

0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS

GST REGISTRATION # R113405179

THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL



**eTicket Receipt**

**Prepared For**  
**BALLEM/PENNY JANET DR**

RESERVATION CODE	GYKUCH
ISSUE DATE	07Sep2012
TICKET NUMBER	8382525957423
INVOICE NUMBER	0036315
ISSUING AIRLINE	WESTJET
ISSUING AGENT	AJQ
ISSUING AGENT LOCATION	VANCOUVER BC
IATA NUMBER	61734934
CUSTOMER NUMBER	YIV000

**Itinerary Details**

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
09Sep12	WESTJET WS 212	VANCOUVER BC, CANADA  Time 6:15pm	REGINA SK, CANADA  Time 10:28pm	Class ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 1PC Booking Status CONFIRMED Fare Basis YBR Not Valid After 09 SEP

**Payment/Fare Details**

<b>Form of Payment</b>	<b>CREDIT CARD - MASTERCARD :</b> s. 22(1)
	s. 22(1)
Endorsement / Restrictions	NONREF - FEE FOR CHG/CXL
Fare Calculation Line	YVR WS YQR364.00YBR CAD364.00END
<b>Fare</b>	<b>CAD 364.00</b>
<b>Taxes/Fees/Carrier-Imposed Charges</b>	<b>CAD 7.12 CA (AIR TRANSPORTATION TAX)</b>
	<b>CAD 49.09 RC (HST - NEW BRUNSWICK / NEW FOUNDLAND / LABRADOR)</b>
	<b>CAD 38.00 XT (COMBINED TAXES)</b>
<b>Total Fare</b>	<b>CAD 458.21</b>

**Positive identification required for airport check in**

**Notice:**

CARRIAGE AND OTHER SERVICES PROVIDED BY THE CARRIER ARE SUBJECT TO CONDITIONS OF CARRIAGE, WHICH ARE HEREBY INCORPORATED BY REFERENCE. THESE CONDITIONS MAY BE OBTAINED FROM THE ISSUING CARRIER. PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THERE OF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER. CHECK WITH YOUR CARRIER FOR MORE INFORMATION.

Important Legal Notices



Penny Ballem

s. 22(1)

Room No. : 305  
Arrival : 09-09-12  
Departure : 09-11-12  
Page No. : 1 of 1  
Folio /Inv. No. : 1016028 /  
Trip Rewards :

Group Code : CGNI12  
Company Name : City of Vancouver

Date	Item Description	Charges	Credits
09-10-12	Room Charge 2 X 134.00	268.00	
09-10-12	DMF 3%	8.04	
09-10-12	GST 5% - Accommodation	13.80	
09-10-12	PST 5% - Accommodation	13.80	
09-11-12	MasterCard		303.64
<b>Total</b>		<b>303.64</b>	<b>303.64</b>
<b>Balance</b>		<b>0.00 CAD</b>	

WINGATE BY WYNDHAM  
REGINA  
1700 BROAD STREET  
REGINA SK

any issues with your stay. Wingate or affiliates may contact you about goods and services unless you opt out. View our Wingate website at [www.wingatehotels.com](http://www.wingatehotels.com) or contact us at 1-800-368-8888. © 2012 Wingate Worldwide Hotels, Inc. 1 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wingate website at [www.wingatehotels.com](http://www.wingatehotels.com) or contact us at 1-800-368-8888. Temple Real Estate Investment Trust and Managed by Atlific Hotels.

CARD s. 22(1)  
CARD TYPE MASTERCARD  
DATE 2012/09/11  
TIME 5380 04:03:07  
RECEIPT NUMBER  
030637877-001-286-001-0

PRE-AUTH COMPLETION  
TOTAL  
**\$303.64**

1700 Broad Street, Regina SK S4P-1X4  
Tel: (306) 584-7400 Fax: (306) 584-7401  
GST#837764885RT0001

APPROVED

AUTH# 005636 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0100280C  
AGENT : HONG CHEN

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 77018  
DATE: 10SEP12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
REGINA	WINNIPEG	AIR CANADA	8348 U	HK 11SEP	5:20P	7:23P		
		CRJ JET						
WINNIPEG	VANCOUVER	YQR-YWG OPERATED BY AIR CANADA EXPRESS - JAZ			HK 11SEP	8:15P	9:19P	TWO
		AIR CANADA	299 Q					E90

----- C O S T -----

AIR CANADA	TKT NO	AC	2526 065769	(INCL	TAX)	328.00
SERVICE FEE	CWT*11501-2526065769				GST/HST	19.90
					HST	4.14
*** SUB-TOTAL EXCLUDING GST/HST & APT						362.50
*** TOTAL GST/HST						24.04
*** TOTAL CHARGES THIS INVOICE ***						386.54
PAYMENT BY s. 22(1)				TKT	2526065769	347.90
PAYMENT BY				SFB	CWT*11501-2526065769	38.64
*** BALANCE DUE THIS INVOICE ****						0.00
BALANCE DUE TO DATE						0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS  
GST REGISTRATION # R113405179  
THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL

**General Options**

Name: PENNY BALLEM  
 Title: CITY MANAGER  
 Address: 453 W12TH AVENUE  
 VANCOUVER, British Columbia V5Y 1V4  
 Canada  
 Number of People Registered: 1  
 Confirmation Number: **JFNF7QTJL8R** (needed to modify your registration)  
 Event Title: 2012 National Infrastructure Summit  
 Location: Delta Regina Hotel  
 1919 Saskatchewan Drive  
 Regina, SK S4P 4H2  
 Canada  
 Phone: 1-306-525-5255  
 Date: 09/10/2012  
 Time: 8:00 AM [Add to my.calendar](#)

**Current Registration Details**

**Registration Items**

PENNY BALLEM	Event Registration	Registration Fee	CAD \$ 650.00
--------------	--------------------	------------------	---------------

**Optional Items**

PENNY BALLEM	Mayor's Reception and Dinner at Casino Regina - Registrant	CAD \$ 0.00 x 1 = CAD \$ 0.00
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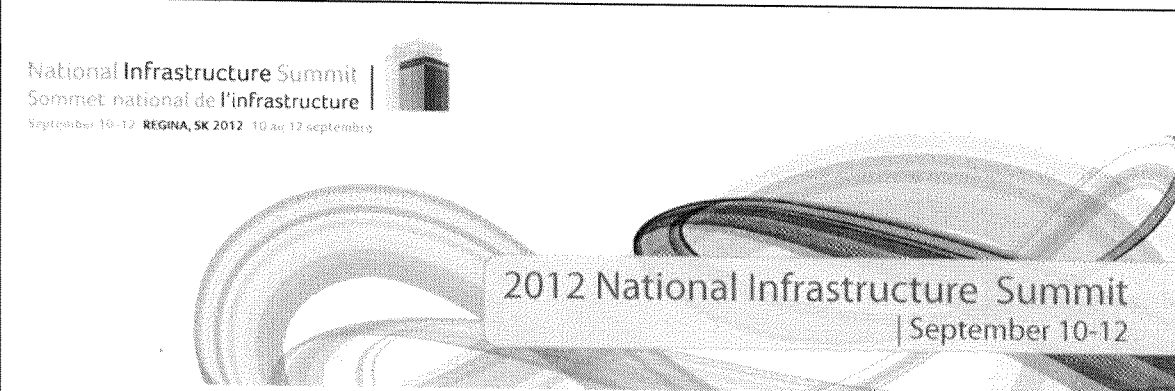
**Order Summaries**


Date	Type	Amt Ordered	Amt Paid	Amt Due
08/31/2012 10:44 AM CST	online order	CAD \$ 650.00	CAD \$ 650.00	CAD \$ 0.00
<b>Total:</b>		<b>CAD \$ 650.00</b>	<b>CAD \$ 650.00</b>	<b>CAD \$ 0.00</b>

**Payment Details**

Date	Type	Reference #	Amt Paid
08/31/2012	MasterCard	s. 22(1)	CAD \$ 650.00

**From:** 2012 National Infrastructure Summit <nisummit@regina.ca>  
**Sent:** Friday, August 31, 2012 9:44 AM  
**To:** Ballem, Penny  
**Subject:** Registration Confirmed - 2012 National Infrastructure Summit



National Infrastructure Summit |   
Sommet national de l'infrastructure  
September 10-12 REGINA, SK 2012 10 Au 12 septembre

2012 National Infrastructure Summit  
| September 10-12

Dear PENNY,

Your registration has been confirmed. Please save this email for future reference.

**Event:** 2012 National Infrastructure Summit  
**Attending:** PENNY BALLEM  
**# in Party:** 1  
**Time:** 8:00 AM  
**Date:** Monday, September 10, 2012  
**Confirmation number:** JFNF7QTJL8R

To view your online registration confirmation, click the link below. You will be asked to enter the confirmation number shown above.

[Click here to view the event summary](#)

To modify your registration: [Click here](#)

Sincerely,  
2012 National Infrastructure Summit

Having trouble with the link? Simply copy and paste the entire address listed below into your web browser:  
<http://www.cvent.com/d/0zm5Dn6120O5SIsKfQoKyw/vj8p/P1/5S?>

If you no longer want to receive emails from 2012 National Infrastructure Summit please click the link below.  
[Opt-Out](#)

Your payment for the 2012 National Infrastructure Summit event has been successfully processed. Please save this email for your records.

Event Title: 2012 National Infrastructure Summit



Registration Confirmation Number: JFNF7QTJL8R

**Transaction  
Information:**

<b>Item</b>	<b>Transaction Information</b>	<b>Quantity</b>	<b>Amount</b>
Event Registration	CAD 650.00	1	CAD 650.00
<b>Transaction Total</b>			<b>CAD650.00</b>

If you have any questions about this transaction or email, please contact 2012 National Infrastructure Summit directly at [nisummit@regina.ca](mailto:nisummit@regina.ca).

To view the details of your registration, go to:  
[Click here](#)

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powered by  
**cvent**

# Account Statement

Reporting Period: 09/21/2012 Thru 10/20/2012

**Account Information**

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	10/20/2012	<b>Cardholder Total</b>	524.88
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
296465715	09/24/2012	09/21/2012	PETROCAN,W VANCOUVER,BC,CAN	215127	Fleet	N	40.09	D175454PIMPEYMGR	10/30/2012
<b>Transaction Account</b>	20002002	9200	535030	RHFFPP	11000				
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								
296759999	09/27/2012	09/26/2012	HARBOUR,HARBOUR,BC,CAN	103520	No Addendum	N	377.04	D175454PIMPEYMGR	10/30/2012
<b>Transaction Account</b>	20002002	9200	536040	RHFFPP	11000				
<b>New Account Code</b>									
<b>Expense Description</b>	TCV #CMGR023 - LGMA Conference in Victoria (Air fare)								
296948058	09/28/2012	09/26/2012	SAM S DELI,VICTORIA,BC,CAN	162317	No Addendum	N	19.07		
<b>Transaction Account</b>	20002002	9200	532030	RHFFPP	11000				
<b>New Account Code</b>									
<b>Expense Description</b>	Lunch meeting - Penny and Mike Magee								

# Account Statement

Reporting Period: 09/21/2012 Thru 10/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
297798043	10/09/2012	10/05/2012	PETROCAN,N VANCOUVER,BC,CAN	224842	Fleet	N	45.61		
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								
298415781	10/16/2012	10/14/2012	CHEVRON,VANCOUVER,BC,CAN	220838	No Addendum	N	38.07		
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	535030	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Gasoline								
298620052	10/18/2012	10/16/2012	TRANSLINK FARE PURCHAS,BURNABY,BC,CAN	214638	No Addendum	N	2.50		
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	531280	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Transit fare from Surrey to Vancouver re Children's Foundation meeting								
298620051	10/18/2012	10/16/2012	TRANSLINK FARE PURCHAS,BURNABY,BC,CAN	233549	No Addendum	N	2.50		
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	531280	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>	Transit fare to Surrey re Children's Foundation meeting								

# Account Statement

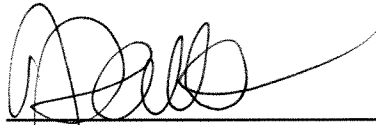
Reporting Period: 09/21/2012 Thru 10/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
---------	-----------	-----------	----------------------	--------	----------	-------	--------	-------------	---------------

Record Count: 7

Cardholder Total: 524.88

Cardholder



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Print Name:

PENNY BALLEM

Supervisor



By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

PATRICE IMPEY

11/22/12

Kitsilano Chevron  
2783 W. 4th Ave.  
STN 09900037

10/14/12 19:08:38

Purchase S/MASTERCARD

s. 22(1)

Invoice# 3790435  
Auth# 220838  
01 Approved 027  
Thank You  
Seq.:0010010010  
Term:66001274

Pump#: 5  
28.433L @ \$ 1.339/L  
'REG/Self \$ 38.07

Total \$ 38.07

Next Time ... Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 1.81  
TOTAL :\$ 1.81

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
PST Reg#872258629

Sam's Deli & The Soda Shoppe  
805 Government Street  
Victoria, BC  
CANADA  
V8W 1X5  
250-382-8424  
www.samsdeli.com  
info@samsdeli.com

*LIBEM*

1 1/2 Cobb Salad 5.50\*  
#311  
1 Daily Soup-Cup 3.25\*  
#205  
1 1/2 Turkey Sandwich 4.50\*  
#1025  
1 Open-Cold Beverage 1.99\*  
#750  
1 Tea 1.79\*  
#1268

Sub-Total 17.03  
HST 2.04  
Total 19.07  
Mastercard 19.07  
Change 0.00

ORDER online at samsdeli.com and we will  
have your order ready for pickup!

12-09-26 13:17 002 05 0267517 5

PETRO-CANADA  
1980 MARINE DRIVE  
N VANCOUVER  
BC V7P1U6  
6049874490

F-HST #:883016628  
PC0691371:914040

2012-10-05 19:48

PUMP 09  
REGULAR  
LITRES L 33.313  
PRICE/L \$ 1.369  
FUEL SALES \$ 45.61\*

TOTAL OWED \$ 45.61

TOTAL PAID  
CREDIT CARD \$ 45.61

\* F-HST INCL\$ 2.17

MASTERCARD  
s. 22(1)  
INVOICE 476665  
AUTH 224842  
PURCHASE  
S 0010010010 00 027

SURVEY! EARN POINTS  
& CHANCE TO WIN GAS  
1-866-826-7779 OR  
PETRO-CANADA.CA/HERO

TVM RECEIPT

Sky Train  
Surrey Central BC  
Vancouver BC *Chil Fahn*  
TVM #: 19005( 0015)  
Tue 16 Oct 12 20:36  
Trans: Sale OK  
Payment Mode: Credit  
Amount Due: \$ 2.50  
Amount Tendered:\$ 2.50  
Card #: s. 22(1)  
Trans #: 004709  
Auth #: 00233549  
Term #: R019001500000000  
Type: 3 Zone  
Adult: 001

Receipt-not valid  
for transportation

ST

TU.00.16 10:12 P -3- 3 50

Date	Expires at	Zone issued	#of Zones	Value	Category
				50	

**CONDITIONS OF USE**

- Valid for travel for fare indicated until expiry date/time printed, on South Coast British Columbia Transportation Authority (TransLink) transportation service region buses, SeaBus and SkyTrain.
- To travel additional zones during Regular Fare Periods, purchase an AddFare at time of travel.
- Proof of Payment/Transfer must remain in the possession of the user at all times while on board transit vehicles and within Fare Paid Zones. It must be produced for inspection on request of the operator or other official of TransLink, its designated subsidiaries, or operating companies.
- Use of this transfer is subject to the terms and conditions of the South Coast British Columbia Transportation Authority Transit Tariff. Contravention may result in confiscation of the transfer and/or prosecution.
- Customer Information 604-953-3333, Lost Property 604-682-7887.

**NOT FOR RESALE. NON TRANSFERABLE. VOID IF ALTERED.**  
EDM5311-7

ST

TU.00.16 08:18 P -1- 3 250

Date	Expires at	Zone issued	#of Zones	Value	Category
				250	

**CONDITIONS OF USE**

- Valid for travel for fare indicated until expiry date/time printed, on South Coast British Columbia Transportation Authority (TransLink) transportation service region buses, SeaBus and SkyTrain.
- To travel additional zones during Regular Fare Periods, purchase an AddFare at time of travel.
- Proof of Payment/Transfer must remain in the possession of the user at all times while on board transit vehicles and within Fare Paid Zones. It must be produced for inspection on request of the operator or other official of TransLink, its designated subsidiaries, or operating companies.
- Use of this transfer is subject to the terms and conditions of the South Coast British Columbia Transportation Authority Transit Tariff. Contravention may result in confiscation of the transfer and/or prosecution.
- Customer Information 604-953-3333, Lost Property 604-682-7887.

**NOT FOR RESALE. NON TRANSFERABLE. VOID IF ALTERED.**  
EDM6162-1

# Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004

Toll-free 1-800-665-0212  
Website: www.harbourair.com  
9/09/2012 7:35:26 AM  
GST: 84295 5858 RT0001

CUSTOMER COPY

## Booking Information:

Penny Ballem (City Of Vancouver)  
Flight #2050A / 1 Passenger(s)  
Wednesday, September 26, 2012  
Departs Vancouver Harbour @ 08:20 AM  
Arrives Victoria Harbour @ 08:55 AM

## Invoice #: 3567675

1.00 Sked 200 : Carbon Offset \$0.50 CDN  
1.00 Sked 200 : Fuel Surcharge \$5.00 CDN  
1.00 Sked 200 : VHFC Terminal \$7.50 CDN  
1.00 Sked 200 : Web Fare - \$155.32 CDN

Penny Ballem (City Of Vancouver)  
WCA #376/Twin Otter / 1 Passenger(s)  
Wednesday, September 26, 2012  
Departs Victoria Harbour @ 17:00 PM  
Arrives Vancouver Harbour @ 17:30 PM

## Invoice #: 3567677

1.00 Sked WCA 300 : VHFC Termi \$7.50 CDN  
1.00 Sked WCA 300 : Web Fare \$155.32 CDN  
1.00 Sked WCA 300 : Carbon Offs \$0.50 CDN  
1.00 Sked WCA 300 : Fuel Surcha \$5.00 CDN

Harmonized Sales Tax \$40.40 HST

Grand Total \$377.04 CDN

## Payment Information:

Master Card : Payment **\$377.04 CDN**

Date/Time.....: 26/09/2012 7:35:22 AM  
Terminal.....: HACCXH05  
Action.....: Purchase  
Card Type.....: M/C  
Card Number.....: s. 22(1)  
Expiration.....: 01/2016  
Amount.....: \$377.04  
Authorization.....: 103520  
ISOResponseCode...: 00  
Response.....: 001 (APPROVED 10352)

*Penny's receipt*

PETRO-CANADA  
1490 MARINE DRIVE  
VANCOUVER  
BC V7T1B7  
604-274-3516

F-HST #: 883016628  
PC0571403:6806401

2012-09-21 18:51

PUMP 06  
REGULAR  
LITRES L 30.863  
PRICE/L \$ 1.299  
FUEL SALES \$ 40.09\*

TOTAL DUE \$ 40.09

TOTAL PAID  
CREDIT CARD \$ 40.09

\* F-HST INCL\$ 1.91

MASTERCARD  
s. 22(1)  
INVOICE 426162  
AUTH 215127  
PURCHASE  
S 0010010010 00 027

SURVEY! EARN POINTS  
& CHANCE TO WIN GAS  
1-866-826-7779 OR  
PETRO-CANADA.CA/HERO

TCV  
Number **CMGR023**

**City of Vancouver**  
**Travel Claim Form**  
(For Travel Outside the GVRD)

For Accounts Payable Use Only	
Vendor	_____
Advance Doc	_____
Adv Clrg Doc	_____
Payment Doc	_____

Name Penny Ballem Date 21-Sep-12  
 Title City Manager Department City Manager's Office  
 Phone 87625 Employee No. \_\_\_\_\_ Division City Manager's Office

**Purpose and Destination** LGMA Conference in Victoria, BC

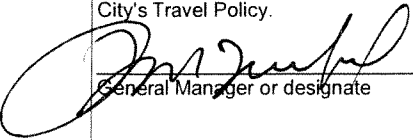
**Type of Travel:**  Conference  External Training  Business

**Travel Time & Dates** Start: Sept 26, 2012 at 8:00 AM AM/PM  
 End: Sept 26, 2012 at 6:00 PM AM/PM

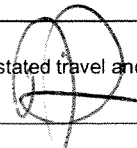
**Duration:** Number of days 1 day ( 1/2 day before or after Noon)

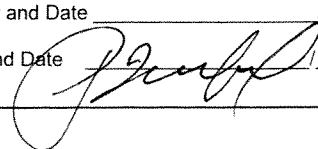
Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Pay Directly	COV Credit Card
	Bus Area	Cost Centre /Order	Cost Element				
Airfare	9200	11000	536040		377.04		377.04
Airport Improvement Fee	9200		536040				
Car Rental	9200		536040				
Ground Transportation	9200	11000	536040				
Accommodations - No. of nights <u>        </u> X	9200	11000	536040				
Per Diem - No. of Days <u>        </u> X <u>        </u> 60.00	9200	11000	536040		60.00		
Less: Meals provided B\$10 <u>        </u> L\$15 <u>        </u> D\$25 <u>        </u>	9200		536040				
Business Telephone Calls	9200		536040				
Other (Specify)	9200		536040				
_____	9200		536040				
_____	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	9200	11000	536040		44-80	44-80	
<input checked="" type="checkbox"/> Check here if separate cheque required	Mandatory field						
Pay to: <u>Local Govt Mgmt Association</u>	Total Expenses			0.00	481-84	0.00	377.04
Address: <u>7th Floor, 620 West St</u>							
<u>Victoria, BC V8W 1S6</u>							
<u>copy of invoice attached.</u>							
					Less: Advanced	44-80	
					Paid by Credit Card	(377.04)	
					Owed to (from) Traveller	60.00	

**Authorization**  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

 OCT 10 2012  
 General Manager or designate Date

**Travel Certification**  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

Employee Signature and Date  OCT 01 2012

I concur with the expenses claimed. Manager/Supervisor and Date  
 General Manager and Date  OCT 10 2012



**From:** reservation@harbourair.com  
**Sent:** Friday, September 21, 2012 1:03 PM  
**To:** Sebastian, Lorraine; Ballem, Penny  
**Subject:** Reservations for Penny Ballem



**Service : Always to a higher level**

[VHFC Terminal Fee Update Link](#) [FAQ's Link](#)

Please bring a copy of this confirmation with you to check in. Photo ID will be required at the time of check in

### Flight Details

Please review the following reservation(s) and the additional comments regarding your booking(s):

<b>Customer Information</b>	HAS #	805144
	Name	Penny Ballem
	Company	City Of Vancouver

<b>Booking #5487678</b>  Penny Ballem Flight #2050 Wednesday, September 26, 2012 Departs Vancouver Harbour, 08:20 AM Arrives Victoria Harbour, 08:55 AM 1 Passenger(s) 35 minutes  KK - Confirmed  » <a href="#">Add to your Outlook Calendar</a>	Sked 200 : Carbon Offset	\$0.50
	Sked 200 : Fuel Surcharge	\$5.00
	Sked 200 : VHFC Terminal Fee	\$7.50
	Sked 200 : Web Fare - \$4.00	\$155.32
	+ Harmonized Sales Tax	\$20.20
	<b>Billing</b>	<b>\$168.32</b>
	<b>Taxes</b>	<b>\$20.20</b>
	<b>Grand Total</b>	<b>\$185.92</b>

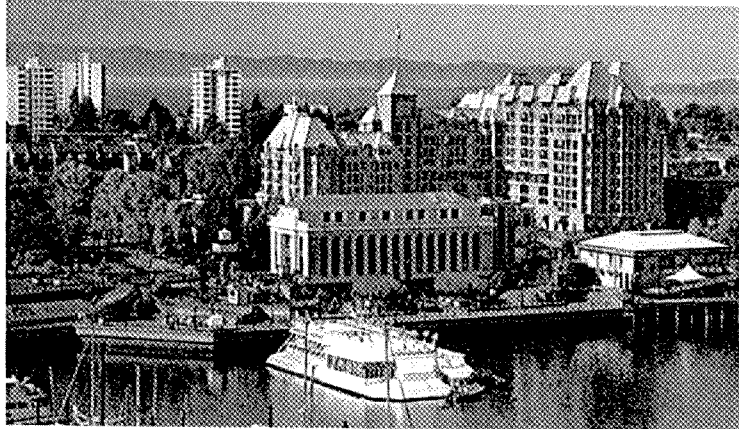
<b>Booking #5487680</b>	Sked WCA 300 : VHFC Terminal Fee	\$7.50
	Penny Ballem	Sked WCA 300 : Web Fare - \$4.00

*Already registered  
June 2012*



**LGMA**

LOCAL GOVERNMENT  
MANAGEMENT ASSOCIATION  
OF BRITISH COLUMBIA



## CAO Breakfast

The Local Government Management Association announces the  
12<sup>th</sup> annual Chief Administrative Officers  
Breakfast Meeting during the UBCM Convention in Victoria

---

**Date:** Thursday, September 27, 2012

**Time:** 8:00 a.m. – 10:00 a.m.

**Place:** Vancouver Island Ballroom

**Hotel Grand Pacific**

463 Belleville Street

Victoria, BC

**Cost:** \$40.00+ HST non -refundable registration fee  
Space is limited to 100 attendees. (Always sold out!)

To reserve your seat **please register on-line at**

<http://www.civicinfo.bc.ca/Event/caobreakfast2012.asp>

---

### Agenda

1. Welcome and Update from LGMA
2. Mini Nuts & Bolts Session

# Account Statement

Reporting Period: 10/21/2012 Thru 11/20/2012

**Account Information**

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	11/20/2012	<b>Cardholder Total</b>	500.27
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date																													
299434354	10/26/2012	10/26/2012	AIRLINE LIMOUSINE SERV,WOODBIDGE,ON,CAN	013159	No Addendum	N	70.00	D175454PIMPEYMGR	12/03/2012																													
			<table border="1"> <thead> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td><b>Transaction Account</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>New Account Code</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Expense Description</b></td> <td colspan="5">TCV#CMGR026 P.Ballem: Championing Public Health Nutrition 2012, Toronto (airport transfer)</td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>	TCV#CMGR026 P.Ballem: Championing Public Health Nutrition 2012, Toronto (airport transfer)									
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																	
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<b>Expense Description</b>	TCV#CMGR026 P.Ballem: Championing Public Health Nutrition 2012, Toronto (airport transfer)																																					
299785791	10/31/2012	10/30/2012	AIR CANADA ON BOARD CA,MISSISSAUGA,ON,CAN	095304	No Addendum	N	10.08	D175454PIMPEYMGR	12/05/2012																													
			<table border="1"> <thead> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td><b>Transaction Account</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>New Account Code</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Expense Description</b></td> <td colspan="5">TCV#CMGR026 P.Ballem: Championing Public Health Nutrition 2012, Toronto (meal on board flight)</td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>	TCV#CMGR026 P.Ballem: Championing Public Health Nutrition 2012, Toronto (meal on board flight)									
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<b>Expense Description</b>	TCV#CMGR026 P.Ballem: Championing Public Health Nutrition 2012, Toronto (meal on board flight)																																					
299886599	11/01/2012	10/30/2012	ESSO,VANCOUVER,BC,CAN	204003	Fleet	N	40.00	D175454PIMPEYMGR	12/05/2012																													
			<table border="1"> <thead> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002002</td> <td>9200</td> <td>535030</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td><b>Transaction Account</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>New Account Code</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Expense Description</b></td> <td colspan="5">Gasoline</td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	535030	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>	Gasoline									
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<b>Expense Description</b>	Gasoline																																					

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# Account Statement

Reporting Period: 10/21/2012 Thru 11/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
300048141	11/02/2012	11/01/2012	WHITE SPOT 635,VANCOUVER,BC,CAN	104426	No Addendum	N	36.14	D175454PIMPEYMGR	12/03/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
Transaction Account			20002002	9200	532030	RHFFPP	11000		
New Account Code									
Expense Description	Meeting expense (Penny & Linda Oglov)								
300223540	11/05/2012	10/30/2012	IDEAL CAR & TRUCK RENT,YORK,ON,CAN	122331	No Addendum	N	60.00	D175454PIMPEYMGR	12/03/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
Transaction Account			20002002	9200	536040	RHFFPP	11000		
New Account Code									
Expense Description	TCV#CMGR026 P.Ballem: Championing Public Health Nutrition 2012, Toronto (taxi fare)								
300910007	11/13/2012	11/08/2012	SHELL,VANCOUVER,BC,CAN	221940	Fleet	N	38.16	D175454PIMPEYMGR	12/03/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
Transaction Account			20002002	9200	535030	RHFFPP	11000		
New Account Code									
Expense Description	Gasoline								
301300211	11/16/2012	11/15/2012	AIR CAN 0142527969187,WINNIPEG,MB,CAN	200658	Travel	N	207.25	D175454PIMPEYMGR	12/03/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
Transaction Account			20002002	9200	536040	RHFFPP	11000		
New Account Code									
Expense Description	TCV#CMGR029 P.Ballem: Canadian Council for Public-Private Partnerships, Toronto (air fare)								

4

5

6

7

# Account Statement

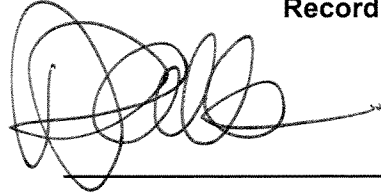
Reporting Period: 10/21/2012 Thru 11/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
301544037	11/20/2012	11/16/2012	CWT*11501- 2527969187,TORONTO,ON,CAN	034636	No Addendum	N	38.64	D175454PIMPEYMGR	12/03/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	536040	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>			TCV#CMGR029 P.Ballem: Canadian Council for Public-Private Partnerships, Toronto (travel agent booking)						

8

**Record Count: 8**

**Cardholder Total: 500.27**



**Cardholder**

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

**Supervisor**

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

**Print Name:**

PENNY BALLEM

**Print Name:**

TCV  
#  
CMGR026

AIRLINE LIMOUSINE  
CAR#146  
1-800-263-5466  
416-675-3638  
416-676-3210  
905-676-3210

(1)

TCV#CMGR026

(2)

# AIR CANADA

Onboard Café / Café en vol

## SALE

Clerk #: 000750  
MID: IEMV000000  
TID: PS320346 REF#: 00000009  
Batch #: 127 SEQ: 001127009  
10/26/12 01:31:50  
Invoice #: 9  
APPR CODE: 013159  
MASTERCARD  
s. 22(1) Chip  
s.

AMOUNT \$64.00  
TIP \$6.00  
TOTAL \$70.00

APPROVED

VERIFIED BY PIN

MasterCard  
AID: A000000004101J  
TVR: 00 00 00 80 00  
TSI: E8 00

WWW.AIRLINELIMO.COM  
THANK YOU FOR CHOOSING  
AIRLINE LIMOUSINE

CUSTOMER COPY

Flight / Vol: ACO152 YVR-YYZ  
Departure / Départ: 25-Oct-12  
Order no / Commande: YYC 344397/3/6  
Date: 25-Oct-12  
Time / Heure: 20:37:19  
Tran type / Type trans.: Sale / Vente

Card no / No de carte: s. 22(1)  
Name / Nom: PENNY BALLEM  
Total amount / Montant Total: CAD 10.08

CUSTOMER COPY / COPIE DU CLIENT

# AIR CANADA

1 Chicken / Poulet 7  
1 Cashews / Noix de cajou 3  
1 Combo duo -1

Total Before T / Avant taxes CAD 9  
HST / TVH @ 12% 1.08  
Grand Total / Total CAD 10.08

Payments / Paiements:  
Credit card / Carte de crédit CAD  
Total payments / Total paiement CAD 10.08

Air Canada  
GST/HST reg # 100092287 RT0001  
QST reg # 1000043172 TQ1991 /  
Air Canada  
TPS/TVH reg # 100092287 RT0001  
TVQ reg # 1000043172 TQ1991

MANTEL TAXI  
CAR AND TRUCKS RENTAL  
2568 ST CLAIR AVENUE W  
(416) 766-6266

TERMINAL ID.: idea2859  
MERCHANT #: 2524

MASTER-P  
s. 22(1) SWIPE  
SALE  
BATCH: 000080 INV: 000001  
Oct 30, 12 12:22  
RRN: 16507594 AUTH: 122331

BASE \$60.00

TIP \$

TOTAL \$

TIP GUIDE  
10%=\$6.00 15%=\$9.00 20%=\$12.00

PENNY BALLEM

TILL #5

CUSTOMER COPY

(5)

MANTEL TAXI  
CAR AND TRUCKS RENTAL  
2568 ST CLAIR AVENUE W  
(416) 766-6266

TERMINAL ID.: idea2859  
MERCHANT #: 2524

MASTER-P  
s. 22(1) SWIPE  
SALE  
BATCH: 000079 INV: 000005  
Oct 30, 12 12:21  
RRN: 16507582

SALE \$60.00

TOTAL \$60.00

TRANSACTION FAILED  
DO NOT HONOUR

TCV # CMGR 026

4

CHECK # 356315 DATE 11/01/12  
TABLE # 32 TIME 7:41AM

WHITE SPOT 635  
1041 SOUTHWEST MARINE DR  
VANCOUVER BC V6

3

2001 Kingsway  
Vancouver BC V5N2T2

**ESSO EXPRESS PAY**

-- 1-DINING : PAIGE --

ITEMS ORDERED	AMOUNT
1 TOAST, multi	2.49
1 FRITTATA W/FRUIT	10.99
1 OATMEAL & FRUIT	6.99
3 OP TEA	8.67

GST #  
MER # 4629465  
TERM # S4629465  
CLERK:0032 B:175  
AUTH#:104426  
TRANS#:0008063  
CHECK#:6315

KINGSWAY & VICTORIA  
00302576  
2001 KINGSWAY AVE  
VANCOUVER, BC V5N 2  
URN:R121461107  
10/30/2012 42120386  
05:42:15 PM

PUMP# 3  
EREG 32.026L  
PRICE/L 1.249  
FUEL TOTAL \$ 40.00

\*\*\*\*\*  
SUBTOTAL 29.14  
HST % 3.50

CARD s. 22(1)  
MASTER CARD  
DATE 2012/11/01  
TIME 07:44:26  
REC CS4629465-175-8063  
REFERENCE 175001001004

HST in fuel \$ 1.90  
CREDIT \$ 40.00

TOTAL DUE 32.64

PURCHASE  
AMOUNT \$32.64  
TIP \$3.50  
TOTAL \$36.14

# OF GUESTS 2

TRANSACTION  
00 - APPROVED - 001  
THANK YOU  
CUSTOMER COPY

postal code: \_\_\_\_\_  
email address: \_\_\_\_\_

TYPE: PURCHASE  
ACCOUNT: ICARDFLEET \$40.00  
AUTH: 204003-F INVOICE: UND69609  
CARD NUMBER: s. 22(1)  
ODOMETER: 5362  
A- MasterCard  
B- A0000000041010  
01 Approved - Thank You 027  
LOYALTY: NO  
IMPORTANT - retain this copy for your records

ROOM CHARGES PLEASE PRESENT YOUR ROOM  
KEY TO YOUR SERVER  
ROOM #: \_\_\_\_\_  
Name (print) \_\_\_\_\_  
Gratuity: \_\_\_\_\_  
Bill Total: \_\_\_\_\_  
Signature: \_\_\_\_\_  
H.S.T. # 893226977RT

MasterCard  
AID: A0000000041010  
TVR: 40 00 00 80 00

6045352865

6

WELCOME

Shell Canada  
1295 EAST 12 AVENUE  
V5T 2J8  
VANCOUVER BC  
(604) 874-5314  
s. 22(1)

MASTERCARD  
PURCHASE CHIP

INV No. 1009393518  
2012/11/08 19:19  
MasterCard  
AID A0000000041010  
TVR 0000008000

Bronze  
PUMP No. 05  
LITRES 31.824  
PRICE/L \$1.199  
TOTAL FUEL \$38.16  
01 APPROVED - THANK  
YOU 001  
APPROVAL No. 221940  
TERMINAL No. 89100930  
VERIFIED BY PIN

IMPORTANT  
retain this copy for  
your records

FUEL INCLUDES  
HST-F - Fuel \$1.82  
No. 137400032RT

TOTAL SALE \$38.16

STORE: C10093  
TRAN: 2055053  
2012/11/08 19:22:06

Help us change  
the world,  
one click at a time.  
fuellingchange.com

THANK YOU  
Questions?  
1-800-661-1600

ESSO SEE OVER FOR ADDRESS

FCV# CMGR 029



English 12 hrs display Log In Sign up Now

Login with Facebook

Home View Itinerary Travel Tools Help

My Profile MyTrips

Save as PDF Print eInvoice

Electronic Invoice

Prepared For:

Electronic Invoice Receipt available until Wednesday, Feb 13, 2013

BALLEM/PENNY JANET DR

SALES PERSON JQ
INVOICE NUMBER 0041262
INVOICE ISSUE DATE 15 Nov 2012
RECORD LOCATOR ZRQMHF
CUSTOMER NUMBER YIV000

Client Address

Delivery Address

CITY OF VANCOUVER
PENNY BALLEM
453 WEST 12TH AVENUE
VANCOUVER BC V5Y 1V4

CARLSON WAGONLIT TRAVEL
150-409 GRANVILLE ST
VANCOUVER BC V6C 1T4
GST REG R113405179
RESERVATIONS 1-866-614-7718

Notes

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY
IF CHANGES ARE REQUIRED.
THANK YOU FOR YOUR BUSINESS.

ORIGINAL TICKET 0142053255753 AMOUNT

DATE: Sun, Nov 25

Flight: AIR CANADA 8

From VANCOUVER BC, CANADA
To TORONTO ON, CANADA
Departure Terminal M
Duration 04hr(s) :15min(s)
Type BOEING 777-300ER JET
Stop(s) Non Stop
Seat(s) Details BALLEM/PENNY JANET DR
Departs 4:30pm
Arrives 11:45pm
Arrival Terminal 1
Class Economy
Meal Food for Purchase
Seat(s) - 23G s. 22(1)

DATE: Mon, Nov 26

Flight: AIR CANADA 33

From TORONTO ON, CANADA
To VANCOUVER BC, CANADA
Departure Terminal 1
Arrival Terminal M
Departs 8:20pm
Arrives 10:15pm



Duration	04hr(s) :55min(s)	Class	Economy
Type	BOEING 777-200LR JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BALLEM/PENNY JANET DR	Seat(s) - 19G	s. 22(1)

DATE: Sun, Feb 24

Others

THANK YOU FOR  
CHOOSING  
CARLSON  
WAGONLIT TRAVEL  
Trans Fees

Billed to:  
V.A.T./G.S.T./H.S.T.  
Q.S.T.

s. 22(1)

CAD \* 34.50  
CAD \* 4.14  
CAD \* 0.00

8

} 38.64

Ticket Information

<b>Ticket Number</b>	AC 2527969187	<b>Passenger</b>	BALLEM PENNY JA
		<b>Exchange</b>	AC 2053255753
		<b>Billed to:</b>	s. 22(1)
			V.A.T./G.S.T./H.S.T.
			V.A.T./G.S.T./H.S.T.

CAD \* 185.00  
CAD \* 22.25  
CAD \* 0.00

7

} 207.

Total base fare amount	<b>CAD 214.50</b>
Total Taxes	<b>CAD 5.00</b>
Total V.A.T./G.S.T./H.S.T.	<b>CAD 26.39</b>
Total Q.S.T.	<b>CAD 0.00</b>
Net Credit Card Billing	<b>* CAD 245.89</b>
-----	
Total Amount Due	<b>CAD 0.00</b>

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS'S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA. YOUR EMERGENCY ID CODE IS K6SG-YIV IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

RESERVATION MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS PASSPORT OR ID. RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS-MINIMUM 1.5 HOURS PRIOR. PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCES AND/OR APPLICABLE FEES FOR CARRY-ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT. THE DEPARTMENT OF TRANSPORTATION REQUIRES CWT TO PROVIDE INFORMATION REGARDING THEIR INSECTICIDE WEBSITE OSTPXWEB.OST.DOT.GOV/POLICY/SAFETYENERGYENV/DISINSECTION.HTM FOR A COMPLETE LIST OF COUNTRIES THAT UTILIZE AEROSOL INSECTICIDE SPRAYS THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE. CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION

# Account Statement

Reporting Period: 11/21/2012 Thru 12/20/2012

**Account Information**

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	12/20/2012	<b>Cardholder Total</b>	79.06
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date																																				
301889633	11/23/2012	11/22/2012	CHEVRON,VANCOUVER,BC,CAN	215728	No Addendum	N	38.06	D175454PIMPEYMGR	01/10/2013																																				
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>535030</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td colspan="6"><b>Transaction Account</b></td> </tr> <tr> <td colspan="6"><b>New Account Code</b></td> </tr> <tr> <td colspan="6"><b>Expense Description</b></td> </tr> <tr> <td colspan="6">Gasoline</td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	535030	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>						Gasoline											(1)
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																								
20002002	9200	535030	RHFFPP	11000																																									
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<b>Expense Description</b>																																													
Gasoline																																													
302628149	12/03/2012	12/02/2012	AIR CANADA ON BOARD CA,MISSISSAUGA,ON,CAN	195339	No Addendum	N	7.91	D175454PIMPEYMGR	01/10/2013																																				
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td colspan="6"><b>Transaction Account</b></td> </tr> <tr> <td colspan="6"><b>New Account Code</b></td> </tr> <tr> <td colspan="6"><b>Expense Description</b></td> </tr> <tr> <td colspan="6">TCV #CMGR029 P. Ballem: Canadian Council for Public-Private Praternships, Toronto (meal on board flight)</td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	536040	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>						TCV #CMGR029 P. Ballem: Canadian Council for Public-Private Praternships, Toronto (meal on board flight)											(2)
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																								
20002002	9200	536040	RHFFPP	11000																																									
<b>Transaction Account</b>																																													
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<b>Expense Description</b>																																													
TCV #CMGR029 P. Ballem: Canadian Council for Public-Private Praternships, Toronto (meal on board flight)																																													
302880979	12/05/2012	12/04/2012	HUSKY WHISTLER MKT #90,WHISTLER,BC,CAN	140323	No Addendum	N	33.09	D175454PIMPEYMGR	01/10/2013																																				
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>535030</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td colspan="6"><b>Transaction Account</b></td> </tr> <tr> <td colspan="6"><b>New Account Code</b></td> </tr> <tr> <td colspan="6"><b>Expense Description</b></td> </tr> <tr> <td colspan="6">Gasoline</td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	535030	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>						Gasoline											(3)
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20002002	9200	535030	RHFFPP	11000																																									
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Gasoline																																													

# Account Statement

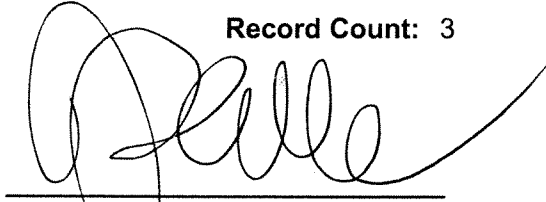
Reporting Period: 11/21/2012 Thru 12/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
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Record Count: 3

Cardholder Total: 79.06

Cardholder



Supervisor

---

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

PENNY BALLEM

Print Name:

---

1

Chevron Town Pantry  
3250 Macdonald st  
Vancouver, BC  
SIN 89900303

11/22/12 18:57:28

Purchase S/MASTERCARD

S. 22(1)

Invoice# 0314856  
Auth# 215728  
01 Approved 027  
Thank You  
Seq.: 0010010010  
Term: 66001289

Pump#: 2  
31.222L @ \$ 1.219/L  
REG/Se 18.06

Total \$ 38.06

Next Time Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 1.31  
TOTAL :\$ 1.31

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
HST# 860392075

2

TVQ# CMGR 029

AIR CANADA

Onboard Café / Café en vol

Flight / Vol: ACO033 YYZ-YVR  
Departure / Départ: 2012-11-26  
Order no / Commande:  
YYZ 323521/1/3  
Date: 2012-11-26  
Time / Heure: 20:38:33  
Tran type / Type trans.:  
Sale / Vente

Card no / No de carte:  
s. 22(1)  
Name / Nom: PENNY BALLEM  
Total amount / Montant Total:  
CAD 7.91

CUSTOMER COPY / COPIE DU CLIENT

AIR CANADA

1 Chicken / Poulet 7  
Total Before T / Avant taxes CAD 7  
HST / TVH @ 13% 0.91  
Grand Total / Total CAD 7.91

Payments / Paiements:  
Credit card / Carte de crédit CAD  
Total payments / Total paiement  
CAD 7.91

Air Canada  
GST/HST reg # 100092287 RT0001  
QST reg # 1000043172 TQ1991 /  
Air Canada  
TPS/TVH reg # 100092287 RT0001  
TVQ reg # 1000043172 TQ1991

177 (762,062,27)  
178  
179  
180 Uncommitted Total

3



Whistler Husky Market  
2101 Lake Placid Road  
Whistler BC  
(604) 932-8959  
GST# 133315929  
Retailer ID 4508537

Rct: 00381 9057-3  
Batch: 4987-171

Item	Amount
Eth Regular	\$33.09
27.602x\$1.199	
AMOUNT	\$33.09
HST(Inc Pump)	\$1.58

MASTERCARD  
s. 22(1)  
2012/12/04 11:05:08  
A#: 140323 905703HC  
S277001001018 00-000

Approved - Thank you

Earn FREE fuel fast!  
Register today at  
myHuskyRewards.ca

# Account Statement

Reporting Period: 12/21/2012 Thru 01/20/2013

**Account Information**

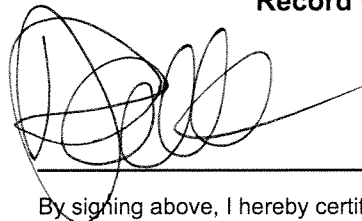
**Name** BALLEM, PENNY **Corporation** CENTRAL ACCOUNTS  
**Statement Date** 01/20/2013 **Cardholder Total** 664.08  
**Account #** s. 22(1)

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
304970248	01/03/2013	12/31/2012	CHEVRON,VANCOUVER,BC,CAN	215000	No Addendum	N	38.97	D175454PIMPEYMGR	01/28/2013
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	531280	RHFFPP	11000		
<b>New Account Code</b>									
<b>Expense Description</b>			Gasoline						
305661018	01/11/2013	01/10/2013	SHAUGHNESSY RESTAURANT,VANCOUVER,BC,CAN	232154	No Addendum	N	625.11	D175454PIMPEYMGR	01/28/2013
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002002	9200	532030	RHFFPP	50009654		
<b>New Account Code</b>									
<b>Expense Description</b>			Jan 10 CMT workshop <i>dinner</i>						

**Record Count: 2**

**Cardholder Total: 664.08**

**Cardholder**



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

**Supervisor**

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

**Print Name:**

PENNY BALLEM

**Print Name:**

# 26

Shaughnessy Restaurant  
5251 Oak Street  
VANCOUVER, BC V6M 4H1  
Phone (604)261-0011 Fax (604) 261-5831  
872131966

Date: Jan 10, 2013 Time: 20:21:54  
Table # 26 Bill # 220671  
DONALD

CARD NUMBER: s.22(1)  
AUTHOR. #:232154  
TERM ID:66137027  
REFERENCE #:0013000670

Master Card  
PRE-AUTH

\$ 625.11

GRATUITY:                     

TOTAL: 625.11

01 APPROVED - THANK YOU 027

Customer Copy

DUNBAR TOWN PANTRY  
5585 DUNBAR STREET  
VANCOUVER, BC  
SIN 80000302

12/31/12 18:50:00

Purchase S/MASTERCARD

D  
s.22(1)  
Invoice# 0213852  
Auth# 215000  
01 Approved #27  
Thank You  
Seq.:0010010010  
Term:66001288

Pump#: 5  
30.980L @ \$ 1.258/L  
REG/Self \$ 38.97

Total \$ 38.97

Next Time ... Earn  
Save-On-More Points

HST W/REBATE Note:  
FUEL :\$ 1.86  
TOTAL :\$ 1.86

IMPORTANT - Retain  
this copy for your  
records

THANK YOU FOR  
SHOPPING AT CHEVRON  
HST

Dining  
#26

Shaughnessy Restaurant  
5251 Oak Street  
VANCOUVER, BC V6M 4H1  
Phone (604)261-0011 Fax (604) 261-5831  
Business # 872131966

\*\*\* Reprint (1) \*\*\*  
Date: Jan 10, 2013 Time: 07:57PM  
Server: DONALD # Guest: 1  
Bill: 220671 Table : 26

1	H2O SM BUBBLE	3.50
1	CRAN./SODA	4.00
2	TUSCAN SALAD	24.00
4	BEET SALAD	44.00
1	DAILY SOUP	8.00
2	HOUSE ARUGULA SALAD	18.00
1	CHARCUTERIE	12.00
1	HOISIN LINGUINI	25.00
1	CHICKEN PICATTA	26.00
1	GEM SQUASH	24.00
3	STEELHEAD TROUT	81.00
2	NY STRIPLON	56.00
3	LAMB SHANK	78.00
1	SALMON CREATION	27.95
1	OPEN FOOD (TUNA)	27.95
5	COFFEE/TEA	17.50
1	CAPPUCINO	3.95

Subtotal 480.85  
HST 872131966 57.70

Total 538.55  
S. Service Charge 18% 86.50  
Total 625.11

ASK ABOUT BOOKING YOUR NEXT SPECTAL \*\*\*  
PARTY AT SHAUGHNESSY RESTAURANT \*\*\*

\*\*\*\*\*  
PLEASE PAY YOUR SERVER

www.shaughnessyrestaurant.com

Data statistics Number of  
Records passed 8

# City of Vancouver - Cardholder Account Statement

BALLEM, PENNY  
 453 WEST 12TH AVENUE  
 VANCOUVER, BC V5Y1V4 CAN  
 s. 22(1)



Posting Date: 01/01/2012 Thru 01/20/2012

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
01/03/2012	01/02/2012	Purchase	HUSKY WHISTL. MKT#9057 - WHISTLER, BC	0.00 (e)	0.00 (e)	38.34	0.00

	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	535030	11000		9200	Gasoline
New Account Code					

01/17/2012	01/13/2012	Purchase	CHEVRON - GARIBALDI HIG, BC	0.00 (e)	0.00 (e)	33.50	0.00
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	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	535030	11000		9200	Gasoline
New Account Code					

Record Count 2

Cardholder Total 71.84

Cardholder Certification: 

Supervisor Approval: 

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

*Checked - yg*

Note: (e) Estimated Tax Indicator

# City of Vancouver - Cardholder Account Statement



BALLEM, PENNY  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

3/10/12

Posting Date: 01/21/2012 Thru 02/20/2012

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
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Cardholder Certification: \_\_\_\_\_

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor Approval: \_\_\_\_\_

By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

Note: (e) Estimated Tax Indicator





# City of Vancouver - Cardholder Account Statement

BALLEM, PENNY  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
S. 22(1)

Posting Date: 02/21/2012 Thru 03/20/2012 (March 20, 2012)

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
02/24/2012	02/21/2012	Travel	YELLOW CAB - VICTORIA, BC	0.00 (e)	0.00 (e)	62.00	0.00

Transaction Account Code	Account	Cost Centre	Order Number	Business Area	Expense Description
	536040	11000		9200	TCV #CMGR 003 - 2012 Budget Lock-up meeting in Victoria (Taxi costs)
New Account Code					

03/05/2012	02/20/2012	Travel	YELLOW CAB - VICTORIA, BC	0.00 (e)	0.00 (e)	64.00	0.00
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Transaction Account Code	Account	Cost Centre	Order Number	Business Area	Expense Description
	536040	11000		9200	TCV #CMGR 003 - 2012 Budget Lock-up meeting in Victoria (Taxi costs)
New Account Code					

Record Count 5

Cardholder Total

849.97

Cardholder Certification:

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Checked - Jon

Supervisor Approval:

By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

Note: (e) Estimated Tax Indicator

# Account Statement

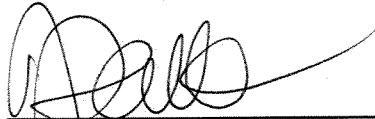
Reporting Period: 09/21/2012 Thru 10/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
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Record Count: 7

Cardholder Total: 524.88

Cardholder

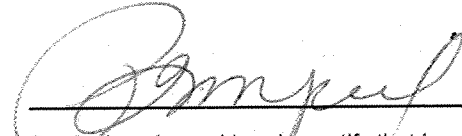


By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Print Name:

PENNY BALLEM

Supervisor



By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

PATRICE IMPEY

11/22/12

# Transaction Status Detail

Reporting Period: 01/01/2012 Thru 12/31/2012

Tran ID / MCC	Proc Date Tran Date	Mgr Appr Manager ID	Acct Appr User ID	Supplier Description / Memo	GL / Account Default / Customer Code	Group ID / Purch Type	Supp Def Code / MCC Default	Split Status / Amount
<b>Account #:</b>		5569090002554387		<b>Name:</b>	BALLEM, PENNY	<b>ID:</b>		
Approved								
871004084	03/21/2012	05/02/2012	05/02/2012	TAXITAB - OTTAWA, ON CAN	20002002. 9200. 536040.RHFFPP. 11000.			N
4121	03/20/2012	pimpey2	pballeM	TCV# CMGR#005 P.BalleM: FCM meeting in Ottawa	/	Travel		15.00
871438832	03/22/2012	05/02/2012	05/02/2012	LORD ELGIN HOTEL CATER - OTTAWA, ON CAN	20002002. 9200. 536040.RHFFPP. 11000.			N
5812	03/21/2012	pimpey2	pballeM	TCV# CMGR#005 P.BalleM: FCM meeting in Ottawa	/	Travel		25.99
872212048	03/23/2012	05/02/2012	05/02/2012	LORD ELGIN HOTEL - OTTAWA, ON CAN	20002002. 9200. 536040.RHFFPP. 11000.			N
7011	03/22/2012	pimpey2	pballeM	TCV# CMGR#005 P.BalleM: FCM meeting in Ottawa	/	Travel		46.19
872212049	03/23/2012	05/02/2012	05/02/2012	TAXITAB - OTTAWA, ON CAN	20002002. 9200. 536040.RHFFPP. 11000.			N
4121	03/21/2012	pimpey2	pballeM	TCV# CMGR#005 P.BalleM: FCM meeting in Ottawa	/	Travel		12.00
875598036	04/03/2012	04/24/2012	04/24/2012	ESSO - VANCOUVER, BC CAN	20002002. 9200. 535030.RHFFPP. 11000.			N
5542	03/30/2012	pimpey2	pballeM	Gasoline	/	Purchase		43.69
877236058	04/09/2012	04/24/2012	04/24/2012	CHEVRON - GARIBALDI HIG, BC CAN	20002002. 9200. 535030.RHFFPP. 11000.			N
5542	04/04/2012	pimpey2	pballeM	Gasoline	/	Purchase		38.14
878325334	04/12/2012	04/24/2012	04/24/2012	MILESTONE S #5245 - VANCOUVER, BC CAN	20002002. 9200. 532030.RHFFPP. 11000.			N
5812	04/11/2012	pimpey2	pballeM	Meeting with Vickie Cammack & Al Etmanski	/ 000000000000000000	Purchase		57.00
879017250	04/13/2012	04/24/2012	04/24/2012	UBC PARKING SERVICES - VANCOUVER, BC CAN	20002002. 9200. 532030.RHFFPP. 11000.			N
7523	04/12/2012	pimpey2	pballeM	Parking at UBC (dialogue with Bjark Ingels)	/	Purchase		6.00
879017251	04/13/2012	04/24/2012	04/24/2012	PIED A TERRE - VANCOUVER, BC CAN	20002002. 9200. 532030.RHFFPP. 11000.			N
5812	04/11/2012	pimpey2	pballeM	Meeting with Linda Oglov	/	Purchase		73.96
879861149	04/17/2012	04/24/2012	04/24/2012	SHELL - VANCOUVER, BC CAN	20002002. 9200. 535030.RHFFPP. 11000.			N
5542	04/12/2012	pimpey2	pballeM	Gasoline	/	Purchase		44.06
883785416	04/27/2012	05/30/2012	05/30/2012	PETROCAN - VANCOUVER, BC CAN	20002002. 9200. 535030.RHFFPP. 11000.			N
5542	04/25/2012	pimpey2	pballeM	Gasoline	/	Purchase		48.74
886385392	05/04/2012	05/30/2012	05/30/2012	AIR CAN 0142107588376 - WINNIPEG, MB CAN	20002002. 9200. 536040.RHFFPP. 11000.			N
3009	05/02/2012	pimpey2	pballeM	TCV #CMGR016 P. BalleM: Vancouver Board of Trade	/	Travel		656.46
886385396	05/04/2012	05/30/2012	05/30/2012	AIR CAN 0142107588376 - WINNIPEG, MB CAN	20002002. 9200. 536040.RHFFPP. 11000.			N
3009	05/02/2012	pimpey2	pballeM	TCV #CMGR016 P. BalleM: Vancouver Board of Trade	/	Travel		250.00
886385400	05/04/2012	05/30/2012	05/30/2012	RAIL EUROPE INC - TORONTO, ON CAN	20002002. 9200. 536040.RHFFPP. 11000.			N
4722	05/03/2012	pimpey2	pballeM	TCV #CMGR016 P. BalleM: Vancouver Board of Trade	/	Travel		224.00

# Transaction Status Detail

Reporting Period: 01/01/2012 Thru 12/31/2012

Tran ID / MCC	Proc Date Tran Date	Mgr Appr Manager ID	Acct Appr User ID	Supplier Description / Memo	GL / Account Default / Customer Code	Group ID / Purch Type	Supp Def Code / MCC Default	Split Status / Amount
886911089 4722	05/07/2012 05/04/2012	05/30/2012 pimpey2	05/30/2012 pballem	CWT*11501-0000040999 - TORONTO, ON CAN TCV #CMGR016 P. Ballem: Vancouver Board of Trade	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 40.32
888094223 5542	05/10/2012 05/08/2012	05/30/2012 pimpey2	05/30/2012 pballem	CHEVRON - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 47.40
893929097 4121	05/28/2012 05/27/2012	06/27/2012 pimpey2	06/27/2012 pballem	TAXI MUENCHEN - MUENCHEN, DEU TCV #CMGR16 Penny Ballem: VBOT Economic Mission	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 23.80
895733050 7011	06/01/2012 05/31/2012	06/27/2012 pimpey2	06/27/2012 pballem	STARHOTELS ROSA GR 159 - MILANO, ITA TCV #CMGR16 Penny Ballem: VBOT Economic Mission	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 379.25
895733051 5813	06/01/2012 05/30/2012	06/28/2012 pimpey2	06/28/2012 pballem	BAR MADONNINA - MILANO, ITA TCV #CMGR16 Penny Ballem: VBOT Economic Mission	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 34.86
899163787 7399	06/12/2012 06/11/2012	06/27/2012 pimpey2	06/27/2012 pballem	THE VANCOUVER BOARD OF - VANCOUVER, BC TCV #CMGR16 Penny Ballem: VBOT Economic Mission	20002002. 9200. 536040.RHFFPP. 11000. / VTJP9B983172	Travel		N 1,720.40
901561016 5542	06/19/2012 06/17/2012	06/27/2012 pimpey2	06/27/2012 agorra1	CHEVRON - GARIBALDI HIG, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 43.86
903101908 4111	06/22/2012 06/21/2012	07/27/2012 pimpey2	07/27/2012 agorra1	TRANSLINK FARE PURCHAS - BURNABY, BC CAN Transit fare to meeting with City of Surrey	20002002. 9200. 531280.RHFFPP. 11000. /	Purchase		N 5.00
905452538 5542	06/29/2012 06/27/2012	07/27/2012 pimpey2	07/27/2012 agorra1	HUSKY OAK STREET MARKE - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 45.12
907805614 5542	07/09/2012 07/08/2012	07/27/2012 pimpey2	07/27/2012 agorra1	SQUAMISH HUSKY - GARIBALDI HIG, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 34.72
914038236 5912	07/27/2012 07/26/2012	09/04/2012 pimpey2	09/04/2012 pballem	LONDON DRUGS 4 - VANCOUVER, BC CAN Passport photos for Olympic accreditation	20002002. 9200. 532080.RHFFPP. 11000. /	Purchase		N 40.25
914515571 5542	07/30/2012 07/27/2012	09/04/2012 pimpey2	09/04/2012 pballem	PETROCAN - N VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 47.87
918388631 4121	08/10/2012 08/09/2012	09/04/2012 pimpey2	09/04/2012 agorra1	JJ TAXIS - WATFORD, GBR TCV #CMGR18 P. Ballem - Vancouver London Economic	20002002. 9200. 536040.INNN00. 11000. /	Travel		N 122.56
918801211 5542	08/13/2012 08/12/2012	09/04/2012 pimpey2	09/04/2012 agorra1	SQUAMISH HUSKY - GARIBALDI HIG, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 39.64
924480715 5812	08/30/2012 08/29/2012	09/25/2012 pimpey2	09/25/2012 pballem	WHITE SPOT 118 - VANCOUVER, BC CAN Breakfast meeting (Penny and Brian J)	20002002. 9200. 532030.RHFFPP. 11000. /	Purchase		N 15.77

# Transaction Status Detail

Reporting Period: 01/01/2012 Thru 12/31/2012

Tran ID / MCC	Proc Date Tran Date	Mgr Appr Manager ID	Acct Appr User ID	Supplier Description / Memo	GL / Account Default / Customer Code	Group ID / Purch Type	Supp Def Code / MCC Default	Split Status / Amount
925217273 9399	08/31/2012 08/31/2012	09/25/2012 pimpey2	09/25/2012 pballe	WWW.NISUMMIT2012.CA - REGINA, SK CAN TCV #CMGR022 P. Ballem- Registration fee for 2012	20002002. 9200. 536040.RHFFPP. 11000. / VTJP9EF385E8	Travel		N 650.00
925850714 4722	09/04/2012 09/01/2012	09/25/2012 pimpey2	09/25/2012 pballe	CWT*11501-2054624498 - TORONTO, ON CAN TCV #CMGR022 P. Ballem - 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 16.24
925850715 5542	09/04/2012 09/03/2012	09/25/2012 pimpey2	09/25/2012 pballe	SQUAMISH HUSKY - GARIBALDI HIG, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 30.69
925850716 3009	09/04/2012 08/31/2012	09/25/2012 pimpey2	09/25/2012 agorra1	AIR CAN 0142054624498 - WINNIPEG, MB CAN Incorrect flight booking for Penny Ballem - full credit will	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 1,136.03
927886476 4722	09/10/2012 09/08/2012	09/25/2012 pimpey2	09/25/2012 agorra1	CWT*11501-2525957424 - TORONTO, ON CAN TCV #CMGR022 P. Ballem- 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 38.64
927886477 4722	09/10/2012 09/08/2012	09/25/2012 pimpey2	09/25/2012 pballe	CWT*11501-2525957423 - TORONTO, ON CAN TCV #CMGR022 P. Ballem- 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 38.64
928252263 3009	09/11/2012 09/07/2012	09/25/2012 pimpey2	09/25/2012 pballe	AIR CAN 0142525957424 - WINNIPEG, MB CAN TCV #CMGR022 P. Ballem - 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 525.13
928252268 3180	09/11/2012 09/07/2012	09/25/2012 pimpey2	09/25/2012 pballe	WESTJET 0002525957423 - CALGARY, AB CAN TCV #CMGR022 P. Ballem- 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. / 0002525957423	Travel		N 458.21
929077761 4722	09/13/2012 09/11/2012	09/25/2012 pimpey2	09/25/2012 pballe	CWT*11501-2526065769 - TORONTO, ON CAN TCV #CMGR022 P. Ballem- 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 38.64
929077762 7011	09/13/2012 09/11/2012	09/25/2012 pimpey2	09/25/2012 pballe	WINGATE BY WYNDHAM REG - REGINA, SK CAN TCV #CMGR022 P. Ballem- 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 303.64
929077763 3009	09/13/2012 09/10/2012	09/25/2012 pimpey2	09/25/2012 pballe	AIR CAN 0142526065769 - WINNIPEG, MB CAN TCV #CMGR022 P. Ballem- 2012 National Infrastructure	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 347.90
930816398 5542	09/18/2012 09/14/2012	09/25/2012 pimpey2	09/25/2012 pballe	CHEVRON - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 15.84
932974252 5542	09/24/2012 09/21/2012	10/30/2012 pimpey2	10/30/2012 pballe	PETROCAN - W VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 40.09
934166422 4511	09/27/2012 09/26/2012	10/30/2012 pimpey2	10/30/2012 pballe	HARBOUR - HARBOUR, BC CAN TCV #CMGR023 - LGMA Conference in Victoria (Air	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 377.04
945175258 4121	10/26/2012 10/26/2012	12/03/2012 pimpey2	12/03/2012 pballe	AIRLINE LIMOUSINE SERV - WOODBRIDGE, ON CAN TCV#CMGR026 P.Ballem: Championing Public Health	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 70.00

# Transaction Status Detail

Reporting Period: 01/01/2012 Thru 12/31/2012

Tran ID / MCC	Proc Date Tran Date	Mgr Appr Manager ID	Acct Appr User ID	Supplier Description / Memo	GL / Account Default / Customer Code	Group ID / Purch Type	Supp Def Code / MCC Default	Split Status / Amount
946443069 5999	10/31/2012 10/30/2012	12/05/2012 pimpey2	12/05/2012 pimpey2	AIR CANADA ON BOARD CA - MISSISSAUGA, ON TCV#CMGR026 P.Ballem: Championing Public Health	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 10.08
946863375 5542	11/01/2012 10/30/2012	12/05/2012 pimpey2	12/05/2012 pimpey2	ESSO - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 40.00
947619670 5812	11/02/2012 11/01/2012	12/03/2012 pimpey2	12/03/2012 pballem	WHITE SPOT 635 - VANCOUVER, BC CAN Meeting expense (Penny & Linda Oglov)	20002002. 9200. 532030.RHFFPP. 11000. /	Purchase		N 36.14
948199412 4121	11/05/2012 10/30/2012	12/03/2012 pimpey2	12/03/2012 pballem	IDEAL CAR & TRUCK RENT - YORK, ON CAN TCV#CMGR026 P.Ballem: Championing Public Health	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 60.00
951064714 5542	11/13/2012 11/08/2012	12/03/2012 pimpey2	12/03/2012 pballem	SHELL - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 38.16
952734662 3009	11/16/2012 11/15/2012	12/03/2012 pimpey2	12/03/2012 pballem	AIR CAN 0142527969187 - WINNIPEG, MB CAN TCV#CMGR029 P.Ballem: Canadian Council for Public-	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 207.25
953649251 4722	11/20/2012 11/16/2012	12/03/2012 pimpey2	12/03/2012 pballem	CWT*11501-2527969187 - TORONTO, ON CAN TCV#CMGR029 P.Ballem: Canadian Council for Public-	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 38.64
955037814 5542	11/23/2012 11/22/2012	01/10/2013 pimpey2	01/10/2013 pballem	CHEVRON - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 38.06
957948654 5999	12/03/2012 12/02/2012	01/10/2013 pimpey2	01/10/2013 pballem	AIR CANADA ON BOARD CA - MISSISSAUGA, ON TCV #CMGR029 P. Ballem: Canadian Council for Public-	20002002. 9200. 536040.RHFFPP. 11000. /	Travel		N 7.91
958860405 5542	12/05/2012 12/04/2012	01/10/2013 pimpey2	01/10/2013 pballem	HUSKY WHISTLER MKT #90 - WHISTLER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 33.09
<b>Transaction Count:</b>							<b>54</b>	<b>8,778.11</b>
<b>New</b>								
863180956 5542	02/28/2012 02/24/2012		pballem	CHEVRON - GARIBALDI HIG, BC CAN Gasoline	20002002. 9200. 535030.. 11000. /	Purchase		N 30.40
865762450 5542	03/06/2012 03/02/2012		pballem	CHEVRON - GARIBALDI HIG, BC CAN Gasoline	20002002. 9200. 535030.. 11000. /	Purchase		N 36.39
868250593 4722	03/13/2012 03/13/2012		pballem	TSP*RervationCounter - 800-219-4606, WA USA TCV #CMGR003 P. Ballem: 2012 Budget Lock-up	20002002. 9200. 536040.. 11000. /	Travel		N 231.47
869026862 3009	03/15/2012 03/13/2012		pballem	AIR CAN 0149465702703 - WINNIPEG, MB CAN TCV #CMGR003 P. Ballem: 2012 Budget Lock-up	20002002. 9200. 536040.. 11000. /	Travel		N 1,534.92

# Transaction Status Detail

Reporting Period: 01/01/2012 Thru 12/31/2012

Tran ID / MCC	Proc Date Tran Date	Mgr Appr Manager ID	Acct Appr User ID	Supplier Description / Memo	GL / Account Default / Customer Code	Group ID / Purch Type	Supp Def Code / MCC Default	Split Status / Amount
869770874 4722	03/16/2012 03/14/2012		pballem	CWT*11501-9465702703 - TORONTO, ON CAN TCV# CMGR003 P. Ballem: 2012 Budget Lock-up	20002002. 9200. 536040.. 11000. /	Travel		N 40.32
869770875 5542	03/16/2012 03/16/2012		pballem	CHEVRON - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.. 11000. /	Purchase		N 45.17
<b>Transaction Count:</b>							6	1,918.67
<b>Reviewed</b>								
93499698 5499	09/28/2012 09/26/2012		pballem	SAM S DELI - VICTORIA, BC CAN Lunch meeting - Penny and Mike Magee	20002002. 9200. 532030.RHFFPP. 11000. /	Purchase		N 19.07
938390498 5542	10/09/2012 10/05/2012		pballem	PETROCAN - N VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 45.61
940904883 5542	10/16/2012 10/14/2012		pballem	CHEVRON - VANCOUVER, BC CAN Gasoline	20002002. 9200. 535030.RHFFPP. 11000. /	Purchase		N 38.07
941762051 4111	10/18/2012 10/16/2012		pballem	TRANSLINK FARE PURCHAS - BURNABY, BC CAN Transit fare to Surrey re Children's Foundation meeting	20002002. 9200. 531280.RHFFPP. 11000. /	Purchase		N 2.50
941762053 4111	10/18/2012 10/16/2012		pballem	TRANSLINK FARE PURCHAS - BURNABY, BC CAN Transit fare from Surrey to Vancouver re Children's	20002002. 9200. 531280.RHFFPP. 11000. /	Purchase		N 2.50
<b>Transaction Count:</b>							5	107.75
<b>Transaction Count:</b>							65	10,804.53

# Transaction Status Detail

Reporting Period: 01/01/2012 Thru 12/31/2012

Tran ID / MCC	Proc Date Tran Date	Mgr Appr Manager ID	Acct Appr User ID	Supplier Description / Memo	GL / Account Default / Customer Code	Group ID / Purch Type	Supp Def Code / MCC Default	Split Status / Amount
<b>Report Total:</b>							65	<b>10,804.53</b>



TCV Number **CMGR 003**

**City of Vancouver  
Travel Claim Form**  
(For Travel Outside the GVRD)

For Accounts Payable Use Only	
Vendor	_____
Advance Doc	_____
Adv Cirg Doc	_____
Payment Doc	_____

Name Penny Ballem Date 21-Feb-12  
 Title City Manager Department City Manager's Office  
 Phone 8.7625 Employee No. \_\_\_\_\_ Division City Manager's Office

**Purpose and Destination** 2012 Budget Lock-up  
**Type of Travel:**  Conference  Travel Time Start: \_\_\_\_\_  
 External Training  & Dates End: 20-Feb-12 AM/PM  
 Business  Duration: Number of days 1 ( 1/2 day before or after Noon) 21-Feb-12 AM/PM

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Pay Directly	COV Credit Card
	Bus Area	Cost Centre /Order	Cost Element				
Airfare	9200	11000	536040		691.32		691.32
Airport Improvement Fee	9200		536040				
Car Rental	9200		536040				
Ground Transportation	9200	11000	536040		126.00		126.00
Accommodations - No. of nights _____ X _____	9200		536040				
Per Diem - No. of Days <u>60</u> X <u>1.00</u>	9200	11000	536040		60.00		
Less: Meals provided B\$10_2_L\$15_2_D\$25_1_	9200		536040				
Business Telephone Calls	9200	11000	536040				
Other (Specify)	9200		536040				
Travel medical insurance	9200	11000	536040				
Registration Fee (Please attach original and a copy of registration form)	9200		536040				
<input type="checkbox"/> Check here if separate cheque required	9200		536040				
Pay to: <u>N/A</u>	Mandatory field						
Address: _____	Total Expenses			0.00	877.32	0.00	817.32
	Less: Advanced Paid by Credit Card				0.00 (817.32)		
	Owed to (from) Traveller				60.00		

Include all receipts except for Per diem

**Authorization**  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.  
 \_\_\_\_\_  
 General Manager or designate Date

**Travel Certification**  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.  
 Employee Signature and Date [Signature] **FEB 24 2012**  
 I concur with the expenses claimed. Manager/Supervisor and Date [Signature] **FEB 28 2012**  
 General Manager and Date

Please do not reply to this email.  
If the email does not display correctly, please click here.



Your Itinerary



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**Trip on Feb 20, 2012**

Locator: **HIRWCT**

Date: **Feb 20, 2012**

Traveler	<b>DR PENNY JANET BALLEM</b>
	CITY OF VANCOUVER-CA LORRAINE SEBASTIAN 453 WEST 12TH AVENUE VANCOUVER BC CANADA V5Y 1V4
Customer Number	YIV
Agent	93

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS. IF YOU WILL NOT BE TRAVELLING ON THIS TICKET PLEASE CONTACT YOUR COUNSELLOR PRIOR TO SCHEDULED DEPARTURE. CHANGES/CANCELLATIONS/NO SHOWS MAY BE SUBJECT TO A PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE. NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE

**Monday, February 20, 2012**

Confirmation: **KVZUMR**



**Flight Air Canada 8083**

DEPARTURE  
**Vancouver, Canada**  
**10:00 PM, Feb 20, 2012**

ARRIVAL  
**Victoria, Canada**  
**10:24 PM, Feb 20, 2012**

Status	Confirmed
Class	Coach Class - Q
Duration	00:24 (Non-stop)
Equipment	DH1
Meal Service	None
Reserved Seats	7C
Frequent Flyer	s. 22(1)
Notes	DEP-MAIN TERMINAL *YVR-YYJ OPERATED BY AIR CANADA EXPRESS - JAZZ

**Tuesday, February 21, 2012**

Confirmation: **KVZUMR**



**Flight Air Canada 8076**

DEPARTURE  
**Victoria, Canada**  
**6:00 PM, Feb 21, 2012**

ARRIVAL  
**Vancouver, Canada**  
**6:25 PM, Feb 21, 2012**

Status	Confirmed
Class	Coach Class - W
Duration	00:25 (Non-stop)
Equipment	DH3
Meal Service	None
Reserved Seats	11D
Frequent Flyer	s. 22(1)
Notes	ARR-MAIN TERMINAL *YYJ-YVR OPERATED BY AIR CANADA EXPRESS - JAZZ



**GENERAL INFORMATION**

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS\*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA. YOUR EMERGENCY ID CODE IS K6SG-YIV IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CUSTOMER.SERVICE@CARLSONWAGONLIT.COM

\*\*\*\*\*  
CARLSON WAGONLIT TRAVEL FEE IS NONREFUNDABLE.

-----  
THE DEPARTMENT OF HOMELAND SECURITY INFORMATION REQUIRED TO BE COLLECTED FROM YOU OR YOUR PROFILE WAS SENT TO THE AIRLINE FOR TRANSMITTAL TO TSA. TO VIEW THE TSA PRIVACY POLICIES, THE RECORDS NOTICE OR THE PRIVACY IMPACT ASSESSMENT, GO TO WWW.TSA.GOV. THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT TO OUR DATA PROTECTION POLICY FOUND AT HTTP://WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS- 90 MINUTES PRIOR TO DEPARTURE. ALL TRAVELLERS WHO APPEAR TO BE AGE 12 AND OVER WILL BE ASKED FOR GOVT ISSUED PHOTO ID INDICATING NAME/BIRTHDATE AND GENDER. ALTERNATIVELY 2 PIECES OF NON-PHOTO ID WOULD BE ACCEPTED PROVIDING ONE CONTAINS THE DETAILS ABOVE. PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCE AND/OR APPLICABLE FEES FOR CARRY ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT.

-----  
**FARE INFORMATION**

AC FARE TYPE - TANGO PLUS  
NEW DATE CHANGES ARE PERMITTED FOR A 50.00 FEE PER DIRECTION PLUS ANY FARE DIFFERENCE IF THE CHANGE IS MADE PRIOR TO THE DEPARTURE TIME OF EACH TICKETED FLIGHT SEGMENT. SAME DAY FLIGHT TIME CHANGES CAN BE MADE AT THE AIRPORT FOR A FLAT FEE OF 75.00 PLUS TAX. TICKETS ARE NON REFUNDABLE AND NON TRANSFERABLE. AFTER THE DEPARTURE DATE TICKETS FOR NON REFUNDABLE FARESHAVE

NO VALUE AND CANNOT BE CHANGED/EXCHANGED OR REFUNDED FOR ANY PURPOSE.

\*\*\* ATTENTION E-TICKET TRAVELLERS \*\*\*

E-TICKET TRAVELLER MAY BE REQUIRED TO SHOW PHOTO I.D.  
OR PURCHASING CREDIT CARD.

E-TICKET WILL NOT BE ACCEPTED BY OTHER CARRIERS.

FOR THE MOST CURRENT INFORMATION ON AIRPORT  
SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA  
SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT  
FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION,  
PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

CARLSON WAGONLIT TRAVEL  
150-409 GRANVILLE ST  
VANCOUVER BC V6C 1T4  
GST REG R113405179  
RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*

XT equal to MISC TAX  
XG equal to GST TAX  
RC equal to HST TAX  
XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
BALLEM PENNY JANET DR	22008/0149465159769/20FEB12	CAD 552.00	69.75RC	14.25CA	15.00SQ	651.00
DR PENNY JANET BALLEM	22008/000SFCTRF/20FEB12	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>691.32</b>

Form of Payment: s. 22(1)



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YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400

|||| PURCHASE ||||  
02-21-2012 17:28:36  
Acct # S.22(1) S  
Exp Date ' / ' Card Type MC  
Name: PENNY BALLEM

Trace # 140002 Operator 179  
FV2185240079  
Inv. # 2410  
Auth # 620283 RRN 001925002

Total \$62.00

Retain this copy for your  
records  
Customer copy

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
50173397

|||| PURCHASE ||||  
02-20-2012 22:59:31  
Acct # S.22(1) S  
Exp Date ' / ' Card Type MC  
Name: PENNY BALLEM

Trace # 230019 Operator 005  
FV2185240005  
Inv. # 2702  
Auth # 601593 RRN 001164019

Total \$64.00

Retain this copy for your  
records  
Customer copy

250-381-2222

Sent revised TCW & receipts to AP June 21-12

# FILE COPY

TCV Number	16
------------	----

**City of Vancouver  
Travel Claim Form**  
(For Travel Outside the GVRD)

For A/P dpt only
Vendor #
SAP Doc #

Name Penny Ballem  
 Title City Manager  
 Phone 604.873.7626 Employee No. 20420

Date 14-Jun-12  
 Department City Manager's Office  
 Division City Manager's Office

Purpose and Destination VBOT - Economic Mission to Milan

Type of Travel:

- Conference   
 Business   
 Training

Travel Time: Start Date/Time: 5/27/2012  
 End Date/Time: 5/31/2012

Number of Days: 5  
 (1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre / Order / WBS	Cost Element				
Airfar: Change Fee for Air Fare (Trip to Milan)	9200	11000	536040		906.46		906.46
Car Rental:	9200		536040				
Ground Transportation: Train fare from Munich to Milan	9200	11000	536040		224.00		224.00
Taxi fare to Munich rail station	9200	11000	536040		34.20		23.80
Accommodations - No. of nights <u>5</u> X	9200	11000	536040		1,799.68		1,799.65
Per Diem - Number of days: <u>5</u> X <u>68.60</u>	9200	11000	536040		343.00		
Less: Meals provided: B\$10 L\$15 D\$25	9200		536040				34.86
Business Telephone Calls:	9200		536040				
Other (Specify): Carlson Wagon Lit Travel Booking fee	9200	11000	536040		40.32		40.32
<u>VBOT Participant fee</u>	9200	11000	536040		300.00		300.00
Registration Fee (Please attach original and a copy of registration form)							
<input type="checkbox"/> Check here if separate cheque required							
Pay to: _____							
Address: _____							
<b>Total Expenses</b>				0.00	3,647.63	0.00	3,329.09
Less: Paid by Credit Card					3,329.09		
Subtotal					318.54		
Less: Advanced					0.00		
Owed to (from) Traveller					318.54		

\* misplaced receipt

Notes: \_\_\_\_\_

**Authorization**  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 General Manager or designate (Print Name)

**Travel Certification**  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) Penny Ballem June 14/2012  
 Signature Employee Name Date

I concur with the expenses claimed.

(2) \_\_\_\_\_  
 Signature Manager/Supervisor Name Date

(3) \_\_\_\_\_  
 Signature General Manager or designate Date

Checked off

**City of Vancouver**  
**Conversion Worksheet for Travel Expenses**

**Name** Penny Ballem  
**Title** City Manager

**Date** 20-Jun-12  
**Department** City Manager's Office

TCV No. 16

Airfare - Air Ticket change  
 Airport Improvement Fee  
 Car Rental  
 Ground Transportation - Taxi fare to Train station - May 27 & 28, 2012  
 Accommodations - No. of nights 5 X  
 Per Diem No. of Days 5 X US 70/-  
 Less : Meals provided B\_\_ L\_\_ D\_\_  
 Registration/Conference Fee  
 Business Telephone Calls  
 Other (Specify)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Actual Expenses	Exchange Rate	Expenses in \$CDN
		0.00
		0.00
		0.00
		34.20
		1,799.65
350.00	0.98000	343.00
		(34.86)
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00

Note on Ground Transportation:

Taxi fare to Munich train station (EURO 8.00 @ 1.30) 10.40 personally paid  
 Taxi fare to Munich train station (EURO 18.00) 23.80 Pcard  
 Total 34.20

Note on Accommodations:

1 night in Milan (EURO 288.3) 379.25 Pcard  
 4 nights in Milan (booked by VBOT) 1,420.40 Pcard  
 Total 1,799.65

Note on Per Diem:

5 days x US\$70 x 0.98 443.00  
 Less meal charged to Pcard -34.86 Pcard \* misplaced receipt  
 Total 308.14

↑  
 Enter these numbers in  
 Travel Expense  
 Claim Form

**City of Vancouver**  
**Conversion Worksheet for Travel Expenses**

**Name** Penny Ballem  
**Title** City Manager

**Date** 4-Jun-12  
**Department** City Manager's Office

TCV No. 16

Airfare - Air Ticket change  
 Airport Improvement Fee  
 Car Rental  
 Ground Transportation - Taxi fare to Train station - May 27/2012  
 Accommodations - No. of nights 1 X Euro 288.3  
 Per Diem No. of Days 5 X US 70/-  
 Less : Meals provided B    L    D     
 Registration/Conference Fee  
 Business Telephone Calls  
 Other (Specify)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Actual Expenses	Exchange Rate	Expenses in \$CDN
		0.00
		0.00
		0.00
8.00	1.30000	10.40
288.30	1.30000	374.79
350.00	0.98000	343.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00

↑  
 Enter these numbers in  
 Travel Expense  
 Claim Form



# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please print this itinerary / receipt for your reference.**

Main Contact Information

**Booking reference: KEHD7Z**

**Name:** Dr Penny Ballem  
**E-mail:** PENNY.BALLEM@VANCOUVER.CA  
**Form of payment:** s. 22(1)

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

**Electronic Ticketing confirmed.**  
 This is your official itinerary/receipt.

## Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC1162	Vancouver (YVR)	Toronto Pearson (YYZ)	321	V	Confirmed
	Wed 09-May 2012 11:00 - TERMINAL M -MAIN	Wed 09-May 2012 18:20 - TERMINAL T1			
AC846	Toronto Pearson (YYZ)	Munich (MUC)	333	V	Confirmed
	Wed 09-May 2012 20:10 - TERMINAL T1 INTL	Thu 10-May 2012 10:05 - TERMINAL 2			
AC9761	Milan Malpensa (MXP)	Munich (MUC)	E95	W	Confirmed
<i>Operated by:</i>	Thu 31-May 2012	Thu 31-May 2012			
<i>Lufthansa</i>	08:55	10:05 - TERMINAL 2			
AC847	Munich (MUC)	Toronto Pearson (YYZ)	333	W	Confirmed
	Thu 31-May 2012 11:50 - TERMINAL 2	Thu 31-May 2012 14:40 - TERMINAL T1 INTL			

Flight	From	To	Aircraft	Booking class	Status
AC115	Toronto Pearson (YYZ)	Vancouver (YVR)	763	W	Confirmed
	Thu 31-May 2012 17:00 - TERMINAL T1	Thu 31-May 2012 18:56 - TERMINAL M -MAIN			

**Passenger Information**

		<b>Passenger 1</b>	
Name:	<b>Dr Penny Ballem</b>	Ticket number:	<b>014 2107 588376-377</b>
Frequent Flyer Pgm:	Air Canada Aeroplan	Program number:	s. 22(1)

**Fare Summary**

**Passenger: 1 Ticket number 014 2107 588376-377**

<b>Date of issue</b>	02-May 2012
<b>Fare Amount in Canadian dollars:</b> <i>(including navigational &amp; other charges)</i>	1,133.00
<b>Taxes, Fees &amp; Charges</b>	
Canada Harmonized Sales Tax (HST #10009-2287) (RC)	0.60
Combined Taxes *see fare calculation below (XT)	100.86
<b>Total Fare in Canadian dollars:</b>	656.46A
<b>Options</b>	
Change fee in Canadian dollars	250.00
Ticket particularities: -REFUNDABLE/CXL FEE/CHG FEE	<u>906.46</u>

*\*Fare calculation:*  
 09MAY12YVR AC X/YTO AC MUC Q15.05R531.89/-MIL AC X/MUC AC  
 X/YTO Q15.05AC YVR R575.04NUC1137.03 END ROE0.996440 XT5.00SQ  
 7.86IT0.78MJ2.77EX6.03HB2.42VT76.00YQ PD25.91CA2.84RC23.00SQ  
 21.96RA340.00YQ  
*Canadian tax registration numbers:*  
 XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

**Fare Rules**

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.



# Electronic Invoice

**Prepared For:**  
BALLEM/PENNY JANET DR

SALES PERSON	93
INVOICE NUMBER	0000027
INVOICE ISSUE DATE	03 May 2012
RECORD LOCATOR	JFLZFH
CUSTOMER NUMBER	YIV000

Client Address

CITY OF VANCOUVER-CA  
LORRAINE SEBASTIAN  
453 WEST 12TH AVENUE  
VANCOUVER BC CANADA V5Y 1V4

Delivery Address

CARLSON WAGONLIT TRAVEL  
150-409 GRANVILLE ST  
VANCOUVER BC V6C 1T4  
GST REG R113405179  
RESERVATIONS 1-866-614-7718

Notes

- TICKET NUMBER - AG20051720  
---RAIL EUROPE CONFIRMATION NUMBER AG20051720 ---  
TRAIN FROM MUNICH TO MILAN ON 27MAY  
PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY  
IF CHANGES ARE REQUIRED.  
THANK YOU FOR YOUR BUSINESS.

**DATE: Sun, May 27**

**Tour: RAIL EUROPE**

Departs		Number of Persons	01
Tour Number	AG20051720	Confirmation	AG20051720
Room(s)	AIR CHARTER ONLY		
Final Payment			

Billed to:	s. 22(1)	CAD * 224.00
V.A.T./G.S.T./H.S.T.		CAD * 0.00
Q.S.T.		CAD * 0.00
Subtotal Billed to Credit Card	(4)	CAD * 224.00

**DATE: Wed, Aug 01**

**Others**

THANK YOU FOR  
YOUR BUSINESS  
Trans Fees

Billed to:	s. 22(1)	CAD * 36.00
V.A.T./G.S.T./H.S.T.		CAD * 4.32
Q.S.T.		CAD * 0.00
Subtotal Billed to Credit Card	(3)	CAD * 40.32

**Total base fare amount** CAD 260.00

<b>Total Q.S.T.</b>	CAD 0.00
<b>Net Credit Card Billing</b>	* CAD 264.32
	-----
<b>Total Amount Due</b>	CAD 0.00

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS'S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

-----  
RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST  
FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.  
YOUR EMERGENCY ID CODE IS K6SG-YIV  
IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL  
CUSTOMER.SERVICE@CARLSONWAGONLIT.COM  
FOR THE MOST CURRENT INFORMATION ON AIRPORT SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA  
SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

# STARHOTELS

NEW YORK PARIS MILANO ROMA VENEZIA FIRENZE NAPOLI BOLOGNA PARMA GENOVA TORINO TRIESTE BERGAMO SARONNO  
Reservations: Toll free from Italy, France, Germany, UK, Spain 00 800 0022 0011 From other countries Tel +39 055 36925 reservations@starhotels.it

starhotels.com

## Starhotels Rosa Grand, Milano

Piazza Fontana, 3  
20122 Milano MI  
Tel. +39028831 - Fax +39028057964  
Email : rosa.mi@starhotels.it

Cliente **PENNY BALLEM**

Intestatario **PENNY BALLEM**  
**CANADA**  
**Canada**

**RICEVUTA FISCALE 05/115731**

Data **31/05/12**

Data Arrivo **27/05/12**

N. Notti **4**

N. Prenotaz. **48639263**

Camera **276**

N. Voucher

Page 1 of 1

Data	Camera	Descrizione	Pagamenti	Importo Euro
27/05/12		Internet wi-fi camere 10%		11,50
29/05/12	276	Telefono 10%		0,30
29/05/12		Internet wi-fi camere 10%		11,50
30/05/12	276	Servizio Pernottamento 10%		265,00
31/05/12		Mastercard/Eurocard Manuale	-288,30	



NUMERO VERDE 800825099

STARHOTELS ROSA GRAND 1  
PIAZZA FONTANA 3  
20122 - MILANO

ACQUISTO  
Mastercard

DATA 31/05/2012 05:52  
N.OP:008677 TML:97044188  
ACQ.CODE: 00000000018  
ESERC.: 300272200024001  
PAN: s.22(1)  
SCAD. xx/xx/xx  
STAN:008656 C.AUT.235239  
I.C.: ICC A.C.: 000  
T.C.: 00C6E5FC373E1BAD

EURO 288,30

==== COPIA CLIENTE ====

ARRIVEDERCI E GRAZIE

Cod. Commerc: 684159

Ricevuta Fiscale/Fattura (Ric Fiscale) - D.M. 13/10/79 - Art. 2 del D.M. 2/7/80 - Legge 30/12/91 n. 413  
Stemma: EASY Srl - via Emanuele Loi, 2 - 45026 Lendinara (PO) - P. IVA 02425310428 - Aut. Min. Fin. N. 32583 del 10/08/2009

/2012

1003135

COPIA PER IL CLIENTE XRF

Aliquota IVA/Cod.Esenzione	Imponibile	I.V.A.	Totale Documento Euro
			288,30
Corr. Pagato	Corr. NON Pagato		Caparra Confirmatoria
288,30			Netto a Pagare Euro

STARHOTELS S.p.A. Viale Belfiore 27 50144 Firenze - Italy T: +39 055 36921 F: +39 055 36924 starhotels@starhotels.it  
Sede Legale: Via F. Turati 29 20121 Milano - Italy Capitale Sociale €40.000.000,00  
Registro delle Imprese di Milano Codice Fiscale e Partita IVA 03360930154 Codice IVA CEE IT 03360930154  
Luogo di conservazione documenti fiscali: Viale Belfiore 27 50144 Firenze - Italy F: +39 055 3692257 contabilitaclienti@starhotels.it

# STARHOTELS

NEW YORK PARIS MILANO ROMA VENEZIA FIRENZE NAPOLI BOLOGNA PARMA GENOVA TORINO TRIESTE BERGAMO SARONNO  
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31/05/12		Mastercard/Eurocard Manuale	-288,30	



STARHOTELS ROSA GRAND 1  
PIAZZA FONTANA 3  
20122 - MILANO

ACQUISTO  
Mastercard

DATA 31/05/2012 05:52  
N.OP:008677 TML:97044188  
ACQ.CODE: 00000000018  
ESERC.: 30022200024001  
PAN: s. 22(1)  
SCAD. xx/xx/xx  
STAN:008656 C.AUT.235239  
I.C.: ICC A.C.: 000  
T.C.: 00C6E5FC373E18AD

EURO 288,30

==== COPIA CLIENTE ====

ARRIVEDERCI E GRAZIE

Cod. Commerc: 684159

Ricevuta Fiscale/Fattura (Ric Fiscale) - D.M. 13/10/79 - Art. 2 del D.M. 2/7/80 - Legge 30/12/91 n. 413 Stamp. EASY Sr. - via Emanuele, 2 - 45026 Lendinara (RO) - P. IVA 02425310428 - Aut. Min. N. 32593 del 10/08/2009

2012

1003205

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Aliquota IVA/Cod.Esenzione	Imponibile	I.V.A.	Totale Documento Euro
			288,30
Corr. Pagato	Corr. NON Pagato	Netto a Pagare Euro	
288,30			
		Caparra Confirmatoria	

STARHOTELS S.p.A. Viale Belfiore 27 50144 Firenze - Italy T: +39 055 36921 F: +39 055 36924 starhotels@starhotels.it  
Sede Legale: Via F. Turati 29 20121 Milano - Italy Capitale Sociale € 40.000.000,00  
Registro delle Imprese di Milano Codice Fiscale e Partita IVA 03360930154 Codice IVA CEE IT 03360930154  
Luogo di conservazione documenti fiscali: Viale Belfiore 27 50144 Firenze - Italy F: +39 055 3692257 contabilitaclienti@starhotels.it

**TAXI-MÜNCHEN eG**  
**TAXI-ZENTRALE**  **2 16 10 + 194 10**

**TAXI - Fahrpreisquittung**

Stempel des Taxibetriebes mit Name, Anschrift und Steuernr. oder USt-ID-Nr.

**Dachauer Str. 201**  
**80637 München**  
**USt-IdNr.: DE 271565901**

Fortlaufende Quittungsnr.

353  
 Taxinummer

12/318  
 Jahr Lic. Nummer

Stadtfahrt

Kurierfahrt

Krankenfahrt

Zuzahlung  Quittung über Zuzahlung zu  
 Fahrkosten gemäß § 61 SGB V

Anderes

Netto-Fahrpreis € ct.

+ ...7...% MwSt. € 18 ct. 00

Brutto-Fahrpreis € ct.

Im Bruttobetrag sind \_\_\_\_\_% MwSt. enthalten.

Rechnungsdatum ist gleich Leistungsdatum.

Name, Anschrift des Rechnungsempfängers

Art und Umfang der Leistung bzw. Fahrtstrecke vor/nach

27.10.2012  
 Datum, Unterschrift des Fahrers

# Account Statement

Reporting Period: 04/21/2012 Thru 05/20/2012

## Account Information

<b>Name</b>	BALLEM, PENNY	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	05/20/2012	<b>Cardholder Total</b>	1,266.92
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date																																				
284238835	04/27/2012	04/25/2012	PETROCAN,VANCOUVER,BC,CAN	222034	Fleet	N	48.74	D175454PIMPEYMGR	05/30/2012																																				
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002002</td> <td>9200</td> <td>535030</td> <td>RHFFPP</td> <td>11000</td> <td></td> </tr> <tr> <td colspan="6"><b>Transaction Account</b></td> </tr> <tr> <td colspan="6"><b>New Account Code</b></td> </tr> <tr> <td colspan="6"><b>Expense Description</b></td> </tr> <tr> <td colspan="6">Gasoline</td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002002	9200	535030	RHFFPP	11000		<b>Transaction Account</b>						<b>New Account Code</b>						<b>Expense Description</b>						Gasoline											(1)
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284903550	05/04/2012	05/02/2012	AIR CAN 0142107588376,WINNIPEG,MB,CAN	103907	Travel	N	656.46	D175454PIMPEYMGR	05/30/2012																																				
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TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (round trip air fare Vancouver -																																													
284903551	05/04/2012	05/02/2012	AIR CAN 0142107588376,WINNIPEG,MB,CAN	103923	Travel	N	250.00	D175454PIMPEYMGR	05/30/2012																																				
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<b>New Account Code</b>																																													
<b>Expense Description</b>																																													
TCV #CMGR016 P. Ballem: Vancouver Board of Trade mission in Milan (air ticket change)																																													



# Account Statement

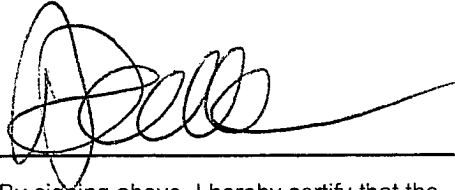
Reporting Period: 04/21/2012 Thru 05/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
---------	-----------	-----------	----------------------	--------	----------	-------	--------	-------------	---------------

Record Count: 6

Cardholder Total: 1,266.92

Cardholder



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

PENNY BALLEM

Print Name:

**From:** Chen, Cindy CWT-TMC-Vancouver [cchen@carlsonwagonlit.com]  
**Sent:** Thursday, May 03, 2012 1:40 PM  
**To:** Sebastian, Lorraine  
**Subject:** Rail Europe Order AG-20051720-V7P7

Hello Lorraine, here is the confirmation for the rail booking. I'll let you know once I receive the tkt.

Thanks.

Cindy

**From:** agent-cad-orders@raileurope.com [mailto:agent-cad-orders@raileurope.com]  
**Sent:** Thursday, May 03, 2012 1:35 PM  
**To:** Chen, Cindy CWT-TMC-Vancouver  
**Subject:** Rail Europe Order AG-20051720-V7P7

**RAILEUROPE®**

## Thank you for your order.

Thank you for booking your rail product through Rail Europe. This is to confirm that we have received your reservation. You may print or save this page for your files. Your rail booking will be processed within the next two business days and your credit card will be fully charged at that time. Please allow an additional 2 to 3 days for standard shipping and handling of your rail order. If you chose overnight delivery, your rail documents should arrive 1 business day after processing.

We appreciate your business. Bon Voyage!

Thank you for placing your order with Rail Europe.

**Your payment of \$224.00 has been accepted by Rail Europe.**

### Your Order Summary

**Booking Number: AG-20051720-V7P7**



**Munich-Milan Trip**

**\$209.00**

**Trip #1 From:** Muenchen Hbf **Departs:** May 27, 2012 - **Brennero #89**

5/3/2012

**To:** Verona  
Porta Nuov

**Arrives:** May 27,  
2012 -  
7:01PM

**Class of Comfort  
Service:**

**Reserved coach# 263 seat#  
in: 081**

**Terms & Conditions:** Germany Italy Day Train Adult  
Ticket is valid for all travelers.

**Exchange/Refund Policy**

Ticket is 90% refundable up to 2 business days before train departure date. Then is 50% refundable up to 60 days after train departure. Non-exchangeable.

Refunds when applicable, may only be obtained from your original ticketing agent. Refunds and Exchanges are subject to a 7% administrative fee per ticket.

**Travelers:** Ms. PENNY BALLEM(no age restrictions)

**From:** Verona Porta  
Nuov

**Departs:** May 27,  
2012 -  
7:32PM

**Le Freccie #9746**

**To:** Milano  
Centrale

**Arrives:** May 27,  
2012 -  
8:55PM

**Class of Comfort  
Service:**

**Reserved coach# 002 seat#  
in: 013**

**Terms & Conditions:** Trenitalia Domestic Train Adult  
Ticket is valid for all travelers.

**\$209.00****Exchange/Refund Policy**

Ticket is 80% refundable up to 2 business days before train departure date. Non-exchangeable. Refunds are subject to a 7% administrative fee per ticket.

**Travelers:** Ms. PENNY BALLEM(no age restrictions)

---

**Subtotal \$224.00**

**CARLSON WAGONLIT TRAVEL Service Fee \$0.00**

**Canada 2-3 days Shipping and Handling \$15.00**

**Total \$224.00**

**Departure date from home city:**

\* May 9, 2012

**Billing Info****\* Billing Address:**

453 W 12TH AVE  
VANCOUVER, BC V5Y 1V4  
Canada

\* \$224.00 will be charged to PENNY BALLEM's credit card Mastercard  
s. 22(1)

**Your Order Delivery Information:****Paper Ticket**

Paper tickets and rail passes will be mailed to you via Canada 2-3 days Shipping and Handling at the following address:

CARLSON WAGONLIT TRAVEL  
Ms CINDY CHEN  
150-409 GRANVILLE ST.  
VANCOUVER, BC V6C 1T4  
Canada

Please note, someone will need to be available in order to sign for the delivery.

**Important:** All other European rail passes and most tickets are paper documents. Standard delivery time for passes is 2 - 3 business days after processing. Tickets may take an additional day.

For more information on when you can expect your rail passes or tickets, [you can track your shipment online](#). You'll need to enter the booking number from your invoice, which can be found at the beginning of this email. Please allow at least 24 hours from the time you placed your order before trying to track the shipment. (Some orders may take longer.)

Need to make a change? [Click here for exchanges and refunds](#).

**CONFIDENTIALITY STATEMENT:** This message is intended only for the addressee and may contain information that is confidential or privileged. Unauthorized use is strictly prohibited and may be unlawful. If you are not the intended recipient, or the person responsible for delivering to the intended recipient, you should not read, copy, disclose or otherwise use this message, except for the purpose of delivery to the addressee. If you have received this email in error, please delete it and inform the sender immediately via email.

AIR CANADA



aircanada.com check-in

**BALLEM PENNY**  
**ECONOMY CLASS / CLASSE ECONOMIQUE**  
**ETKT0142107588376**

Flight / Vol: **AC 1162 09MAY** From / De: **VANCOUVER** → Destination: **TORONTO-T1**

Boarding time / Heure d'embarquement: **10:25** Gate / Porte: **45** Seat / Place: **15E**  
 MIDDLE/CENTRE

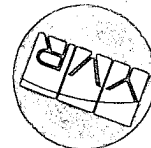
Departure Time / Heure de départ: **11:00** Remarks / Observations: **45**

Airline use / À usage interne: **0063 WCI00444**

Boarding Pass | Carte d'accès à bord

**AIR CANADA**  
A STAR ALLIANCE MEMBER  
 MEMBER OF THE AIR CANADA GROUP

Booking Reference: **KEHD7Z**



- \* You may reprint your boarding pass at a Self-service application.
- \* Check the departure screens at the airport to ensure the gate indicated on your boarding pass has not changed.
- \* If you are unable to travel, please return to the aircanada.com Check-in option, where you may cancel your check-in, subject to certain rules and restrictions.
- \* E-ticket customers must be aware of the conditions of contract. Copies are available at the Air Canada counter.

### Bags:

Hand baggage only - please go directly to security clearance.

Baggage to check in: proceed to the Kiosk (where available) or Air Canada Check-in Counter, in keeping with the following times:

	Suggested times *	Accepted until *
Flights within Canada:	60 minutes	30 minutes
Flights to / from the USA:	90 minutes	60 minutes
International flights:	90 minutes	60 minutes

\* prior to departure time

### Boarding:

Ensure you have your **travel documents**. Without them you may not be allowed to board your flight:

- passport
- boarding passes
- e-ticket itinerary receipt

### Security

Hand baggage (carry-on): Restrictions apply to liquids, gels and aerosols in carry-on baggage.

For full details, please consult: [aircanada.com/security](http://aircanada.com/security)



Passenger baggage must NOT contain dangerous goods such as: Compressed gases (aerosols or oxygen cylinders), explosives (fireworks or ammunition), flammable solids or liquids (lighter fuels or matches), radioactive materials, oxidising material (bleach), corrosives (acids, alkalis, mercury or wet cell batteries), magnetized materials, poisons and infectious materials.

Earn up to 50,000 Bonus Aeroplan Miles  
 Take it easy in the lounge  
 Enjoy the annual 2-for-1 Partner Ticket benefit

**AIR CANADA**

BALLEM AC\*E LR

YVR 9MAY 09:47  
 TO: MUNICH

AC 846 MUC  
 ↑ AC 1162 YYZ ↑

0014 AC998166



TICKET-RESERVATION

CIV 1187

01ADULT



Date	Time	From	→ To	Date	Time	Class
27/05 *	13H31 *	MUENCHEN HBF *	→ VERONA PORTA NUOV *	27/05 *	18H58 *	1 *
TRAIN 89 ECB COACH 263 SEAT NUMBER 81 TO USE ON THIS TRAIN COACH 01WINDOW NON SMOKER PAS ECHANGEABLE/REMBT PARTIEL 01ADULTE						
				CARRIERS 1080 1181		Price USD **166.00

© CIT 1996

GADEPT72 IV 323670852 CK 6B208E  
 A I PTOOAD 808120250547 WEB RE INC ECS 04 030512 22H35 PNR SMKGTW Page 1/1  
 03May2012 16H35 REI CHI  
 83463327 83477966

boat lines marked with a continuous line on the Swiss Travel System synoptic map delivered with the pass, and on the public transportation systems of 41 Swiss cities. Passes are valid on Elipso (Zurich-Barcelona), TGV France - Switzerland and TGV France - Geneva with the purchase of a passholder fare. Passholder fare seats are limited, advance purchase from North America is recommended. Passes entitle the holder to free access to over 400 museums in Switzerland on a travel day. Holders of a Swiss Flexi Pass can take advantage of a 50% discount on the entire Swiss Travel System network (trains, buses, boats, cable cars) on the days they have not validated for free travel, but only between the first and the last day of free travel. **The Swiss Card** entitles the holder to one round-trip between any Swiss border or airport station and any destination in Switzerland within a one-month period, and a 50% discount on tickets purchased between your inbound and outbound travel. Each journey must be completed within one day and via the most direct route. **The Swiss Transfer Ticket** entitles the holder to one round-trip between any Swiss border or airport station and any destination in Switzerland within a one-month period. Each journey must be completed within one day and via the most direct route. **Swiss Fast Baggage** passengers must hand in luggage by 9am and can collect them at the final destination beginning 6pm the same day. Ticket office hours vary, so please be sure to obtain this info at the time of delivery. The following items will be accepted: suitcases, skis, snowboards, and strollers. Items weighing over 25kilos/55lbs and bicycles will not be accepted. Please refer to your voucher for a complete list of valid destinations. Swiss Fast Baggage is non-refundable. **Swiss Fly Rail Baggage Service** is available with all carriers. Before checking-in the green plastic tag must be attached to each piece of luggage. The signed voucher is the customs declaration. Luggage should not contain items such as alcohol, tobacco goods (including duty free quantities), drugs and firearms, bulky items (bicycles, alphorns, etc.). Please note: since the baggage has to pass through customs, it will arrive at the final destination up to 12 hrs after arriving at the airport. To check the exact delivery time, use this link: <http://www.sbb.ch/en/station-services/services/baggage.html> (click on the relevant service/station to see the earliest pick up time). Luggage should be picked up at train station within five (5) days of arrival. As of day six (6), there will be a fee of approximately US \$4 for each day of extra storage. Swiss Fly Rail Baggage is non-refundable.

Conditions for European Rail Passes

1. Rail passes are valid on the national railroads of the country/countries specified on the pass. 2. Residents of Europe, Turkey, Morocco, Algeria, Tunisia or the Russian Federation are not eligible to purchase or use a rail pass unless stated otherwise. 3. Transportation covered by a pass is subject to the Uniform Rules of the contract for International Carriage of Passengers and Luggage by Rail (CIV). 4. Passes are valid from midnight to midnight during the period indicated on the pass. 5. You must have your pass activated within six (6) months of issue date and before travel begins. **To activate (validate) your pass:** present the rail pass along with your passport to a railway official (not the conductor) at the station of departure. At this time, the first and last date of validity of the pass as well as the passport number is entered and the pass is stamped. Under no circumstances is the passholder allowed to validate his/her own pass. 6. In the case of a Flexipass, before boarding the first train of the day, the passholder must enter the date of use in ink in the corresponding calendar box, in chronological order. Failure to comply with requirements #5 and #6 will result in the payment of a fine and/or the cost of a ticket in local currency. If the calendar date is incorrectly entered it must not be corrected and instead another box must be used, otherwise the control staff is authorized to confiscate the pass and to demand payment of the full fare and/or a fine in local currency. 7. For an overnight trip on a direct overnight train (no change of train) departing after 7pm and arrives after 4am, the next day's date must be entered in the calendar box. 8. Passes are valid for rail travel, within the validity of the pass, in the class for which the pass is issued (a first class pass may be used in

2nd class). All services, rail, rental car and travel bonuses must be used within the validity of the pass. 9. Rail pass holders may be entitled to a variety of bonuses/discounts. They are offered by the participating companies and are subject to availability. These offers may be discontinued without prior notice by the participating companies. Free bonuses require the use of a travel day on the rail pass and the travel date must be entered in the appropriate calendar box. Discounted bonuses do not usually require the use of a travel day; however all bonuses must be used within the validity dates of the rail pass. 10. A pass does not guarantee a seat on a train unless a reservation is secured in advance. Reservations are mandatory on some trains, such as ICE, EC, IC etc. and on overnight trains. For travel on certain high-speed trains (Premier Trains) such as Eurostar, TGV, AVE, Thalys, etc. passengers are required to purchase a passholder ticket, which includes the cost of the reservation. Space at the Passholder fare is limited; advance purchase from North America is recommended. Sleepers and couchettes, luggage checking, port taxes, meals, refreshments etc. are not covered by the pass and must be paid for separately. 11. Passes are strictly personal and non-transferable. Presentation of a valid passport to European train personnel upon request is mandatory. 12. Tampering or altering a pass, as well as use by a person other than the one for whom it was issued, invalidates the pass and authorizes control staff to confiscate the pass and to demand payment of the full fare plus a fine, both payable in local currency. 13. Rail Europe, Inc. cannot be held liable or responsible for accidents, damages due to strike, delays and missed connections, train cancellations, unforeseen circumstances, theft or loss of luggage and theft or loss of tickets. 14. Refund Policy on Rail Passes: Passes are not refundable or replaceable if lost or stolen except as covered by the Rail Protection Plan™. Passes must bear no evidence of having been tampered with in any way. Passes may only be refunded if none of the components of the package (rail, car rental, concierge service) have been used even partially and the original pass is returned entirely intact prior to having been validated. Refund request must be received in our office within six (6) months from the date of issue for Central Europe Triangle Pass and within one (1) year for all other passes. Any allowed refund is subject to a minimum 20% cancellation and processing fees.

Conditions for City Passes, Airport Transfers, Tours and Packages

Please refer to the printed information attached to the exchange voucher, tour vouchers, passes and ticket for specific Conditions of Use. These products are strictly personal and non-transferable. They are valid for travel in the class for which they were issued. A first class pass or ticket may be used for travel in 2nd class. Holders of a second-class pass or ticket may travel in first class after payment of the price difference between first and second class.

**Special Conditions for Swiss Packages:** 3 White Peaks, Glacier Express Tour, GoldenPass Tour, Rail Adventure, Swiss Mountain Peaks, Tops of Switzerland, Top of Europe and Palm Trees, Peaks of the World, Top of Europe + Titlis. Before traveling with the pass the date of travel must be entered in ink in the corresponding calendar box in chronological order. Seat reservations are not included and must be purchased separately. A modification fee in the amount of US \$30 will be charged for any changes such as travel dates, number of passengers, hotels, etc. This fee is per change request and applies to already booked/invoiced packages. This fee is non refundable. Special cancellation fees apply to Swiss packages as indicated on the pass.

**Refund Policy on European City Passes, Airport Transfers, Tours and Packages:** Exchange vouchers, tour vouchers, passes and tickets are not refundable or replaceable if lost or stolen except as covered by the Rail Protection Plan™. The Rail Protection Plan™ may not be available for all products. The exchange voucher, tour voucher, pass and/or ticket must bear no evidence of having been tampered with in any way and may only be refunded if none of the components of the package have been used even partially and the original pass or exchange voucher is returned entirely intact prior to having been validated or tour reserved. Once the exchange voucher has been exchanged, it becomes non refundable. Roundtrip tickets used one way are not refundable. Once tour/package is confirmed the tour voucher is not refundable. Unless otherwise specified, refund requests for exchange vouchers, tour vouchers, passes and tickets must be received by Rail Europe, Inc. within six months of the issue date. Any allowed refund is subject to a minimum 20% cancellation and processing fees.

Conditions for Rail 'n Drive



**THE VANCOUVER BOARD OF TRADE  
WORLD TRADE CENTRE VANCOUVER**

SUITE 400, WORLD TRADE CENTRE, 999 CANADA PLACE, VANCOUVER, B.C. V6C 3E1  
TEL 604-681-2111 FAX 604-681-0437



**INVOICE**

Inv #: 1165239  
Order #: 242071  
Date: 06/11/2012

Account Number: 177737

Dr. Penny Ballem  
City of Vancouver  
453 12th Avenue West  
Vancouver, BC V5Y 1V4

YOU CAN PAY BY CREDIT CARD. FILL OUT INFORMATION BELOW.

CIRCLE TYPE:	AMEX	VISA	MasterCard
CARD NUMBER:	s. 22(1)		
EXPIRY DATE	/	SIGNATURE	

Total Due: \$0.00

Total Payments: \$

Account Number: 177737

Inv #: 1165239  
Order #: 242071  
Date: 06/11/2012

Product Description	Quantity	Unit Price	Extended Amount
Urban Study Trip - 2012 Participation \$300 Hotel - London \$1,420.40	1	\$1,720.40	\$1,720.40
Subtotal (before tax):			\$1,720.40
GST/HST:			\$0.00
Subtotal (after tax):			\$1,720.40
Debit:			
Amount Paid			-\$1,720.40
TOTAL DUE:			\$0.00

**PAID**

**RECEIVED**  
JUN 13 2012  
City of Vancouver  
City Manager's Office

BAR MADONNINA  
MILANO

ACQUISTO  
CARTASI

DATA 30/05/12 ORA 17:11  
ESERC. 7535327  
ACQ.ID 0000080006  
N.OP.005571 TMI 00235270  
PAN s.22(1)  
EXP  
STAN 005573 AUT. 111154  
I.C. ICC  
T.C. 5DE5C1A8F26B7277  
TCC 0380 CUR 0978  
TVR 000008800  
TT 00 UN 458B5AA8  
A.ID A0000000041010  
APPL MasterCard  
CVR 030400  
ATC 0003 ARC 00  
--- COPIA --- CLIENTE ---  
IMPORTO EUR 26,50

TRANSAZIONE ESEGUITA

BANCA CARIGE

KEY CLIENT

BAR MADONNINA  
VALSAR S.R.L.  
PIAZZETTA PATTARI 1/3  
M I L A N O  
PARTITA IVA 07238660968  
TEL. 02-86464947

TAVOLI	EURO
NUMERO PEZZI	26.50
TOTALE €	1
CONTANTI	26.50
	26.50

30/05/12 17:21

NR. 331

MF R7 72012299



TCV  
Number **CMGR018**

**City of Vancouver  
Travel Claim Form**  
(For Travel Outside the GVRD)

**FILE COPY**

For Accounts Payable Use Only	
Vendor	_____
Advance Doc	_____
Adv Clrg Doc	_____
Payment Doc	_____

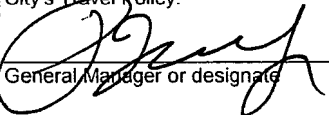
**Name** Penny Ballem **Date** 23-Aug-12  
**Title** City Manager **Department** City Manager's Office  
**Phone** 87625 **Employee No.** \_\_\_\_\_ **Division** City Manager's Office

**Purpose and Destination** Vancouver London 2012 Economic Trade Program  
**Type of Travel:**  Conference  External Training  Business  
**Travel Time & Dates** Start: Aug 2, 2012 at 3:00pm AM/PM  
 End: Aug 9, 2012 at 12:00 Noon AM/PM  
**Duration :** Number of days 7 ( 1/2 day before or after Noon)

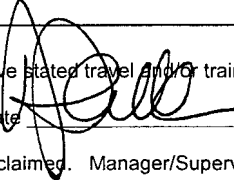
Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Pay Directly	COV Credit Card
	Bus Area	Cost Centre /Order	Cost Element				
Airfare	9200		536040		covered by VEC		
Airport Improvement Fee	9200		536040				
Car Rental	9200		536040				
Ground Transportation	9200	11000	536040		122.56		122.56
Accommodations - No. of nights _____ X _____	9200		536040		covered by VEC		
Per Diem - No. of Days 6 X 70USD	9200	11000	536040	420.00	424.20		
Less: Meals provided B\$10_6_ L\$15_6_ D\$25_6_	9200	11000	536040	(300.00)	(300.00)		
Business Telephone Calls	9200		536040				
Other (Specify)	9200		536040				
_____	9200		536040				
_____	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	9200		536040				
<input type="checkbox"/> Check here if separate cheque required	Mandatory field						
Pay to: _____	Total Expenses			120.00	248.76	0.00	122.56
Address: _____							
_____							
					Less: Advanced 0.00		
					Paid by Credit Card (122.56)		
					Owed to (from) Traveller 124.20		

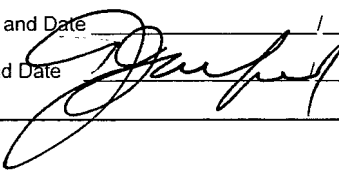
Include all receipts except for Per diem

**Authorization**  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

 **SEP 17 2012**  
 General Manager or designate Date

**Travel Certification**  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

Employee Signature and Date  **SEP 17 2012**

I concur with the expenses claimed. Manager/Supervisor and Date  **SEP 17 2012**  
 General Manager and Date

**City of Vancouver**  
**Conversion Worksheet for Travel Expenses**

**Name** Penny Ballem  
**Title** City Manager

**Date** 23-Aug-12  
**Department** City Manager's

TCV No. CMGR 018

Airfare  
 Airport Improvement Fee  
 Car Rental  
 Ground Transportation  
 Accommodations - No. of nights          X           
 Per Diem                      No. of Days          X 70USD  
     Less : Meals provided                      B\_6\_ L\_6\_ D\_6\_  
 Registration/Conference Fee  
 Business Telephone Calls  
 Other (Specify)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Actual Expenses	Exchange Rate	Expenses in \$CDN
		0.00
		0.00
		0.00
77.00	1.59170	122.56
		0.00
420.00	1.01000	424.20
(300.00)		(300.00)
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00

↑  
 Enter these numbers in  
 Travel Expense  
 Claim Form

s. 22(1)

RECEIVED  
MARCH 2012

UK Paper Rolls Limited  
March 2012

**IMPORTANT INFORMATION**

This transaction must be authorised.  
Call our Authorisations team on  
0870 24 24 240\*

Please Debit my account

PLEASE KEEP THIS COPY FOR YOUR RECORDS

DAY	MONTH	YEAR
DEPT.	SALES No.	INITIALS
MERCHANT USE ONLY		
PURCHASING CARD USE ONLY		
AUTH CODE		
DESCRIPTION		
TOTAL		
£		

CARDHOLDER COPY

SALES VOUCHER

= \$122.56 Cdn

Original receipt attached to A/P  
for Penny's PCard reconciliation



# Vancouver Economic Commission

# Invoice

**VANCOUVER**  
ECONOMIC COMMISSION

Suite 402 - 134 Abbott Street  
Vancouver BC V6B 2K4

604-336-8015

Date	Invoice #
14/08/2012	2012-264

Invoice To  
 Penny Ballem  
 4083 West 19th Avenue  
 Vancouver, BC V6S 1E2

P.O. No.	Terms
	Due on receipt

Project Manager

Qty	Description	Rate	Amount
7	London 2012 Program Accommodations - Single Occupancy 50% of \$595 cost per night for nights of August 2 - 8	297.50	2,082.50

327

**PENNY BALLEM**  
s. 22(1)

DATE 2012-08-26  
Y Y Y M M D D

PAY TO THE ORDER OF Vancouver Economic Commission \$ 2082.50

two thousand and eighty-two — 50/100 DOLLARS

**THE BANK OF NOVA SCOTIA**  
www.scotiabank.com 1-800-4-SCOTIA  
970 BARRARD STREET AT NELSON  
VANCOUVER, BRITISH COLUMBIA V6Z 2R4

MEMO mini # 2012-264

11680 *[Signature]*

s. 22(1)

*[Signature]*

Please make cheque payable to:  
 VANCOUVER ECONOMIC COMMISSION

<b>Sub Total</b>	\$2,082.50
HST	\$0.00
<b>Total</b>	<b>\$2,082.50</b>

GST/HST No. 880526561



# Vancouver Economic Commission

**VANCOUVER**  
ECONOMIC COMMISSION

Suite 402 - 134 Abbott Street  
Vancouver BC V6B 2K4

604-336-8015

# Invoice

Date	Invoice #
14/08/2012	2012-264

Invoice To  
Penny Ballem  
4083 West 19th Avenue  
Vancouver, BC V6S 1E2

P.O. No.	Terms
	Due on receipt

Project Manager

Qty	Description	Rate	Amount
7	London 2012 Program Accommodations - Single Occupancy 50% of \$595 cost per niight for nights of August 2 - 8	297.50	2,082.50



PENNY BALLEM  
s. 22(1)

327

DATE 2012-08-26  
Y Y Y Y M M D D

PAY TO THE ORDER OF Vancouver Economic Commission \$ 2082.50  
two thousand and eighty-two — 50/100 DOLLARS

THE BANK OF NOVA SCOTIA  
www.scotiabank.com 1-800-4-SCOTIA  
970 BARRARD STREET AT NELSON  
VANCOUVER, BRITISH COLUMBIA V6Z 2R4

11080  
*[Signature]*

MEMO Invoice # 2012-264

s. 22(1)

Please make cheque payable to :  
VANCOUVER ECONOMIC COMMISSION

GST/HST No. 880526561

Sub Total	\$2,082.50
HST	\$0.00
<b>Total</b>	<b>\$2,082.50</b>

TCV  
Number **CMGR022**

**City of Vancouver**  
**Travel Claim Form**  
(For Travel Outside the GVRD)

**FILE COPY**

For Accounts Payable Use Only	
Vendor	_____
Advance Doc	_____
Adv Clrg Doc	_____
Payment Doc	_____

Name Penny Ballem Date 14-Sep-12  
 Title City Manager Department City Manager's Office  
 Phone 87625 Employee No. \_\_\_\_\_ Division City Manager's Office

**Purpose and Destination** National Infrastructure Summit - Regina - Saskatchewan  
**Type of Travel:**  Conference  External Training  Business  
**Travel Time & Dates** Start: Sept 9, 2012 at 6:00 PM AM/PM  
 End: Sept 11, 2012 at 11:00 AM AM/PM  
**Duration :** Number of days 2 ( 1/2 day before or after Noon)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Pay Directly	COV Credit Card
	Bus Area	Cost Centre /Order	Cost Element				
Airfare	9200	11000	536040		1,447.16		1,447.16
Airport Improvement Fee	9200		536040				
Car Rental	9200		536040				
Ground Transportation	9200	11000	536040		15.00		
Accommodations - No. of nights <u>2</u> X <u>151.82</u>	9200	11000	536040		303.64		303.64
Per Diem - No. of Days <u>2</u> X <u>60.00</u>	9200	11000	536040		120.00		
Less: Meals provided B\$10_2_L\$15_2_D\$25_1	9200		536040		(75.00)		
Business Telephone Calls	9200		536040				
Other (Specify)	9200		536040				
_____	9200		536040				
_____	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	9200	11000	536040		650.00		650.00
<input type="checkbox"/> Check here if separate cheque required	Mandatory field						
Pay to: _____	Total Expenses			0.00	2,460.80	0.00	2,400.80
Address: _____							
					Less: Advanced 0.00		
					Paid by Credit Card (2,400.80)		
					Owed to (from) Traveller 60.00		

Include all receipts except for Per diem

**Authorization**  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.  
Penny Ballem **SEP 28 2012**  
 General Manager or designate Date

**Travel Certification**  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.  
 Employee Signature and Date [Signature] **SEP 28 2012**  
 I concur with the expenses claimed. Manager/Supervisor and Date [Signature] **SEP 28 2012**  
 General Manager and Date

CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900

*CREDIT with Carlson Wagonlit Travel*

TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0097958C  
AGENT : LARRY GROSS - OFC

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 76572  
DATE: 31AUG12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
VANCOUVER	SASKATOON	AIR CANADA	8576 H	HK 09SEP	8:55P	11:48P		1PC
		CRJ JET						
		SEAT 05C						
SASKATOON	VANCOUVER	AIR CANADA	8577 H	HK 12SEP	8:45A	9:56A		1PC
		CRJ JET						
		SEAT 05C						

YVR-YXE OPERATED BY AIR CANADA EXPRESS - JAZ  
YXE-YVR OPERATED BY AIR CANADA EXPRESS - JAZ

----- C O S T -----

AIR CANADA	TKT NO	AC	2054 624498	(INCL 49.25 TAX)	1015.25
				GST/HST	120.78
SERVICE FEE		CWT*11501-2054624498		HST	14.50
					1.74

*** SUB-TOTAL EXCLUDING GST/HST & APT	1029.75	
*** TOTAL GST/HST	122.52	
*** TOTAL CHARGES THIS INVOICE ***	1152.27	
PAYMENT BY CA*****4387	TKT 2054624498	1136.03
PAYMENT BY CA*****4387	SFB CWT*11501-2054624498	16.24
*** BALANCE DUE THIS INVOICE ****		0.00
BALANCE DUE TO DATE		0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS  
GST REGISTRATION # R113405179  
THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL

CARLSON WAGONLIT TRAVEL  
 SUITE 150  
 409 GRANVILLE STREET  
 VANCOUVER, B.C.  
 V6C 1T4

BRANCH: 011501  
 GST REG# R113405179  
 PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
 PENNY BALLEM 6 048 737 625  
 453 WEST 12TH AVE  
 VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
 OUR REF : YIV0100192C  
 AGENT : HONG CHEN

I N V O I C E  
 \*\*\* D U P L I C A T E \*\*\*

INV NO: 76935  
 DATE: 07SEP12  
 PAGE: 1

FOR: DR PENNY JANET BALLEM  
 s. 22(1)

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
VANCOUVER	REGINA	WESTJET AI	212 Y	HK 09SEP	6:15P	10:28P		1PC
		736					STOPS	1
REGINA	VANCOUVER	AIR CANADA	8571 H	HK 12SEP	9:15A	10:36A		
		CRJ JET						
		SEAT 05C						
YQR-YVR OPERATED BY AIR CANADA EXPRESS - JAZ								

----- C O S T -----

WESTJET AIR	TKT NO	WS	2525 957423	(INCL 45.12	TAX)	409.12
SERVICE FEE	CWT*11501-2525957423			GST/HST	49.09	34.50
				HST		4.14

*** SUB-TOTAL EXCLUDING GST/HST & APT	443.62	
*** TOTAL GST/HST	53.23	
*** TOTAL CHARGES THIS INVOICE ***	496.85	
PAYMENT BY s. 22(1)	TKT 2525957423	458.21
PAYMENT BY	SFB CWT*11501-2525957423	38.64
*** BALANCE DUE THIS INVOICE ****		0.00
BALANCE DUE TO DATE		0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS  
 GST REGISTRATION # R113405179  
 THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL



CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0100193C  
AGENT : HONG CHEN

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 76936  
DATE: 07SEP12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
VANCOUVER	REGINA	WESTJET AI	212 Y	HK 09SEP	6:15P	10:28P		
		736					STOPS	1
REGINA	VANCOUVER	AIR CANADA	8571 H	HK 12SEP	9:15A	10:36A		1PC
		CRJ JET						
		SEAT 05C						
		YQR-YVR OPERATED BY AIR CANADA EXPRESS - JAZ						

----- C O S T -----

AIR CANADA	TKT NO	AC	2525 957424	(INCL 27.12 TAX)	500.12
				GST/HST 25.01	
SERVICE FEE		CWT*11501-2525957424		HST	34.50
					4.14

\*\*\* SUB-TOTAL EXCLUDING GST/HST & APT 534.62

\*\*\* TOTAL GST/HST 29.15

\*\*\* TOTAL CHARGES THIS INVOICE \*\*\*

PAYMENT BY s. 22(1) TKT 2525957424 525.13

PAYMENT BY SFB CWT\*11501-2525957424 38.64

\*\*\* BALANCE DUE THIS INVOICE \*\*\*\* 0.00

BALANCE DUE TO DATE 0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS

GST REGISTRATION # R113405179

THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL

CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0100193C  
AGENT : HONG CHEN

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 76936  
DATE: 07SEP12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

- - - - - I T I N E R A R Y - - - - -

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
VANCOUVER	REGINA	WESTJET AI	212 Y	HK 09SEP	6:15P	10:28P		
		736					STOPS	1
REGINA	VANCOUVER	AIR CANADA	8571 H	HK 12SEP	9:15A	10:36A		1PC
		CRJ JET						
		SEAT 05C						
		YQR-YVR OPERATED BY AIR CANADA EXPRESS - JAZ						

- - - - - C O S T - - - - -

AIR CANADA	TKT NO	AC	2525 957424	(INCL 27.12 TAX)	500.12
				GST/HST 25.01	
SERVICE FEE		CWT*11501-2525957424			34.50
				HST	4.14

*** SUB-TOTAL EXCLUDING GST/HST & APT	534.62	
*** TOTAL GST/HST	29.15	
*** TOTAL CHARGES THIS INVOICE ***	563.77	
PAYMENT BY s. 22(1)	TKT 2525957424	525.13
PAYMENT BY	SFB CWT*11501-2525957424	38.64
*** BALANCE DUE THIS INVOICE ****		0.00
BALANCE DUE TO DATE		0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS  
GST REGISTRATION # R113405179  
THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL

CARLSON WAGONLIT TRAVEL  
SUITE 150  
409 GRANVILLE STREET  
VANCOUVER, B.C.  
V6C 1T4

BRANCH: 011501  
GST REG# R113405179  
PHONE: 604-601-3900



TO: CITY OF VANCOUVER  
PENNY BALLEM 6 048 737 625  
453 WEST 12TH AVE  
VANCOUVER BC V5Y 1V4

LOCATOR : GYKUCH  
OUR REF : YIV0100280C  
AGENT : HONG CHEN

I N V O I C E  
\*\*\* D U P L I C A T E \*\*\*

INV NO: 77018  
DATE: 10SEP12  
PAGE: 1

FOR: DR PENNY JANET BALLEM  
s. 22(1)

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
REGINA	WINNIPEG	AIR CANADA	8348 U	HK 11SEP	5:20P	7:23P		
		CRJ JET						
		YQR-YWG OPERATED BY AIR CANADA EXPRESS - JAZ						
WINNIPEG	VANCOUVER	AIR CANADA	299 Q	HK 11SEP	8:15P	9:19P	TWO	
		E90						

----- C O S T -----

AIR CANADA	TKT NO	AC	2526 065769	(INCL	TAX)	328.00
					GST/HST	19.90
SERVICE FEE		CWT*11501-2526065769			HST	4.14

*** SUB-TOTAL EXCLUDING GST/HST & APT	362.50	
*** TOTAL GST/HST	24.04	
*** TOTAL CHARGES THIS INVOICE ***	386.54	
PAYMENT BY s. 22(1)	TKT 2526065769	347.90
PAYMENT BY	SFB CWT*11501-2526065769	38.64
*** BALANCE DUE THIS INVOICE ****		0.00
BALANCE DUE TO DATE		0.00

TERMS NET CASH 1.75% PER MONTH ON OVERDUE ACCOUNTS  
GST REGISTRATION # R113405179  
THANK YOU FOR BOOKING WITH CARLSON WAGONLIT TRAVEL

# 10% SENIOR DISCOUNT

Date Sept 11, 12 Amount 15<sup>00</sup>  
From Dale  
To Airport  
Car No. \_\_\_\_\_ Driver Bill

Thank You For Using Co-op Taxi



# 525-2727



## General Options

---

Name: PENNY BALLEM  
 Title: CITY MANAGER  
 Address: 453 W12TH AVENUE  
 VANCOUVER, British Columbia V5Y 1V4  
 Canada  
 Number of People Registered: 1  
 Confirmation Number: **JFNF7QTJL8R** (needed to modify your registration)  
 Event Title: 2012 National Infrastructure Summit  
 Location: Delta Regina Hotel  
 1919 Saskatchewan Drive  
 Regina, SK S4P 4H2  
 Canada  
 Phone: 1-306-525-5255  
 Date: 09/10/2012  
 Time: 8:00 AM [Add to my calendar](#)

## Current Registration Details

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### Registration Items

PENNY BALLEM	Event Registration	Registration Fee	CAD \$ 650.00
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### Optional Items

PENNY BALLEM	Mayor's Reception and Dinner at Casino Regina - Registrant	CAD \$ 0.00 x 1 =	CAD \$ 0.00
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## Order Summaries

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Date	Type	Amt Ordered	Amt Paid	Amt Due
08/31/2012 10:44 AM CST	online order	CAD \$ 650.00	CAD \$ 650.00	CAD \$ 0.00
	<b>Total:</b>	<b>CAD \$ 650.00</b>	<b>CAD \$ 650.00</b>	<b>CAD \$ 0.00</b>

## Payment Details

---

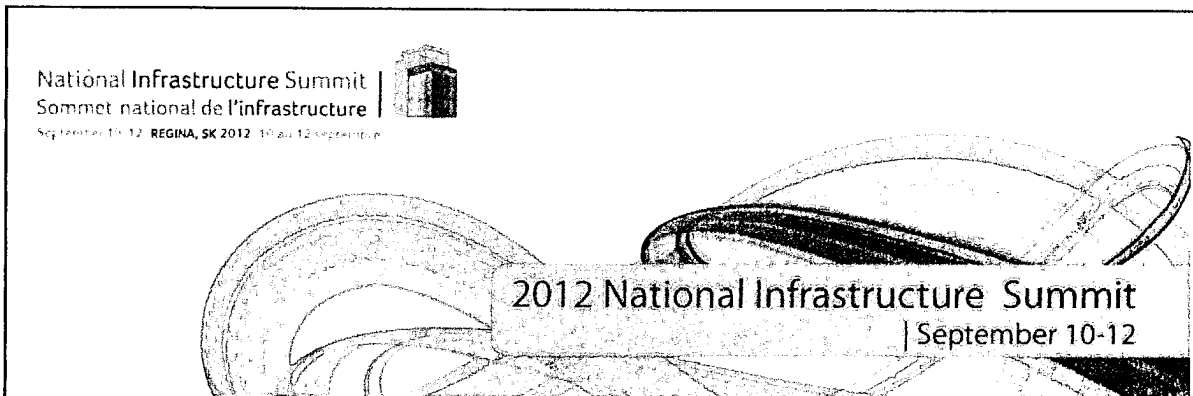
Date	Type	Reference #	Amt Paid
08/31/2012	MasterCard	4387	CAD \$ 650.00

B/F

**From:** Ballem, Penny  
**Sent:** Wednesday, July 25, 2012 11:46 AM  
**To:** Sebastian, Lorraine  
**Subject:** FW: "Morph My City" Challenge Finalists Announced - Winners chosen at 2012 National Infrastructure Summit

Need to put this in my calendar for potential attendance pb

**From:** 2012 National Infrastructure Summit [<mailto:nisummit@regina.ca>]  
**Sent:** Wednesday, July 25, 2012 9:31 AM  
**To:** Ballem, Penny  
**Subject:** "Morph My City" Challenge Finalists Announced - Winners chosen at 2012 National Infrastructure Summit



Dear PENNY,

The 2012 National Infrastructure Summit, occurring September 10 – 12, in Regina, Saskatchewan features an opportunity to explore, imagine and dream of the future potential of our urban neighbourhoods. The "Morph My City" Challenge, presented by IBM, offers two urban renewal competitions seeking leading examples of 21st Century sustainable, innovative neighbourhood concepts.

The Greenfield Design Prize and the 2040 Prize, involving the submission of designs that will morph an existing neighbourhood and a greenfield into modern, creative neighbourhoods, received overwhelming interest from over 17,000 interested individuals representing 117 countries worldwide. Three finalists for each of the competitions were chosen from a total of 58 detailed submissions. The winners will receive a cash prize and a contract with the City of Regina, as well as exposure to a national audience.

Finalists for the 2040 Prize include:

- Ben Harack from Regina, Saskatchewan – "Vision of Earth" entry
- Genevieve Cheung from New York City, New York - "Rhizome" entry
- Mitchell Reardon, Stockholm, Sweden – "Rosemont Revitalization" entry

Finalists for the Greenfield Design Prize include:

- David Schaffer, Humber College, Toronto, Ontario – "Elysium" entry
- Taewook Cha, New York City, New York – "Agrarian Eco-City" entry
- Jennifer Barrett, Missola, Montana – "Recycle the Grid" entry

The finalists from each competition will present their submissions during the Summit before a

panel of expert judges, with the winner being chosen and awarded the final prizes at a Summit reception.

To learn about the featured themes, agenda, speakers, for information on the 2012 National Infrastructure Summit, including the "Morph My City" Challenge, or to REGISTER TODAY, visit the Summit website at [www.nisummit2012.ca](http://www.nisummit2012.ca).

We welcome your participation in the 2012 National Infrastructure Summit.

Sincerely,  
Regina Organizing Committee  
2012 National Infrastructure Summit



Having trouble with the link? Simply copy and paste the entire address listed below into your web browser:  
<http://www.cvent.com/d/0zm5Dn612005SIsKfQoKyw/vi8p/P1/1Q?>

If you no longer want to receive emails from 2012 National Infrastructure Summit please click the link below.

[Opt-Out](#)

powered by  
**cvent**

The 2012 NIS agenda follows the format the 2011 NIS offered delegates. However, the continuation of the five Summit themes are based on practical approaches that are tried, tested and proven successful, rather than the theoretical approach from 2011. Discussions will encourage delegates to share their success stories and leaders from the industry will provide practical solutions for 21st century municipalities.

Interpretative Services will be provided by SIS Interpretation.

## Day 1

September 10, 2012

Theme: Lead by Example

### Innovative Showcase

Hours of Operation: 7 a.m. to 3:30 p.m.

*Sponsored by Communities of Tomorrow*

**7 a.m. – 8 a.m.**

Registration & Breakfast

*Breakfast sponsored by RBC*

**8 a.m. – 8:45 a.m.**

Welcome/Opening Remarks

Mayor Pat Fiacco, City of Regina

Facilitator: Jim Nicol, City of Regina, Executive Director, Governance & Strategy

**8:45 a.m. – 10:15 a.m.**

Concurrent Theme Workshop Sessions

1. **Defining the Need:** To objectively describe and define the current state of infrastructure across Canada in terms of: state of our cities (infrastructure realities); state of current practice; and state of the future (where we need to be). Speakers include: Kathy Dever-Todd, Independent Asset Management Advisor; Steve W. Wyton, City of Calgary; Alain C. Gonthier, Asset Management Manager, City of Ottawa.
  - *Sponsored by the Canadian Construction Association*
2. **Financing the Opportunities:** Highlight the various innovative options available to finance infrastructure in municipalities. Panelists include: Gregory Smith, Managing Partner and head of Brookfield Financials Global Infrastructure Advisory Group. Panelists include: Gregory Smith, Managing Partner and head of Brookfield Financials Global Infrastructure Advisory Group; Brent D. Sjoberg, Deputy City Manager & CFO, City of Regina; James (Jim) R Craven, Director, James R Craven and Associates, Casey G. Vander Ploeg, Senior Policy Analyst, Canada West Foundation.
3. **Politics of Infrastructure:** Highlight the various municipal infrastructure program models currently in use and consider how to develop innovative, sustainable future models. Panelists include: Chuck Strahl.
  - *Sponsored by Construction Association Network, Saskatchewan Inc (CANET)*
4. **Innovation:** Showcase potential solutions for innovations in municipal infrastructure, based on 21st Century planning, rather than the current antiquated systems. Speakers include: Mark Romoff, President & CEO, The Canadian Council for Public-Private Partnerships, Dr. Curtis



Berthelot, CEO of PSI Technologies; Clare Kirkland, Director, Regina Regional Opportunities Commission.

- *Sponsored by Stantec Consulting*
- 5 **Citizen Engagement:** Discussions as to how citizen engagement impacts the planning process and how the planning process impacts citizen engagement. Speaker: Peter Macleod, Principal and Co-founder, MASS LBP.
  - *Sponsored by the Regina and Region Home Builders' Association*

**10:15 a.m. – 10:45 a.m.**

Nutrition Break / Innovative Showcase Viewing

*Sponsored by Association of Regina Realtors Inc.*

**10:45a.m. – 11:30a.m.**

Methods of Communication Panel

Philippe Leclerc, Interactive Communications Manager, City of Regina

Murray Mandryk, Political Columnist, Regina Leader-Post

Francis Loughheed, Delta Partners Management Consulting Senior Consultant/Facilitator

**11:30a.m. – 12 p.m.**

Canadian Construction Association Presentation

John Schubert, President, McCaine Electric Ltd.

**12 p.m. – 1:15 p.m.**

IBM Smart Cities: Working Luncheon Presentation

John Longbottom, Canadian Smarter Cities Strategy Leader, IBM Canada Ltd.

Mike Hausser, Director of Asset Management and Support Services, City of Cambridge

**1:15p.m. – 1:30 p.m.**

Rejuvenation Break

**1:30 p.m. – 3 p.m.**

Concurrent Theme Workshop Sessions

- 1 Defining the Need
  - *Sponsored by Canadian Construction Association*
2. Financing the Opportunities
- 3 Politics of Infrastructure
  - *Sponsored by Construction Association Network Saskatchewan Inc. (CANet)*
4. Innovation
  - *Sponsored by Stantec Consulting*
5. Citizen Engagement
  - *Sponsored by the Regina and Region Home Builders' Association*

**3 p.m. – 3:30 p.m.**

Nutrition Break / Innovative Showcase Viewing

**3:30p.m. – 5 p.m.**

“Morph My City” Challenge

Greenfield Prize

*Sponsored by IBM*

Wine and Cheese Reception

**7 p.m.**

Mayor's Dinner and Reception at Casino Regina

Entertainment provided by Regina's Best Buddies Blues Band and the Regina Symphony Chamber Players (RSCP).

*Sponsored by AECOM*

Mayor's Hospitality Night following Reception

**Day 2**

**September 11, 2012**

**Theme: Lead by Example**

**Innovative Showcase**

Hours of Operation: 8 a.m. to 2:30 p.m.

*Sponsored by Communities of Tomorrow*

**8 a.m. – 8:30 a.m.**

Breakfast / Innovative Showcase Viewing

**8:30 a.m. – 9 a.m.**

The Cement Association of Canada Presentation

Michael McSweeney, President and CEO, The Cement Association of Canada

**Innovation at Work:** How the Smart Use of Concrete Can Help Lower Greenhouse Gas Emissions in our Communities

**9 a.m. – 10:30 a.m.**

Concurrent Theme Workshop Sessions

1. Defining the Need
  - *Sponsored by Canadian Construction Association*
2. Financing the Opportunities
3. Politics of Infrastructure
  - *Sponsored by Construction Association Network, Saskatchewan Inc. (CANet)*
4. Innovation
  - *Sponsored by Stantec*
5. Citizen Engagement
  - *Sponsored by the Regina and Region Home Builders' Association*

**10:30 a.m. – 11 a.m.**

Nutrition Break / Innovative Showcase Viewing

**11 a.m. – 12 p.m.**

Public-Private Partnerships (P3s) Panel Discussion

Mira Shenker, Editor, ReNew Canada Magazine

Paul Moist, National President, Canadian Union of Public Employees (CUPE)

John McBride, CEO of PPP Canada

**12 p.m. – 1:30 p.m.**

Working Luncheon: Keynote Speaker

City Square plaza

*Sponsored by the Cement Association of Canada*

**1:30 p.m. – 2:15 p.m.**

Canada West Foundation Presentation

Casey G. Vander Ploeg, Senior Policy Analyst, Canada West Foundation

**2:15p.m. – 2:30 p.m.**  
Innovative Showcase Viewing

**2:30 p.m. – 3 p.m.**  
Long-term Saskatchewan Municipal Infrastructure Plan Presentation  
Government of Saskatchewan

**3 p.m. – 3:30 p.m.**  
"Taking Back Our Cities" Presentation  
Gord Hume, President of Hume Communicats Inc.  
*Presented by Saskatchewan Heavy Construction Association and Communities of Tomorrow*

**3:30 p.m. – 4p.m.**  
FCM Municipal Infrastructure Forum Update  
Karen Leibovici, FCM President

**4 p.m. – 5:30 p.m.**  
"Morph My City" Challenge  
2040 Prize  
*Sponsored by IBM*

Wine and Cheese Reception  
*Sponsored by the Cement Association of Canada*

**7 p.m.**  
Dine Around Regina

Featured restaurants include:

- Fortuna Italian Restaurant
- Beer Bros. Gastropub & Deli
- Grave Kitchen and Wine Bar
- Hip Eatery & Drink

*Sponsored by the Regina Hotel Association*

Day 3  
September 12, 2012  
Theme: Lead by Example

**8 a.m. – 8:30 a.m.**  
Breakfast

**8:30 a.m. – 9 a.m.**  
Envac Systems Canada Presentation

Sean Monclus, Commercial Manager, Envac Systemss Canada Ltd.

**9 a.m. – 10 a.m.**  
FCM Report Card

Federation of Canadian Municipalities (FCM)  
Canadian Construction Association (CCA)  
Canadian Public Works Association (CPWA)  
Canadian Society of Civil Engineering (CSCE)

**10 a.m. – 10:45 a.m.**

Communities of Tomorrow Presentation

John D. Lee, President, Communities of Tomorrow  
Greg Fieger, Managing Partner, Conroy Ross Partners

**10:45 a.m. – 11 a.m.**

Nutritional Break

**11 a.m. – 12 p.m.**

Collaboration Panel / Q&As

One representative from each Summit Theme

**12 p.m. – 1:15 p.m.**

Working Luncheon Presentation

Government of Saskatchewan

**1:15 p.m. – 1:30 p.m.**

Closing Remarks


Mayor Pat Fiacco, City of Regina

**1:30 p.m. – 2 p.m.**


Media Conference Prep

**2 p.m. – 2:30 p.m.**

Media Conference

 Outlook

 iCal

 Google

 Yahoo!

 MSN

[Register Now!](#)

TCV  
Number **CMGR023**

**City of Vancouver**  
**Travel Claim Form**  
(For Travel Outside the GVRD)

**FILE COPY**

For Accounts Payable Use Only	
Vendor	_____
Advance Doc	_____
Adv Clrg Doc	_____
Payment Doc	_____

Name Penny Ballem Date 21-Sep-12  
 Title City Manager Department City Manager's Office  
 Phone 87625 Employee No. \_\_\_\_\_ Division City Manager's Office

**Purpose and Destination** LGMA Conference in Victoria, BC

**Type of Travel:**  Conference  External Training  Business

**Travel Time & Dates** Start: Sept 26, 2012 at 8:00 AM AM/PM  
 End: Sept 26, 2012 at 6:00 PM AM/PM

**Duration :** Number of days 1 day ( 1/2 day before or after Noon)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Pay Directly	COV Credit Card
	Bus Area	Cost Centre /Order	Cost Element				
Airfare	9200	11000	536040		377.04		377.04
Airport Improvement Fee	9200		536040				
Car Rental	9200		536040				
Ground Transportation	9200	11000	536040				
Accommodations - No. of nights _____ X	9200	11000	536040				
Per Diem - No. of Days <u>1</u> X <u>60.00</u>	9200	11000	536040		60.00		
Less: Meals provided B\$10 <u>    </u> L\$15 <u>    </u> D\$25 <u>    </u>	9200		536040				
Business Telephone Calls	9200		536040				
Other (Specify)	9200		536040				
	9200		536040				
	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	9200	11000	536040		<u>44-80</u>	<u>44-80</u>	
<input checked="" type="checkbox"/> Check here if separate cheque required	Mandatory field						
Pay to: <u>Local Govt Mgmt Association</u>	Total Expenses			0.00	<u>4 81-84</u>	0.00	377.04
Address: <u>7th Floor, 620 View St</u>							
<u>Victoria BC V8W 1J6</u>							
<u>copy of invoice attached</u>							
					Less: Advanced	<u>44-80</u>	
					Paid by Credit Card	(377.04)	
					Owed to (from) Traveller	60.00	

**Authorization**  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

[Signature] OCT 1 U 2012  
 General Manager or designate Date

**Travel Certification**  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

Employee Signature and Date [Signature] OCT 1 U 2012

I concur with the expenses claimed. Manager/Supervisor and Date  
 General Manager and Date [Signature] OCT 1 U 2012

**From:** reservation@harbourair.com  
**Sent:** Friday, September 21, 2012 1:03 PM  
**To:** Sebastian, Lorraine; Ballem, Penny  
**Subject:** Reservations for Penny Ballem



**Service : Always to a higher level**

[VHFC Terminal Fee Update Link](#) [FAQ's Link](#)

Please bring a copy of this confirmation with you to check in. Photo ID will be required at the time of check in

**Flight Details**

Please review the following reservation(s) and the additional comments regarding your booking(s):

<b>Customer Information</b>	HAS #	805144
	Name	Penny Ballem
	Company	City Of Vancouver

<b>Booking #5487678</b>	Sked 200 : Carbon Offset	\$0.50
Penny Ballem	Sked 200 : Fuel Surcharge	\$5.00
Flight #2050	Sked 200 : VHFC Terminal Fee	\$7.50
Wednesday, September 26, 2012	Sked 200 : Web Fare - \$4.00	\$155.32
Departs Vancouver Harbour, 08:20 AM	+ Harmonized Sales Tax	\$20.20
Arrives Victoria Harbour, 08:55 AM		
1 Passenger(s)		
35 minutes		
KK - Confirmed	<b>Billing</b>	\$168.32
» <a href="#">Add to your Outlook Calendar</a>	<b>Taxes</b>	\$20.20

<b>Booking #5487680</b>	Sked WCA 300 : VHFC Terminal Fee	\$7.50
Penny Ballem	Sked WCA 300 : Web Fare - \$4.00	\$155.32

WCA #376/Twin Otter  
Wednesday, September 26, 2012  
Departs Victoria Harbour, 17:00 PM  
Arrives Vancouver Harbour, 17:30 PM  
1 Passenger(s)  
30 minutes

Sked WCA 300 : Carbon Offset	\$0.50
Sked WCA 300 : Fuel Surcharge	\$5.00
+ Harmonized Sales Tax	\$20.20

KK - Confirmed

Billing	\$168.32
Taxes	\$20.20

» [Add to your Outlook Calendar](#)



To access the **Terms and Conditions for the SuperSaver fares and Web fares**, please click [here](#).

**Please note:** If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

### **BAGGAGE RESTRICTIONS**

Vancouver to/from Victoria, Nanaimo, Comox, Sechelt and the Gulf Islands: 25 pounds  
Nanaimo to/from Sechelt: 25 pounds  
Richmond to/from Victoria and Nanaimo: 50 pounds  
Richmond to/from Sechelt: 25 pounds

1. Check in time is 25 minutes prior to flight time.
2. Unclaimed seats can be sold 15 minutes prior to flight time.
3. A no show fee of 100% will be charged 15 minutes prior to flight departure on unclaimed seats; any return portion will be automatically cancelled.
4. On all scheduled service flights: for group bookings of 4 or more, partial or whole cancellations made within 24 hours prior to departure will be subject to a 50% cancellation fee.
5. On scheduled service flights to and from Comox, Sechelt and the Gulf Islands (Saltspring Island, Pender Island and Maple Bay): partial or whole cancellations made within 1 hour prior to departure will be subject to a \$20 cancellation fee.
6. The passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor.
7. Luggage restriction of 25 pounds per person, unless stated otherwise. All luggage over 25 pounds will be transferred on a stand by basis.
8. Gulf Island (Saltspring Island, Pender Island, and Maple Bay) flights may have up to three stops; therefore, flight times are approximate.
  1. **For more accurate Gulf Islands departure times please contact our Reservations Department 30 minutes prior to your flight departure time at 1.800.665.0212.**
9. Waitlisted flights and tours are confirmed when the contact person receives the call; voicemails do not guarantee the seat(s). Please contact our reservations department at your earliest convenience.
10. On all scenic and packaged tours: partial or whole cancellations made within 24 hours prior to departure will be subject to a 100% cancellation fee.

Harbour Air Seaplanes is proud to offer complimentary shuttle service! Available from our Richmond location to the Main Terminal/YVR (drop-off only). In addition, shuttle service (drop-off only) is provided in downtown Victoria and Vancouver, which has a set route. Please ask our customer service associates at the terminals if you require this service.

### **TERMINAL LOCATIONS**

Vancouver Harbour (CXH): 1075 West Waterfront Road, Vancouver, BC  
Richmond Terminal (YVR): 4760 Inglis Drive, Richmond, BC  
Victoria Harbour (YWH): 950 Wharf Street, Victoria, BC

# Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004

Toll-free 1-800-665-0212  
Website: www.harbourair.com  
26/09/2012 7:35:26 AM  
GST: 84295 5858 RT0001

## C U S T O M E R   C O P Y

### Booking Information:

Penny Bailem (City Of Vancouver)  
Flight #2050A / 1 Passenger(s)  
Wednesday, September 26, 2012  
Departs Vancouver Harbour @ 08:20 AM  
Arrives Victoria Harbour @ 08:55 AM

## Invoice #: 3567675

1.00 Sked 200 : Carbon Offset \$0.50 CDN  
1.00 Sked 200 : Fuel Surcharge \$5.00 CDN  
1.00 Sked 200 : VHFC Terminal \$7.50 CDN  
1.00 Sked 200 : Web Fare - \$ \$155.32 CDN

Penny Bailem (City Of Vancouver)  
WCA #376/Twin Otter / 1 Passenger(s)  
Wednesday, September 26, 2012  
Departs Victoria Harbour @ 17:00 PM  
Arrives Vancouver Harbour @ 17:30 PM

## Invoice #: 3567677

1.00 Sked WCA 300 : VHFC Termi \$7.50 CDN  
1.00 Sked WCA 300 : Web Fare \$155.32 CDN  
1.00 Sked WCA 300 : Carbon Offs \$0.50 CDN  
1.00 Sked WCA 300 : Fuel Surcha \$5.00 CDN

Harmonized Sales Tax \$40.40 HST

Grand Total \$377.04 CDN

### Payment Information:

Master Card : Payment \$377.04 CDN

Date/Time..... : 26/09/2012 7:35:22 AM  
Terminal..... : HACCXH05  
Action..... : Purchase  
Card Type..... : M/C  
Card Number..... : s. 22(1)  
Expiration..... : 01/2016





YOUR SEAPLANE PROFESSIONALS

## Reservations System

### Processing

Please stand by while we process your booking...

### Booking Confirmation

You are successfully confirmed for booking **#5487678** and **#5487680**.

The booking details have been emailed to:

- lorraine.sebastian@vancouver.ca
- penny.ballem@vancouver.ca

To ensure you receive the confirmation emails, please add [reservation@harbourair.com](mailto:reservation@harbourair.com) to your spam safe list.

<b>Booking #5487678</b>	Sked 200 : Carbon Offset	\$0.50
Penny Ballem	Sked 200 : Fuel Surcharge	\$5.00
Flight #2050	Sked 200 : VHFC Terminal Fee	\$7.50
Wednesday, September 26, 2012	Sked 200 : Web Fare - \$4.00	\$155.32
Departs Vancouver Harbour, 08:20 AM	+ Harmonized Sales Tax	\$20.20
Arrives Victoria Harbour, 08:55 AM		
1 Passenger(s)		
35 minutes		
KK - Confirmed	Billing	\$168.32
» <a href="#">Add to your Outlook Calendar</a>	Taxes	\$20.20
	<b>Grand Total</b>	<b>\$188.52</b>

<b>Booking #5487680</b>	Sked WCA 300 : VHFC Terminal Fee	\$7.50
Penny Ballem	Sked WCA 300 : Web Fare - \$4.00	\$155.32
WCA #376/Twin Otter	Sked WCA 300 : Carbon Offset	\$0.50
Wednesday, September 26, 2012	Sked WCA 300 : Fuel Surcharge	\$5.00
Departs Victoria Harbour, 17:00 PM	+ Harmonized Sales Tax	\$20.20
Arrives Vancouver Harbour, 17:30 PM		
1 Passenger(s)		
30 minutes		
KK - Confirmed	Billing	\$168.32

» [Add to your Outlook Calendar](#)

Taxes	\$40.40
<b>Grand Total</b>	<b>\$188.52</b>

» [Continue with additional bookings](#)

< Back

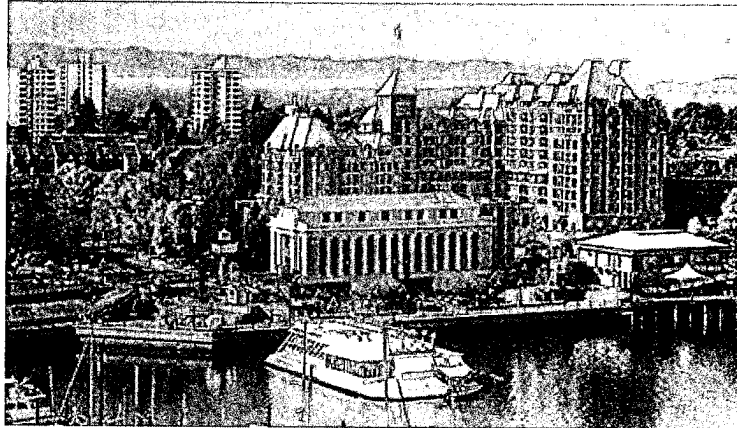
OK

*Already registered  
June 2012*



**LGMA**

LOCAL GOVERNMENT  
MANAGEMENT ASSOCIATION  
OF BRITISH COLUMBIA



## CAO Breakfast

The Local Government Management Association announces the  
12<sup>th</sup> annual Chief Administrative Officers  
Breakfast Meeting during the UBCM Convention in Victoria

---

**Date:** Thursday, September 27, 2012

**Time:** 8:00 a.m. – 10:00 a.m.

**Place:** Vancouver Island Ballroom

**Hotel Grand Pacific**

463 Belleville Street

Victoria, BC

**Cost:** \$40.00+ HST non -refundable registration fee  
Space is limited to 100 attendees. (Always sold out!)  
To reserve your seat **please register on-line at**  
<http://www.civicinfo.bc.ca/Event/caobreakfast2012.asp>

---

### Agenda

1. Welcome and Update from LGMA
2. Mini Nuts & Bolts Session

**Local Govt. Mgmt. Association**

7th Floor, 620 View Street  
 Victoria, B C V8W 1J6  
 Canada

**INVOICE**

Invoice No.: 12479  
 Date: 10/11/2012  
 Page: 1

**Sold To:**

City of Vancouver  
 PO Box 7757  
 349 West Georgia  
 Vancouver, B C V6B 0L5

**Ship To:**

City of Vancouver  
 Steven Ogram

Business No.: 10775 3584 RT

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
			UBCM CAO Breakfast, September 27/12 - Penny Ballem, Registration Fees	H		40.00
			Subtotal:			40.00
			H - HST 12.00%			
			HST			4.80
Local Govt. Mgmt. Association HST: #10775 3584 RT						
<b>Comments</b> PLEASE FORWARD THIS INVOICE FOR PAYMENT- THANK YOU					<b>Freight</b>	0.00
					<b>Total Amount</b>	44.80

# FILE COPY

**TCV Number** CMGR026

**City of Vancouver  
Travel Claim Form**  
(For Travel Outside the GVRD)

**For A/P dpt. only:**  
Vendor # \_\_\_\_\_  
SAP Doc. # \_\_\_\_\_

**Name** Penny Ballem  
**Title** City Manager  
**Phone** 87626 **Employee No.** 20420

**Date** 9-Nov-12  
**Department** City Manager's Office  
**Division** City Manager's Office

**Purpose and Destination** Championing Public Health Nutrition 2012

**Type of Travel:**

**Conference**   
**Business**   
**Training**

**Travel Time:** **Start Date/Time:** 25-Oct-12  
**End Date/Time:** 30-Oct-12  
**Conference dates** Oct 29 & 30, 2012

**Number of Days:** 4  
*(1/2 day before or after noon)*

*(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)*

Travel Expenses All expenses to be shown in SCDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre / Order / WBS	Cost Element				
Airfare: Paid by Centre for Science in the Public Interest	9200		536040				
Car Rental:	9200		536040				
Ground Transportation:	9200	11000	536040		✓ 229.00		130.00 ✓
Accommodations - No. of nights <u>2</u> X <u>30.00</u>	9200	11000	536040		✓ 60.00		
Per Diem - Number of days: <u>2</u> X <u>60.00</u>	9200	11000	536040	120.00	120.00		
Less: Meals provided: <u>B\$10</u> <u>L\$15</u> <u>2</u> <u>D\$25</u>	9200	11000	536040		(40.08)		10.08
Business Telephone Calls:	9200		536040				
Other (Specify):	9200		536040				
	9200		536040				
	9200		536040				
Registration Fee (Please attach original and a copy of registration form)							
<input type="checkbox"/> Check here if separate cheque required							
Pay to: _____							
Address: _____							
<b>Total Expenses</b>				120.00	368.92	0.00	140.08
					Less: Paid by Credit Card		140.08
					Subtotal		228.84
					Less: Advanced		0.00
					Owed to (from) Traveller		✓ 228.84

**Notes:** Checked by Junder  
Stavos

**Authorization**  
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

\_\_\_\_\_  
Signature      General Manager or designate      Date  
(Print Name)

**Travel Certification**  
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) [Signature]      DEC 14 2012  
Signature      Employee Name      Date

I concur with the expenses (2) \_\_\_\_\_  
Signature      Manager/Supervisor Name      Date

(3) [Signature]      \_\_\_\_\_  
Signature      General Manager or designate      Date

*Prepared by Lorraine Sebastiani*

# Program

## Championing Public Health Nutrition 2012

THE GREAT HALL,  
HART HOUSE  
UNIVERSITY OF  
TORONTO

October 29 & 30



CENTRE FOR  
Science IN THE  
Public Interest

The nonprofit publisher of  
*Nutrition Action Healthletter*

CENTRE POUR  
la science DANS  
l'intérêt public

Éditeur sans but lucratif de  
*Nutrition Action Healthletter*



# Championing Public Health Nutrition

October 29-30, 2012

The Great Hall, Hart House, University of Toronto

7 Hart House Circle, Toronto, ON  
(approx. 250 meters from the Ontario Legislature)

To register, visit: [www.cspinet.ca](http://www.cspinet.ca)

## MONDAY

7:30 am	Breakfast and registration
8:00—8:05 am	Welcome—Steve Travers, Town Crier — Bill Jeffery, LLB, Centre for Science in the Public Interest
8:10—8:40 am	Keynote— <i>A View from Parliament</i> featuring: <ul style="list-style-type: none"><li>• Libby Davies, MP, Deputy Leader of the Official Opposition, Federal NDP Health Spokesperson</li></ul>
8:45—9:15 am	<b>Session Chair</b> —Paul Christopher Webster, Award-Winning Freelance Writer and Documentary Film Director  Keynote— <i>Conflicts of Interest in Policy-Making</i> featuring: <ul style="list-style-type: none"><li>• Deborah Cohen, MD, Editor of Investigations, <i>British Medical Journal</i></li></ul>
9:20—10:20 am	<b>Session Chair</b> —Paul Christopher Webster  Panel— <i>Conflicts of Interest in Food Policy-Making</i> featuring: <ul style="list-style-type: none"><li>• Joyce K. Ho, Stanford-NBC Global Health Media Fellow Stanford University School of Medicine;</li><li>• John Millar, Professor of Population Health, University of British Columbia, former Provincial Health Officer, and retired Executive Director, Population and Public Health Division, British Columbia Department of Health; and</li><li>• Patti Rundall, Policy Director, International Baby Food Action Network and founding member of the global Conflict of Interest Coalition</li></ul>
10:20—10:45 am	<b>Health Break</b>

10:45 am—12:15 pm	<p><b>Session Chair:</b> Jennifer Tryon, Health Correspondent, Global TV National News</p> <p><b>Panel—Commercial Advertisers: Target Children No More</b> featuring:</p> <ul style="list-style-type: none"> <li>• Peter Julian, Member of Parliament and sponsor of <i>Bill C-430</i>, and sponsor of <i>Bill C-430, An Act to amend the Competition Act and the Food and Drugs Act (child protection against advertising exploitation)</i></li> <li>• Anna Reid, MD, CCFP-EM, President, Canadian Medical Association;</li> <li>• James McCormack, Vice-President, Elementary Teachers' Federation of Ontario</li> <li>• Andre Allard, Legal Counsel, Quebec Office for Consumer Protection</li> </ul>
12:15—1:00 pm	<b>Lunch</b>
1:00—1:30 pm	<p><b>Session Chair:</b> Jennifer Sygo, Nutrition Columnist, <i>The National Post</i></p> <p><b>Keynote—The Economics of Global Nutrition</b> featuring:</p> <ul style="list-style-type: none"> <li>• Francesco Branca, M.D., Ph.D., Director of Nutrition for Health and Development, World Health Organization (by video link)</li> </ul>
1:35—2:55 pm	<p><b>Session Chair:</b> Jennifer Sygo, Nutrition Columnist, <i>The National Post</i></p> <p><b>Panel—The Food Guide at 70</b> featuring:</p> <ul style="list-style-type: none"> <li>• Mary R. L'Abbe, PhD, Chair, Department of Nutritional Sciences, Faculty of Medicine, University of Toronto, and member of the World Health Organization's Nutrition Guidance Expert Advisory Group;</li> <li>• Stephanie Elizabeth Chiuve, ScD, Assistant Professor, Brigham and Women's Hospital, and Harvard Medical School, and Harvard School of Public Health;</li> <li>• Jennifer Black, PhD, RD, University of British Columbia Faculty of Land and Food Systems; and</li> <li>• Bill Jeffery, LLB, National Coordinator, Centre for Science in the Public Interest</li> </ul>
3:15—3:55 pm	<p><b>Keynote—Public Health and Health Care</b> featuring:</p> <ul style="list-style-type: none"> <li>• Jeffrey Simpson, <i>The Globe and Mail's</i> national affairs columnist for more than twenty-five years, and author of <i>Chronic Condition: Why Canada's health care system needs to be dragged into the 21<sup>st</sup> century</i></li> </ul>
4:00—7:00 pm	<p><b>Separately ticketed School Nutrition Fundraiser Reception</b>  <b>The Music Room, Hart House</b></p>



## TUESDAY

7:30 am	Breakfast and registration
8:30—8:45 am	Welcome, Bill Jeffery, et al.
8:45—9:15 am	<p><b>Session Chair:</b> Dana Flavelle, Senior Business Reporter, The Toronto Star</p> <p><b>Keynote—<i>Cities on the Move</i></b> featuring:</p> <ul style="list-style-type: none"> <li>• Penny Ballem, MD, City Manager, City of Vancouver, and former Deputy Minister of Health for the Province of British Columbia</li> </ul>
9:20—10:20 am	<p><b>Session Chair:</b> Dana Flavelle, Senior Business Reporter, The Toronto Star</p> <p><b>Panel—<i>Cities on the Move</i></b></p> <ul style="list-style-type: none"> <li>• Commissioner Thomas Farley, MD, MPH, New York City Department of Health and Mental Hygiene (by video link)</li> <li>• Councillor Diane Holmes, Chair, Ottawa Board of Health</li> <li>• Brian Cook, PhD, Toronto Food Strategy, Toronto Public Health</li> </ul>
10:20—10:45 am	<b>Health Break</b>
10:45 am—12:15 pm	<p><b>Session Chair:</b> Carly Weeks, Reporter, <i>The Globe and Mail</i></p> <p><b>Keynote—<i>The compelling case for population wide sodium reduction</i></b> featuring:</p> <ul style="list-style-type: none"> <li>• Lawrence J. Appel, Professor of Medicine, Epidemiology and International Health (Human Nutrition), Johns Hopkins Bloomberg School of Public Health, and Chair of the Institute of Medicine's Dietary Reference Intake expert panel on sodium</li> </ul> <p><b>Keynote—<i>Checking Sodium in the Food Supply: The limits of voluntarism</i></b> featuring:</p> <ul style="list-style-type: none"> <li>• Professor Jane E. Henney, MD, University of Cincinnati, Chair, National Academies Institute of Medicine, Committee on Strategies to Reduce Sodium Intake 2008-2010 and Commissioner of the US Food and Drug Administration 1998-2001</li> </ul>
12:15—1:30 pm	<b>Lunch</b>

1:35—2:55 pm	<b>Panel—<i>The Economics of Prevention</i></b> featuring: <ul style="list-style-type: none"><li>• Franco Sassi, PhD, Senior Health Economist, Organisation for Economic Cooperation and Development and author of <i>Obesity and the Economics of Prevention</i> (by Skype);</li><li>• Maryse Pierre-Louis, MD, MPH, MS/HAS, Public Health Cluster Leader, Health, Nutrition, and Population for the World Bank (or alternate, by video link); and</li><li>• TBA</li></ul>
2:55—3:00 pm	Wrap-up

DIAMOND TAXI  
251 QUEEN ST EAST  
TORONTO ON  
CAB 144

Term Id: PS471323  
Invoice #: 231  
**VISA PURCHASE**  
App Label: Visa Credit  
ATD: A0000300031010  
TUR: 000008000  
TSI: F800  
Card #: s. 22(1)

00 APPROVED 001  
AMOUNT \$58.00

By entering a verified PIN, you are  
agreeing to pay issuer such total in  
accordance with issuer's agreement  
with cardholder

Ref. #: 0010012230  
Entry Method: C  
Auth. #: 060987  
Date: 2012/10/26 Time: 10:00a

\*\*\*CUSTOMER COPY\*\*\*



**RECEIPT**  
416-751-5555



Cab No. 1388 H.S.T. X

From \_\_\_\_\_

To \_\_\_\_\_

Date 29/10/12 Amount 20/25

Signature [Signature]

**win weekly giveaways**  
entry code to win with every ride.

**BECK TAXI streets.to**  
toronto's visual search engine

see reverse for your entry code to win.



www.diamondtaxi.ca

**416-366-6868**

DATE oct 30 12 AMT. \$ 21<sup>00</sup>  
FROM \_\_\_\_\_  
TO \_\_\_\_\_  
DRIVER'S NAME A. F. F. HST# \_\_\_\_\_  
CAB# 2024 FARE INCLUDES HST

The Driver is an Independent Contractor, any HST input credit may be claimed as "notional" or applied to the driver's HST registered number, not Diamond Taxi Ltd.

**Thank You**

MANHTEL TAXI  
CAR AND TRUCKS RENTAL  
2568 ST CLAIR AVENUE W  
(416) 766-6266

TERMINAL ID.: idea2859  
MERCHANT #: 2524

MASTER-P  
s. 22(1) SWIPED

SALE  
BATCH: 000080 INV: 000001  
Oct 30, 12 12:22  
RRN: 16507594 AUTH: 122331

BASE \$60.00

TIP \$.....

TOTAL \$.....

TIP GUIDE  
10/=\$6.00 15/=\$9.00 20/=\$12.00

PENNY, BALLEH

TILL #5

CUSTOMER COPY

AIRLINE LIMOUSINE  
CAR#146  
1-800-263-5466  
416-675-3638  
416-676-3210  
905-676-3210

SALE

Clerk #. 000750  
MID: IEMV000000  
TID: PS320346 REF# 00000009  
Batch #. 127 SEQ. 001127009  
10/26/12 01:31:50  
Invoice #. 9  
APPR CODE: 013159  
MASTERCARD Chip  
s. 22(1) \*\*/\*\*

AMOUNT \$64.00  
TIP \$6.00  
TOTAL \$70.00

APPROVED

VERIFIED BY PIN

Master Card  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSI: E8 00

WWW.AIRLINELIMO.COM  
THANK YOU FOR CHOOSING  
AIRLINE LIMOUSINE

CUSTOMER COPY

*Originals with Mastercard  
Statement*

**AIR CANADA** 

Onboard Café / Café en vol

Flight / Vol: AC0152 YVR-YYZ  
Départure / Départ: 25-Oct-12  
Order no / Commande: YYC 344397/3/6  
Date: 25-Oct-12  
Time / Heure: 20:37:19  
Trans type / Type trans.:  
Sale / Vente

Card no / No de carte: s. 22(1)  
Name / Nom: PENNY BALLEM  
Total amount / Montant Total: CAD 10.08

CUSTOMER COPY / COPIE DU CLIENT

**AIR CANADA** 

1 Chicken / Poulet	7
1 Cashews / Noix de cajou	3
1 Combo duo	-1

Total Before T / Avant taxes CAD 9

HST / TVH @ 12% 1.08

Grand Total / Total CAD 10.08

Payments / Paiements:  
Credit card / Carte de crédit CAD

Total payments / Total paiement CAD 10.08

Air Canada  
GST/HST reg # 100092287 RT0001  
QST reg # 1000043172 TQ1991 /  
Air Canada  
TPS/TVH reg # 100092287 RT0001  
TVQ reg # 1000043172 TQ1991

*Original with Mastercard Statement*

TCV Number **CMGR029**

City of Vancouver  
Travel Claim Form  
(For Travel Outside the GVRD)

**FILE COPY**

For A/P dpt only  
Vendor #  
SAP Doc #

Name Penny Ballem Date 15-Nov-12  
 Title City Manager Department City Manager's Office  
 Phone 87626 Employee No. 20420 Division City Manager's Office

Purpose and Destination Panel Speaker at the Canadian Council for Public-Private Partnerships - Toronto

Type of Travel:

Conference  Travel Time: Start Date/Time: 25-Nov-12 Number of Days: 1.5  
 Business  End Date/Time: 26-Nov-12 (1/2 day before or after noon)  
 Training

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card	
	Bus Area	Cost Centre /Order/ WBS	Cost Element					
Airfare: <u>(1034-29 less credit 788-90)</u>	9200	11000	536040		245.89		245.89	
Car Rental:	9200		536040					
Ground Transportation:	9200	11000	536040		25.00			
Accommodations - No. of nights <u>1</u> X <u>30.00</u>	9200	11000	536040		30.00			
Per Diem - Number of days: <u>1.5</u> X <u>60.00</u>	9200	11000	536040	90.00	90.00			
Less: Meals provided: <u>B\$10_1_L\$15_1_D\$25__</u>	9200	11000	536040		(32.91)		7.91	
Business Telephone Calls:	9200		536040					
Other (Specify):	9200		536040					
	9200		536040					
	9200		536040					
Registration Fee (Please attach original and a copy of registration form)	Mandatory field							
<input type="checkbox"/> Check here if separate cheque required				Total Expenses	90.00	357.98	0.00	253.80
Pay to: _____				Less: Paid by Credit Card		253.80		
Address: _____				Subtotal		104.18		
				Less: Advanced		0.00		
				Owed to (from) Traveller		104.18		

Notes: Air Canada Credit of \$ 788.40 applied to travel

Authorization  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.  
 \_\_\_\_\_  
 Signature General Manager or designate Date  
 (Print Name)

Travel Certification  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.  
 (1) [Signature] DEC 14 2012  
 Signature Employee Name Date  
 I concur with the expenses (2) \_\_\_\_\_  
 claimed. Signature Manager/Supervisor Name Date  
 (3) [Signature]  
 Signature General Manager or designate Date

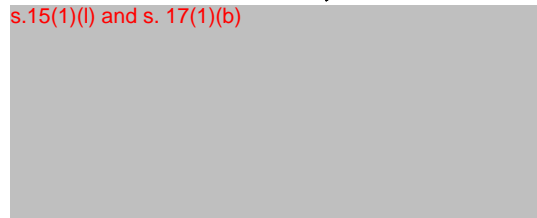


City of Vancouver 453 West 12th Avenue  
 Board of Parks and Recreation Vancouver, BC  
 Vancouver Police Board V5Y 1V4  
 Vancouver Public Library Board Tel. 604-673-8355

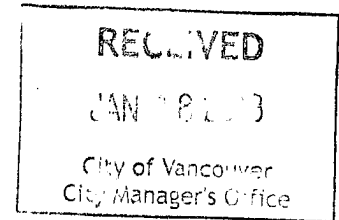
Pickup Code: DP

s.15(1)(l) and s. 17(1)(b)

To: Ballem, Penny  
 City Manager's Office  
 BC



City Reference	Invoice	Date	Gross	Dedn/Disc	Net Amount
2700048444	CMGR029	2012/11/15	104.18	0.00	104.18
CCPPT Panel Speaker: Toronto ON (11/25-11/26)					
2700048445	CMGR026	2012/11/09	228.84	0.00	228.84
Championing Public Health Nutrition 2012: Toronto					



*Note:*  
*cheque mailed to Dianne*  
*Leutert on Jan 21/2013*

PLEASE DETACH BEFORE PRESENTING FOR PAYMENT

THIS DOCUMENT IS PRINTED ON WHITE PAPER WITH A COLOURED BACKGROUND.

s.15(1)(l) and s. 17(1)(b)



City of Vancouver 453 West 12th Avenue  
 Board of Parks and Recreation Vancouver, BC  
 Vancouver Police Board V5Y 1V4  
 Vancouver Public Library Board Tel. 604-673-8355

PAY \*\*\*Three Hundred Thirty-Three Dollars AND 02 Cents

\$333.02 CDN

To Ballem, Penny  
 The City Manager's Office  
 Order BC  
 Of

PER   
 Deputy Director of Finance

PER   
 City Treasurer

THIS DOCUMENT HAS A CHAIN LINK WATERMARK VISIBLE FROM BOTH SIDES

s.15(1)(l) and s. 17(1)(b)



# CWT On-Demand Invoices

**CITY OF VANCOUVER**

**CWT SBT 3RD PARTY**

**SUITE 350**

**645-7TH AVENUE S.W.**

**CALGARY, AB T2P 4G8**

Invoice Number	: <b>25517</b>	Ticket Number	: <b>014/2053255753</b>
Account Number	: <b>CA-YIV</b>	Date of Invoice	: <b>7/5/2012</b>
PNR	: <b>JTIXDS</b>	Department	:
Booking Agent	: <b>IFC</b>	Form of Payment	: <b>CA - 2704</b>
E - Ticket	: <b>Yes</b>	POS Amount	: <b>16.24</b>
Transaction Type	: <b>Sale</b>	Trip Type	: <b>Domestic</b>
Issuing Branch ID	: <b>CA011427</b>	Received Info	:
Refundable Ticket Status	:	Booking Method	: <b>Fully Self Booked</b>
GST/HST	: <b>CAD 100.79</b>	QST	: <b>0</b>

**Traveler Name: BALLEM/PENNY JANET DR**

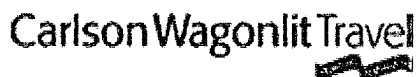
Vendor	Flight# / Class Fare Basis	Travel Dates	City - Airport	Time
 AIR CANADA	188 / Economy / Coach Premium	Tuesday, July 17, 2012	LV: VANCOUVER INTERNATIONAL APT (YVR)	2:00 PM
	W3I4TPC	Tuesday, July 17, 2012	AR: OTTAWA MCDONALD CARTIER INTL A(YOW)	9:30 PM
 AIR CANADA	189 / Economy / Coach Discounted	Wednesday, July 18, 2012	LV: OTTAWA MCDONALD CARTIER INTL A(YOW)	6:55 PM
	T10I2TPC	Wednesday, July 18, 2012	AR: VANCOUVER INTERNATIONAL APT (YVR)	9:05 PM

**Remarks:**

MGR  
CMGR

<b>Base Air Fare:</b>	<b>CAD 784.00</b>
<b>Base Air Tax:</b>	<b>CAD 54.25</b>
<b>GST/HST:</b>	<b>CAD 100.79</b>
<b>QST:</b>	<b>CAD .00</b>
<b>Paid Fare:</b>	<b>CAD 939.04</b>
<b>POS Fee:</b>	<b>CAD 16.24</b>
<b>Total Invoice Amount:</b>	<b>CAD 955.28</b>





## Travel | Trip Details

Your reservation has been completed.

Carlson Wagonlit Travel is processing your ticket. You will receive an itinerary and confirmation shortly.

### The Mobile Personal Assistant

Get instant access to your travel details, flight status, and more.

[Download now](#)

### Protect the Environment

Offset the CO2 emissions of your trip with Carbonfund.org, our trusted partner.

[Launch Carbonfund.org](http://Launch.Carbonfund.org)

## PB - CCPPP Conference Toronto-Nov 26 2012

Sunday, 25 November, 2012

**Status:** Reserved

**Traveler:** Penny Janet Ballem

*Use this when contacting the travel agency*

**Record locator:** ZRQMHF

**Trip ID:** 519261353018822470

**Date Booked:** Thursday, 15 November, 2012

**Agency:** Carlson Wagonlit Travel

[» Return to Trip List](#)

### Travel Tools

- [» Change this trip](#)
- [» Cancel this trip](#)
- [» Book again](#)
- [» Share](#)
- [» Print itinerary](#)
- [» Checked baggage fees](#)

### You might also need:

- [» Hotel reservation](#)
- [» Rental Car](#)



## Flight from: Vancouver, BC (YVR)

### Air Canada 8

**Date:** Sun, 25 Nov PST

**Depart:** 4:30 PM | Vancouver, BC, Canada (YVR)

**Arrive:** 11:45 PM | Toronto, ON, Canada (YYZ)

**Class:** Restricted Coach

**Plane type:** Boeing 777-300

**Departure terminal:** M

**Arrival terminal:** 1

---

**Distance:** 3,342 km**Flight time:** 4h 15m Non-stop**Seat:** [Change seat selections](#)

Penny Janet Ballem: 23G

**Total flight time:** 4h 15m**Fare:** [Fare Rules](#)**Meal Service:** Food for purchase**Membership:** Dr. Penny Janet Ballem: Air  
Canada - 105650592*Use this when contacting the airline:***Reservation number:** MFAALM**Status:** Confirmed**Flight from: Toronto, ON  
(YYZ)****Air Canada 33****Date:** Mon, 26 Nov EST**Depart:** 8:20 PM | Toronto, ON,  
Canada (YYZ)**Arrive:** 10:15 PM | Vancouver, BC,  
Canada (YVR)**Class:** Restricted Coach**Plane type:** Boeing 777-200LR**Departure terminal:** 1**Arrival terminal:** M**Distance:** 3,342 km**Flight time:** 4h 55m Non-stop**Seat:** [Change seat selections](#)

Penny Janet Ballem: 19G

**Fare:** [Fare Rules](#)**Meal Service:** Food for purchase**Membership:** Dr. Penny Janet Ballem: Air  
Canada - 105650592*Use this when contacting the airline:***Reservation number:** MFAALM**Status:** Confirmed

---

**Total flight time:** 4h 55m

---

**Rules and Restrictions**

---

**Flights:**The air ticket must be purchased 7 day(s) in  
advance.

The air ticket has a change fee of \$50.00.

The air ticket is non-refundable.

The quoted airfare is not guaranteed until the  
flight is ticketed.[Checked baggage fees](#)

---

**Share this trip****Email address**[Address Book](#)

---

**Trip Cost Summary**

Separate emails with a semi-colon or comma, or enter one per line.

Automatically add new contacts to my personal Address Book.

**Message**

---

<b>Purchase Flights</b>	<b>Estimated Cost</b>	<b>Taxes &amp; Fees</b>	<b>Cost</b>
Flights:Penny Janet Ballem	\$864.00	\$170.29	<b>\$1,034.29</b>
Flights payment card: "City P-Card" s. 22(1)			

**Total trip cost: \$1,034.29**

---

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### Electronic Invoice

Prepared For:

**Electronic Invoice Receipt available until Wednesday, Feb 13, 2013**

BALLEM/PENNY JANET DR

SALES PERSON	JQ
INVOICE NUMBER	0041262
INVOICE ISSUE DATE	15 Nov 2012
RECORD LOCATOR	ZRQMHF
CUSTOMER NUMBER	YIV000

#### Client Address

CITY OF VANCOUVER  
PENNY BALLEM  
453 WEST 12TH AVENUE  
VANCOUVER BC V5Y 1V4

#### Delivery Address

CARLSON WAGONLIT TRAVEL  
150-409 GRANVILLE ST  
VANCOUVER BC V6C 1T4  
GST REG R113405179  
RESERVATIONS 1-866-614-7718

#### Notes

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY  
IF CHANGES ARE REQUIRED.  
THANK YOU FOR YOUR BUSINESS.

.....  
ORIGINAL TICKET 0142053255753 AMOUNT  
.....

#### DATE: Sun, Nov 25

##### Flight: AIR CANADA 8

From	VANCOUVER BC, CANADA	Departs	4:30pm
To	TORONTO ON, CANADA	Arrives	11:45pm
Departure Terminal	M	Arrival Terminal	1
Duration	04hr(s) :15min(s)	Class	Economy
Type	BOEING 777-300ER JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BALLEM/PENNY JANET DR	Seat(s) - 23G	<b>s. 22(1)</b>

#### DATE: Mon, Nov 26

##### Flight: AIR CANADA 33

From	TORONTO ON, CANADA	Departs	8:20pm
To	VANCOUVER BC, CANADA	Arrives	10:15pm
Departure Terminal	1	Arrival Terminal	M

Duration	04hr(s) :55min(s)	Class	Economy
Type	BOEING 777-200LR JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BALLEM/PENNY JANET DR	Seat(s) - 19G	s. 22(1)

DATE: Sun, Feb 24

Others

THANK YOU FOR  
CHOOSING  
CARLSON  
WAGONLIT TRAVEL  
Trans Fees

Billed to:	s. 22(1)	CAD * 34.50
V.A.T./G.S.T./H.S.T.		CAD * 4.14
Q.S.T.		CAD * 0.00

Ticket Information

<b>Ticket Number</b>	AC 2527969187	<b>Passenger</b>	BALLEM PENNY JA	
		<b>Exchange</b>	AC 2053255753	
		<b>Billed to:</b>	s. 22(1)	CAD * 185.00
			V.A.T./G.S.T./H.S.T.	CAD * 22.25
			V.A.T./G.S.T./H.S.T.	CAD * 0.00

Total base fare amount	<b>CAD 214.50</b>
Total Taxes	<b>CAD 5.00</b>
Total V.A.T./G.S.T./H.S.T.	<b>CAD 26.39</b>
Total Q.S.T.	<b>CAD 0.00</b>
Net Credit Card Billing	<b>* CAD 245.89</b>
-----	
Total Amount Due	<b>CAD 0.00</b>

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS'S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA. YOUR EMERGENCY ID CODE IS K6SG-YIV IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

RESERVATION MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS PASSPORT OR ID. RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS-MINIMUM 1.5 HOURS PRIOR. PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCES AND/OR APPLICABLE FEES FOR CARRY-ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT. THE DEPARTMENT OF TRANSPORTATION REQUIRES CWT TO PROVIDE INFORMATION REGARDING THEIR INSECTICIDE WEBSITE OSTEPXWEB.OST.DOT.GOV/POLICY/SAFETYENERGYENV/ DISINSECTION.HTM FOR A COMPLETE LIST OF COUNTRIES THAT UTILIZE AEROSOL INSECTICIDE SPRAYS THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE. CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION

*Actual fare 1034.29*  
*Less Credit } 788.40*  
*with Carlson }*

---

*Balance Invoice Amt \$ 245.89*

**CCPPP 2012 Conference: Municipal Roundtable**  
**Monday, November 26, 2102, 3:00pm-4:30pm**  
**Alberta Room, Fairmont Royal York Hotel, Toronto,**  
**Draft Agenda**

**3:00pm**      **Welcome and Introductions**

**3:10pm**      **Public-Private Partnerships and Infrastructure Developments at the Municipal Level**

- Meeting participants will be asked to speak about their approach to infrastructure development and any experiences with public-private partnerships, flagging key issues.
- They will also hear about the lessons learned from Australia as well as some Canadian municipalities that have embarked on public-private partnerships.

**3:30pm**      **Key Issues Facing Municipalities**

- Meeting participants will have an opportunity to discuss issues identified prior to and during the roundtable such as:
  - o communication and community engagement
  - o bundling of projects
  - o delivering small vs. larger projects
  - o launching projects in specific sectors
  - o managing risks and long term contracts
- Discussion will also focus on:
  - o What barriers, if any, exist to successfully pursuing the P3 model
  - o What support is needed
  - o What opportunities are on the horizon
  - o How can CCPPP, its members and partners best assist municipalities

**4:25pm**      **Wrap Up/Next Steps**

**AIR CANADA** 

Onboard Café / Café en vol

Flight / Vol: ACO033 YYZ-YVR  
Departure / Départ: 2012-11-26  
Order no / Commande: YYZ 323521/1/3  
Date: 2012-11-26  
Time / Heure: 20:38:33  
Tran type / Type trans.: Sale / Vente

Card no / No de carte:

s. 22(1)

Name / Nom: PENNY BALLEM  
Total amount / Montant Total: CAD 7.91

CUSTOMER COPY / COPIE DU CLIENT

**AIR CANADA** 

1 Chicken / Poulet 7  
-----  
Total Before T / Avant taxes CAD 7  
HST / TVH @ 13% 0.91  
-----  
Grand Total / Total CAD 7.91

Payments / Paiements:  
Credit card / Carte de crédit CAD

-----  
Total payments / Total paiement  
CAD 7.91

Air Canada  
GST/HST reg # 100092287 RT0001  
QST reg # 1000043172 TQ1991 /  
Air Canada  
TPS/TVH reg # 100092287 RT0001  
TVQ reg # 1000043172 TQ1991

7  
}





TCV  
Number MAYR 211

**City of Vancouver  
Travel Claim Form**  
(For Travel Outside the GVRD)

For Accounts Payable Use Only	
Vendor	_____
Advance Doc	_____
Adv Cirg Doc	_____
Payment Doc	_____

Name MICHAEL MAGEE Date May 24/12  
 Title CHIEF OF STAFF Department MAYOR'S OFFICE  
 Paygrade \_\_\_\_\_ Phone 87934 Division \_\_\_\_\_

Purpose and Destination GERMANY AND PARIS  
 Type of Travel:  Conference  External Training  Business  
 Travel Time Start: TRIP CANCELLED AM  
 & Dates End: \_\_\_\_\_ PM  
 Duration: Number of days 0 ( 1/2 day before or after Noon)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Pay Directly	COV Credit Card
	Bus Area	Cost Centre /Order	Cost Element				
Airfare	9200	<u>50018129</u>	536040		1,351.51		1,351.51
Airport Improvement Fee	9200	<u>u</u>	536040	Refund	(921.19)		(921.19)
Car Rental	9200		536040				
Ground Transportation	9200	<u>u</u>	536040	Train	306.00		306.00
Accommodations - No. of nights _____ X	9200	<u>u</u>	536040	Refund	(219.96)		(219.96)
Per Diem - No. of Days _____ X	9200		536040				
Less: Meals provided <u>B L D</u>	9200		536040				
Business Telephone Calls	9200		536040				
Other (Specify)	9200		536040				
_____	9200		536040				
_____	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	9200		536040				
<input type="checkbox"/> Check here if separate cheque required							
Pay to: _____							
Address: _____							
_____							
	Total Expenses			0.00	516.36	0.00	516.36
	Less: Advanced				0.00		
	Paid by Credit Card				(516.36)		
	Owed to (from) Traveller				0.00		

Include all receipts except for Per diem

**Authorization**  
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

\_\_\_\_\_/\_\_\_\_\_  
 General Manager or designate Date

**Travel Certification**  
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

Employee Signature and Date [Signature] May 25/12  
 I concur with the expenses claimed. Manager/Supervisor and Date [Signature] May 30/2012  
 General Manager and Date \_\_\_\_\_

Please do not reply to this email.  
If the email does not display correctly, please [click here](#).



Your Itinerary



Introducing the new  
TRYP New York  
Times Square South!



Tucked in the  
of Manhattan.

[VIEW YOUR ITINERARY ONLINE](#)

Trip on **May 09, 2012**

Locator: **HAZBQC**

Date: **Apr 20, 2012**

Traveler	<b>MR MICHAEL MAGEE</b> CITY OF VANCOUVER-CA MICHAEL MAGEE
Customer Number	YIV
Agent	93

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS. IF YOU WILL NOT BE TRAVELLING ON THIS TICKET PLEASE CONTACT YOUR COUNSELLOR PRIOR TO SCHEDULED DEPARTURE. CHANGES/CANCELLATIONS/NO SHOWS MAY BE SUBJECT TO A PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE. NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE

**Wednesday, May 09, 2012**

**Insurance**

Confirmation	X5897260E
Departure	May 09, 2012 Vancouver, Canada
Arrival	May 09, 2012
Notes	NM-MAGEE/MICH/PD-20APR12/LD-15MAY12/PT-RHME/PR-32.00 TAX 0.00/CF-X5897260E/SG- 7-B

**Wednesday, May 09, 2012**

Confirmation: **7BDNOX**



**Flight Lufthansa German Airlines 493**

**DEPARTURE**  
YVR - Vancouver, Canada  
4:00 PM, May 09, 2012

**ARRIVAL**  
FRA - Frankfurt, Germany  
11:00 AM, May 10, 2012

Status	Confirmed
Class	Coach Class - L
Duration	10:00 (Non-stop)
Equipment	Airbus 346
Meal Service	Meal
Reserved Seats	37D
Notes	DEP-MAIN TERMINAL ARR-TERMINAL 1

**Saturday, May 12, 2012**

Confirmation: **7BDNOX**



**Flight Lufthansa German Airlines 1040**

**DEPARTURE**  
**FRA - Frankfurt, Germany**  
**3:50 PM, May 12, 2012**

**ARRIVAL**  
**CDG - Charles De Gaulle, France**  
**5:00 PM, May 12, 2012**

Status Confirmed  
Class Coach Class - S  
Duration 01:10 (Non-stop)  
Equipment Airbus A320  
Meal Service Snack

Notes  
DEP-TERMINAL 1  
ARR-AEROGARE 1  
SEAT ASSIGNMENT RESTRICTED TO CHECK-IN

**Tuesday, May 15, 2012**

Confirmation: **N6CBC5**



**Flight Air Canada 871**

**DEPARTURE**  
**CDG - Charles De Gaulle, France**  
**1:30 PM, May 15, 2012**

**ARRIVAL**  
**YUL - Montreal Trudeau**  
**2:50 PM, May 15, 2012**

Status Confirmed  
Class Coach Class - T  
Duration 07:20 (Non-stop)  
Equipment 77W  
Meal Service Meal, Snack  
Reserved Seats 55C  
Frequent Flyer **s. 22(1)**

Notes  
DEP-AEROGARE 2 TERMINAL A

**Tuesday, May 15, 2012**

Confirmation: **N6CBC5**



**Flight Air Canada 195**

**DEPARTURE**  
**YUL - Montreal Trudeau**  
**5:55 PM, May 15, 2012**

**ARRIVAL**  
**YVR - Vancouver, Canada**  
**8:22 PM, May 15, 2012**

Status Confirmed  
Class Coach Class - T  
Duration 05:27 (Non-stop)  
Equipment Airbus Industrie 320  
Meal Service Food For Purchase  
Reserved Seats 27D  
Frequent Flyer **s. 22(1)**

Notes  
ARR-MAIN TERMINAL



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RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.  
YOUR EMERGENCY ID CODE IS K6SG-YIV

IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CUSTOMER.SERVICE@CARLSONWAGONLIT.COM

\*\*\*\*\*

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RECONFIRM INTL FLIGHTS 72 HRS PRIOR DIRECT W/CARRIER. CHANGES MAY REQ ENDORSEMENT ON TKT-ISSUING CARRIER. CHECK IN 3 HRS PRIOR FOR ALL INTERNATIONAL FLIGHTS. PLEASE CONFIRM FREQUENT FLYER NUMBERS UPON CHECK IN.

\* PLEASE SEE WWW.CDC.GOV FOR HEALTH INFO AND \*  
\* WWW.TRAVEL.STATE.GOV FOR TRAVEL ADVISORIES. \*

VALID PASSPORT IS REQUIRED FOR THIS ITINERARY.  
GERMANY - A VALID PASSPORT IS REQUIRED  
FRANCE- A VALID PASSPORT IS REQUIRED  
PASSPORTS MUST BE VALID FOR 6 MONTHS BEYOND RETURN DATE

IF TRAVELING TO THE US UNDER THE VISA WAIVER PROGRAM, APPLY FOR AUTHORIZATION 72 HOURS PRIOR TO DEPARTURE AT ESTA WEB SITE HTTPS //ESTA.CBP.DHS.GOV/

THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT TO OUR DATA PROTECTION POLICY FOUND AT HTTP//WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML VALID PASSPORT AND/OR ANY VISAS REQUIRED. PASSPORT MUST BE VALID FOR AT LEAST 6 MONTHS AFTER ARRIVAL ENSURE YOU HAVE PROPER DOCUMENTATION WHEN TRAVELLING OUTSIDE YOUR COUNTRY OF RESIDENCE AND VERIFY REQUIREMENTS WITH APPROPRIATE EMBASSY.

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CARLSON WAGONLIT TRAVEL  
150-409 GRANVILLE ST  
VANCOUVER BC V6C 1T4  
GST REG R113405179  
RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
XT equal to MISC TAX  
XG equal to GST TAX  
RC equal to HST TAX

XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MAGEE MICHAEL MR	26870/0149466833234/20APR12	CAD 596.00	1.80RC	416.00YQ	207.39XT	1,221.19
MR MICHAEL MAGEE	26870/000SFCTRF/20APR12	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>1,261.51</b>

Form of Payment: s.15(1)(l) and s. 17(1)(b)



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**Trip on May 09, 2012**

Locator: **HAZBQC**

Date: **Apr 23, 2012**

Traveler	<b>MR MICHAEL MAGEE</b> CITY OF VANCOUVER-CA MICHAEL MAGEE
Customer Number	YIV
Agent	93

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### Wednesday, May 09, 2012

#### Insurance

Confirmation	X5897260E
Departure	May 09, 2012 Vancouver, Canada
Arrival	May 09, 2012
Notes	NM-MAGEE/MICH/PD-20APR12/LD-15MAY12/PT-RHME/PR-32.00 TAX 0.00/CF-X5897260E/SG- 7

### Wednesday, May 09, 2012

Confirmation: **7BDNOX**



#### Flight Lufthansa German Airlines 493

<b>DEPARTURE</b> YVR - Vancouver, Canada 4:00 PM, May 09, 2012	<b>ARRIVAL</b> FRA - Frankfurt, Germany 11:00 AM, May 10, 2012
--	--

Status	Confirmed
Class	Coach Class - L
Duration	10:00 (Non-stop)
Equipment	Airbus 346
Meal Service	Meal
Reserved Seats	37D
Notes	DEP-MAIN TERMINAL ARR-TERMINAL 1

### Saturday, May 12, 2012

Confirmation: **7BDNOX**



**Flight Lufthansa German Airlines 1040**

**DEPARTURE**  
**FRA - Frankfurt, Germany**  
**3:50 PM, May 12, 2012**

**ARRIVAL**  
**CDG - Charles De Gaulle, France**  
**5:00 PM, May 12, 2012**

Status Confirmed  
 Class Coach Class - S  
 Duration 01:10 (Non-stop)  
 Equipment Airbus A320  
 Meal Service Snack  
 Notes DEP-TERMINAL 1  
 ARR-AEROGARE 1  
 SEAT ASSIGNMENT RESTRICTED TO CHECK-IN

**Tuesday, May 15, 2012**

Confirmation: **N6CBC5**



**Flight Air Canada 871**

**DEPARTURE**  
**CDG - Charles De Gaulle, France**  
**1:30 PM, May 15, 2012**

**ARRIVAL**  
**YUL - Montreal Trudeau**  
**2:50 PM, May 15, 2012**

Status Confirmed  
 Class Coach Class - T  
 Duration 07:20 (Non-stop)  
 Equipment 77W  
 Meal Service Meal, Snack  
 Reserved Seats 18G  
 Frequent Flyer s. 22(1)  
 Notes DEP-AEROGARE 2 TERMINAL A  
 PAID SEAT CONFIRMED CAD 90.00 PLUS 0.00TAX ON CA

**Tuesday, May 15, 2012**

Confirmation: **N6CBC5**



**Flight Air Canada 195**

**DEPARTURE**  
**YUL - Montreal Trudeau**  
**5:55 PM, May 15, 2012**

**ARRIVAL**  
**YVR - Vancouver, Canada**  
**8:22 PM, May 15, 2012**

Status Confirmed  
 Class Coach Class - T  
 Duration 05:27 (Non-stop)  
 Equipment Airbus Industrie 320  
 Meal Service Food For Purchase  
 Reserved Seats 12B  
 Frequent Flyer s. 22(1)  
 Notes ARR-MAIN TERMINAL

**Tuesday, May 15, 2012**

**Other Service**

Departure May 15, 2012  
 Vancouver, Canada  
 Arrival May 15, 2012  
 Notes PAIDSEATS/AL-AC/CF--D



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-----  
RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.

-----  
YOUR EMERGENCY ID CODE IS K6SG-YIV  
IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CUSTOMER.SERVICE@CARLSONWAGONLIT.COM

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-----  
RECONFIRM INTL FLIGHTS 72 HRS PRIOR DIRECT W/CARRIER. CHANGES MAY REQ ENDORSEMENT ON TKT-ISSUING CARRIER. CHECK IN 3 HRS PRIOR FOR ALL INTERNATIONAL FLIGHTS. PLEASE CONFIRM FREQUENT FLYER NUMBERS UPON CHECK IN.

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\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MR MICHAEL MAGEE	26926/000PFSFPT/23APR12	90.00				90.00
<b>Total Amount</b>						<b>90.00</b>

Form of Payment: s. 22(1)



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Trip on May 12, 2012

Locator: HAZBQC

Date: Apr 23, 2012

Traveler	<b>MR MICHAEL MAGEE</b> CITY OF VANCOUVER-CA MICHAEL MAGEE
Customer Number	YIV
Agent	93

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**Saturday, May 12, 2012**

**Tour**

Departure	May 12, 2012 Frankfurt, Germany
Arrival	May 12, 2012
Notes	10MAY TRAIN575 DEP 1320 ARR 1434 12MAY TRAIN576 DEP 1327 ARR 1438 RAIL EUROPE/19876686/ACO/CF-19876686--E



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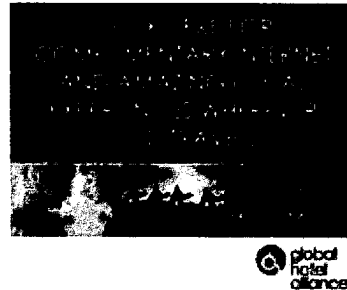
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\*\*\* TAX CODES \*\*\*  
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XG equal to GST TAX

RC equal to HST TAX  
XQ equal to QST TAX

<u>Name</u>	<u>Invoice / Ticket / Date</u>	<u>Base</u>	<u>Tax 1</u>	<u>Tax 2</u>	<u>Tax 3</u>	<u>Total</u>
MAGEE	26933/000FC3FPT/23APR12	306.00				306.00
<b>Total Amount</b>						<b>306.00</b>

Form of Payment: s. 22(1)



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# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

**Account Information**

<b>Name</b>	MAGEE, MICHAEL	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	09/20/2012	<b>Cardholder Total</b>	2,580.14
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
293635563	08/21/2012	08/19/2012	NUBA RESTAURANT,VANCOUVER,BC,CAN	184608	No Addendum	N	36.92	D175454ROBERTSONM	10/01/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002001	9200	532030	RHFFPP	50018129		
<b>New Account Code</b>									
<b>Expense Description</b>	Dinner meeting								
293825527	08/23/2012	08/22/2012	OGENKI SUSHI,VANCOUVER,BC,CAN	231008	No Addendum	N	59.50	D175454ROBERTSONM	10/01/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002001	9200	532030	RHFFPP	50018129		
<b>New Account Code</b>									
<b>Expense Description</b>	Dinner meeting								
295708512	09/14/2012	09/13/2012	USD620.80@1.0017 EB *MEETING OF THE MIN,8003508850,CA,USA	124735	No Addendum	N	621.88	D175454ROBERTSONM	10/01/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002001	9200	536040	RHFFPP	50018129		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# MAYR219 - Mike Magee - Registration Fee - Meeting of the Minds 2012 Conf., San Francisco -								

# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
295708509	09/14/2012	09/13/2012	HELIJET INTERNATIONAL,RICHMOND,BC,CAN	184155	No Addendum	N	367.36	D175454ROBERTSONM	10/01/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002001	9200	536040	RHFFPP	50018129		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# MAYR221 - Mike Magee - Air fare (to be refunded) - UBCM, Victoria - Sept.23-27, 2012								
295708510	09/14/2012	09/14/2012	BEACONSFIELD BED & BRE,VICTORIA,BC,CAN	165056	No Addendum	N	148.81	D175454ROBERTSONM	10/01/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002001	9200	536040	RHFFPP	50018129		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# MAYR221 - Mike Magee - Hotel - UBCM, Victoria - Sept.23-27, 2012 - <i>to be refunded</i>								
295708511	09/14/2012	09/13/2012	UNION OF BC MUNICIPALI,RICHMOND,BC,CAN	150922	No Addendum	N	761.60	D175454ROBERTSONM	10/01/2012
			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>Transaction Account</b>			20002001	9200	536040	RHFFPP	50018129		
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# MAYR221 - Michael Magee - Registration Fee - UBCM, Victoria - Sep.23-27, 2012								

# Account Statement

Reporting Period: 08/21/2012 Thru 09/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
295841475	09/17/2012	09/14/2012	CWT*11501- 0000041327,TORONTO,ON,CAN	034753	No Addendum	N	40.32	D175454ROBERTSONM	10/01/2012
<b>Transaction Account</b>			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# MAYR221 - Mike Magee - Air - UBCM, Victoria - Sep.23-27, 2012								
295950307	09/18/2012	09/17/2012	BEACONSFIELD BED & BRE,VICTORIA,BC,CAN	945107	No Addendum	N	-126.36	D175454ROBERTSONM	10/01/2012
<b>Transaction Account</b>			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# MAYR221 - Mike Magee - Hotel refund - UBCM, Victoria - Sept.23-27, 2012								
296042455	09/19/2012	09/18/2012	HOTELS.COM CANADA,800-224- 6835,ON,CAN	125341	No Addendum	N	670.11	D175454ROBERTSONM	10/01/2012
<b>Transaction Account</b>			<b>Company &amp; Plant</b>	<b>Business Area</b>	<b>G/LAcct or CostElemt</b>	<b>TaxCode &amp; Jurisdiction</b>	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>	
<b>New Account Code</b>									
<b>Expense Description</b>	TCV# MAYR221 - Mike Magee - Hotel - UBCM, Victoria - Sept.23-27, 2012								

# Account Statement

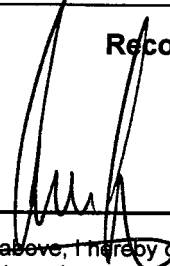
Reporting Period: 08/21/2012 Thru 09/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
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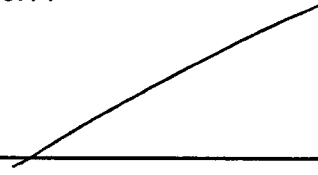
Record Count: 9

Cardholder Total: 2,580.14

Cardholder

  
 \_\_\_\_\_  
 By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor

  
 \_\_\_\_\_  
 By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

MICHAEL MAGEE

Print Name:

GREGOR ROBERTSON



NUBA - BROADWAY  
209-73 6th Avenue East  
Vancouver, BC  
V5T 1J3  
604-568-6314

\*\* TRANSACTION RECORD \*\*

Tran. #: 16175

Check #: 6536  
Employee #: 20017  
Employee Name: Jonny S  
Workstation #: 1

MasterCard  
Pre-Auth Purchase

S. 22(1)

Amount \$31.92

Tip \$ *5.00*

TOTAL *36.92*

APPROVED 184606  
00-001 184608  
S0001T0001/NUB# 001  
00000000  
2012/08/19 15:47:13

Customer Copy

OGENKI SUSHI  
4342 MAIN ST  
VANCOUVER, BC

Term ID: 05200758

### Purchase

S. 22(1)

MASTERCARD

Entry Method: C

Amount: \$	51.74
Tip: \$	7.76
Total: \$	<u>59.50</u>

2012/08/22

20:10:00

Seq #: 0012690050

Appr Code: 231008

Resp Code: 01/027

MasterCard  
A0000000041010  
9D 23 3F 60 B6 F1 3A 5B  
00 00 00 80 00  
D9 2B F7 DC 5E 38 88 59

APPROVED  
Thank You

Customer Copy

- IMPORTANT -  
retain this copy for your records

You're going! Your order is complete.

An email confirmation has been sent to michael.magee@vancouver.ca  
Wrong email? Contact the organizer.

# Meeting of the Minds 2012 www.meetingminds2012.org

Tuesday, October 9, 2012 at 11:00 AM - Thursday, October 11, 2012 at 2:00 PM (EDT)  
San Francisco, CA



### Share the Event!

Let your family, friends, and followers know about this great event!

Share Email Tweet Share

### Stay in the Loop

Yep, please send me hand-picked events via a monthly newsletter.

[Go to My Orders](#)

View registrations, manage your order, and more!

### Order Confirmation

ATTENDEE	QUANTITY	REGISTRATION	PRICE
MICHAEL MAGEE	1	Attendee	\$620.80
Order #: 2402688506-107585846		Charged to: MasterCard s. 22(1)	<b>Total: \$620.80</b>

Paper tickets are only required if the event organizer has attached them in your email order confirmation.

Prefer to go paperless? Get the Eventbrite app for iPhone and Android.

For questions about the event, contact the event organizer at jfeller@rpa.org.

Need more tickets? Return to the event page.

Note: The charge on your credit card bill will be from EB \*Meeting of the Min

### Who's Going

Oops! We're having trouble connecting to Facebook. Please try again.

### When & Where



**The Julia Morgan Ballroom**  
485 California St  
San Francisco, CA 94104

Tuesday, October 9, 2012 at 11:00 AM -  
Thursday, October 11, 2012 at 2:00 PM (EDT)

[Add to my calendar](#)

### Hosted By

**Regional Plan Association - Urban Age Institute - Cisco - Toyota**

[Contact the Host](#)

View other Regional Plan Association - Urban Age Institute - Cisco - Toyota events

Subscribe to receive notifications of future events by this host

### News and Updates

Friday, May 25, 2012 - 5:46 PM

Hotel Information for MoM Now Available:  
<http://www.meetingminds2012.org/hotel/>

**Please do not reply to this email.**  
 If the email does not display correctly, please [click here](#).



## Your Itinerary



[VIEW YOUR ITINERARY ONLINE](#)

**Trip on Sep 23, 2012**

Locator: **KRFNAK**

Date: **Sep 13, 2012**

Traveler **MR MICHAEL MAGEE**  
 CITY OF VANCOUVER-CA  
 MICHAEL MAGEE

Customer Number **V000**

Agent **93**

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY  
 IF CHANGES ARE REQUIRED.  
 THANK YOU FOR YOUR BUSINESS.

**Sunday, September 23, 2012**

Confirmation:



**Flight Helijet Airways 787**

DEPARTURE  
**CXH - Vancouver, Canada**  
**5:00 PM, Sep 23, 2012**

ARRIVAL  
**YWH - VICTORIA INNER HARB**  
**5:35 PM, Sep 23, 2012**

Status **Confirmed**  
 Class **Coach Class - Y**  
 Duration **Unknown (Non-stop)**  
 Meal Service **None**

**Wednesday, September 26, 2012**

Confirmation:



**Flight Helijet Airways 858**

DEPARTURE  
**YXH - VICTORIA INNER HARB**  
**6:30 PM, Sep 26, 2012**

ARRIVAL  
**CXH - Vancouver, Canada**  
**7:05 PM, Sep 26, 2012**

Status **Confirmed**  
 Class **Coach Class - Y**  
 Duration **Unknown (Non-stop)**  
 Meal Service **None**

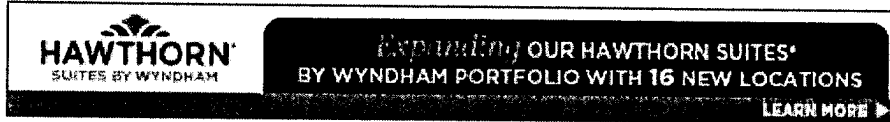
**Wednesday, September 26, 2012**

**Tour**

Departure **Sep 26, 2012**  
**Vancouver, Canada**

Arrival **Sep 26, 2012**

Notes **HELIJET/CF-355940--B**



**GENERAL INFORMATION**

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS'S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
 FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.

YOUR EMERGENCY ID CODE IS K6SG-YIV  
 IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

\*\*\*\*\*  
 CARLSON WAGONLIT TRAVEL FEE IS NONREFUNDABLE. FOR THE MOST CURRENT INFORMATION ON AIRPORT SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCES AND/OR APPLICABLE FEES FOR CARRY-ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT.

THE DEPARTMENT OF TRANSPORTATION REQUIRES CWT TO PROVIDE INFORMATION REGARDING THEIR INSECTICIDE WEBSITE OSTPXWEB.OST.DOT.GOV/POLICY/SAFETYENERGYENV/DISINSECTION.HTM FOR A COMPLETE LIST OF COUNTRIES THAT UTILIZE AEROSOL INSECTICIDE SPRAYS THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE. CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET.

SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION, PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM  
 CARLSON WAGONLIT TRAVEL  
 150-409 GRANVILLE ST  
 VANCOUVER BC V6C 1T4  
 GST REG R113405179  
 RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MR MICHAEL MAGEE	36830/000SFCTRF/13SEP12	36.00	4.32RC			40.32
MR MICHAEL MAGEE	36830/000HTAFPT/13SEP12	328.00	39.36RC			367.36
<b>Total Amount</b>						<b>407.68</b>

Form of Payment: s. 22(1)

---

**From:** Beaconsfield Inn <info@beaconsfieldinn.com>  
**Sent:** Friday, September 14, 2012 1:53 PM  
**To:** Arisheh, Alison  
**Subject:** Confirmation for your stay at Beaconsfield Inn

Dear Michael Magee

Thank you for booking at the 5 Star Beaconsfield Inn

Please take a moment to read this confirmation to make sure that everything is correct. It details the cancellation policy, as well as our check in times. Be sure to let us know if we have overlooked anything, especially any information relating to dietary concerns. Also should your selected arrival time conflict with our check in time, please let us know so we can make necessary arrangements. we don't want you waiting should we have stepped out!

Your confirmation number is: **4694622**

---


 **Inn information**

**Name:** Beaconsfield Inn  
**Address:** 998 Humboldt Street, Victoria, BC, Canada, V8V 2Z8  
**Telephone:** 1-250-384-4044  
**Fax:** 1-250-384-4052  
**Toll Free:** 1-888-884-4044  
**Email:** [info@beaconsfieldinn.com](mailto:info@beaconsfieldinn.com)  
**Website:** <http://www.beaconsfieldinn.com>

**Check in Policy:**

Check in is between 3 and 7 PM. We do our best to accommodate guest arrivals; please consider that we are not like a hotel and do not have 24 hour check in. We understand traffic delays and busy work schedules, but if you are running late and will be arriving outside of your selected check in time, please call on the toll free number so necessary arrangements can be made.

---

 **Guest information**

**Name:** Michael Magee  
**Address:** Vancouver City Hall 453 West 12 Ave  
Vancouver, British Columbia, Canada V5Y 1V4  
**Telephone:** 604-873-7622  
**Email:** [alison.arisheh@vancouver.ca](mailto:alison.arisheh@vancouver.ca)

---

 **Guest Suites information**

**Confirmation #:** 4694622  
**Guest Suites number:** 5  
**Guest Suites type:** McClure Superior Room  
**Check-in:** 03:00 PM Sunday September 23, 2012  
**Check-out:** 11:00 AM Thursday September 27, 2012  
**Nights:** 4  
**Guest Suitess:** 1  
**Adults:** 1  
**Cancellation policy:** - Reservations require a deposit of one night's room rate, plus tax which will be charged to your credit card on receipt

of your reservation. - Your deposit, minus \$20, will be refunded if cancellation is made at least 14 days prior to the arrival date. - Cancellations made LESS THAN 14 DAYS prior to arrival will not be refunded.

Parking policy: Free parking on site. One car per room.  
Check in time: 3 to 4 P.M.  
Dietary: no

---

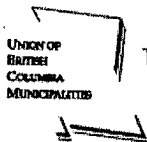
 **Rate information (CAD)**

Guest Suites cost	516.00 (129.00 avg per/night per/Guest Suites)
Sub-total	516.00
HST	63.16
Mun Tax	10.32
DMF	5.76
Total cost	595.24
Payment #1	148.81 MasterCard Merchant <span style="background-color: #cccccc; color: red; padding: 2px;">s. 22(1)</span>
Balance due	446.43

We have tickets to most of the major "MUST SEE" attractions in Victoria, please let us know and we would be happy to arrange for you. Again we look forward to the opportunity to host you during your stay in Victoria. Thank you for choosing the Beaconsfield Inn and travel safe!

The staff and Innkeepers  
Beaconsfield Inn  
1-888-884-4044  
[www.beaconsfieldinn.com](http://www.beaconsfieldinn.com)





The Voice of British Columbia  
Local Government

# Union of BC Municipalities

[Print This Page](#)

## Your Order

Quantity	Item	Unit	Price
1	2012 UBCM Convention - Sept 24 - 28, 2012, Victoria, BC.	CAD 761.60	CAD 761.60
<b>Total</b>		<b>CAD</b>	<b>761.60</b>

**This order is now complete. Transaction approved!**

Here is your receipt:

```

===== TRANSACTION RECORD =====
UNION OF BC MUNICIPALITY
10551 SHELLBRIDGE WAY #60
RICHMOND, BC V6X2W9
Canada

TYPE: Purchase

ACCT: Mastercard $ 761.60 CAD

CARD NUMBER : s. 22(1)
DATE/TIME   : 13 Sep 12 12:09:21
REFERENCE # : 001 003948 M
AUTHOR. #   : 150922
TRANS. REF. : ubcm2012

Approved - Thank You 000

Please retain this copy for your records.

Cardholder will pay above amount to card
issuer pursuant to cardholder agreement.
=====

```

Secure Payment provided by [E-xact Transactions Ltd.](#)





# 2012 UBCM Convention

September 24 - 28, 2012

<b>Location:</b>	Victoria Conference Centre 720 Douglas St. Victoria, BC
<b>Payment Methods:</b>	<p>1. <b>Visa and MasterCard</b> payments will be accepted with the completion of this online registration.</p> <p>2. <b>Cheques</b> can be made payable to Union of BC Municipalities and mail to #60-10551 Shellbridge Way, Richmond, BC V6X 2W9.</p>
<b>Registration Deadline:</b>	<b>Registration Closes September 14, 2012.</b> (ONLY on-site registration if space permits).
<b>Refund Policy:</b>	ALL CANCELLATIONS MUST BE IN WRITING - FULL REFUND IF CANCELLED BEFORE SEPTEMBER 9, 2012, 50% REFUND IF CANCELLED AFTER 4:30pm SEPTEMBER 9, 2012 AND NO REFUNDS AFTER 4:30pm SEPTEMBER 16, 2012.
<b>Documents:</b>	<a href="#">Convention Brochure</a>
<b>Instructions</b>	
<ol style="list-style-type: none"> <li>1. Select "Registration Type" and complete the entire on-line form. Fields marked with * are required. Once the form is complete, click the "Register for Convention" button at the bottom of this page.</li> <li>2. After clicking "Register for Convention", your registration request will be confirmed; however you are not officially registered until after payment has been received.</li> <li>3. After you have registered, refer to the on-screen instructions for your payment options. Payment is accepted by credit card or cheque only.</li> </ol>	
If you have questions about this event, please contact the <b>UBCM</b> at <b>604-270-8226</b> or <a href="mailto:ubcm@ubcm.ca">ubcm@ubcm.ca</a>	

**Select Registration Type:** Delegate Registration

<b>Delegate Registration</b>	
* First Name:	MICHAEL
* Last Name:	MAGEE
* Representing:	Vancouver (City) <input type="checkbox"/> Other
* Position / Title:	CHIEF OF STAFF, MAYOR'S OFFICE
* Mailing Address:	453 West 12th Avenue
* City:	Vancouver
* Province:	British Columbia
* Postal Code:	V5Y 1V4
* Phone:	604-873-7934
* E-mail:	michael.magee@vancouver.ca
Dietary Restrictions:	<input checked="" type="radio"/> None <input type="radio"/> Vegetarian
Allergies:	
Staff Contact:	Alison Arisheh
Staff Phone :	604-873-7622
Staff E-mail:	alison.arisheh@vancouver.ca
<b>Partner / Guest Information</b>	
* Are you bringing a Partner / Guest?	<input type="radio"/> Yes <input checked="" type="radio"/> No
* First Name:	



\* Last Name: \_\_\_\_\_

Dietary Restrictions:  None  Vegetarian

Allergies: \_\_\_\_\_

### Delegate Registration Fees

	On or Before Aug 13, 2012	Aug 14 to Sept 9, 2012	After Sept 10, 2012
<input checked="" type="radio"/> <b>UBCM Member</b> <i>(local government elected official or staff member ONLY)</i>	\$455	\$590	\$680
<input type="radio"/> <b>Non-Member</b>	\$570	\$740	\$855
<input type="radio"/> <b>Monday / Tuesday ONLY</b> <i>(select your Monday and Tuesday options below to determine fees)</i>			

**Registration Fee \$ 680.00**

### Additional Options & Attendance

	One-day fee Monday ONLY	On or Before Aug 13, 2012	Aug 14 to Sept 9, 2012	After Sept 10, 2012
<b>Monday, September 24</b>				
<b>Study Sessions/Tours</b>				
<b>FULL #1 Agricultural Study Tour</b> <i>(8:30 am - 5:00 pm)</i>	\$90	\$60	\$78	\$90
<b>FULL Partner / Guest Attending</b>	\$90	\$60	\$78	\$90
<b>FULL #2 CFB Esquimalt Tour AM</b> <i>(9:00 am - 12:00 noon)</i>	\$45	\$30	\$40	\$45
<b>FULL #3 CFB Esquimalt Tour PM</b> <i>(1:00 pm - 4:00 pm)</i>	\$45	\$30	\$40	\$45
<input type="checkbox"/> <b>#4 Powering the Future</b> <i>(9:00 am - 12:00 noon)</i>	\$45	\$30	\$40	\$45
<input type="checkbox"/> <b>#5 Marijuana: The Decriminalization Debate</b> <i>(9:00 am - 12:00 noon)</i>	\$45	\$30	\$40	\$45
<input type="checkbox"/> <b>#6 Local Government Finance</b> <i>(1:30 pm - 4:30 pm)</i>	\$45	\$30	\$40	\$45
<b>Monday, September 24 - Total \$ 0.00</b>				
<b>Tuesday, September 25</b>				
<b>Forums (includes lunch) (9:00 am - 12:00 noon)</b>				
<input type="radio"/> Electoral Area Directors Forum	\$90	\$60	\$78	\$90
<input type="radio"/> Large Urban Communities Forum	\$90	\$60	\$78	\$90
<input type="radio"/> Mid-Sized Communities Forum	\$90	\$60	\$78	\$90
<input type="radio"/> Small Talk Forum	\$90	\$60	\$78	\$90
<input type="radio"/> None				
<b>Forum Fee \$ 0.00</b>				
<b>Welcome Reception (5:00 pm - 7:00 pm)</b>				
<input checked="" type="checkbox"/> Delegate (Please check if attending)		\$0	\$0	\$0
<input type="checkbox"/> Partner / Guest		\$50	\$65	\$75
<b>Welcome Reception Fees - Delegate \$ 0.00 Partner \$ 0.00</b>				
<b>Tuesday, September 25 - Total \$ 0.00</b>				
<b>Wednesday, September 26</b>				
<b>Area Association Luncheons (12 noon)</b>				
<input type="radio"/> None <input type="radio"/> AKBLG <input type="radio"/> AVICC <input type="radio"/> LMLGA (FULL)		\$45	\$58	\$68
<input type="radio"/> NCLGA <input type="radio"/> SILGA				
<b>Wednesday, September 26 - Total \$ 0.00</b>				
<b>Thursday, September 27</b>				
<b>Delegates Lunch (12 noon)</b>				
<input type="checkbox"/> Delegate Only		\$50	\$65	\$75
<b>Delegates Lunch Fee \$ 0.00</b>				
<b>UBCM Banquet (6:30 pm Reception; 7:30 pm Dinner)</b>				
<b>FULL Delegate</b>		\$100	\$130	\$150

FULL Partner / Guest	\$100	\$130	\$150
UBCM Banquet Fees - Delegate \$ 0.00		Partner \$ 0.00	
<b>Thursday, September 27 - Total \$ 0.00</b>			

<b>Partners' Program</b>					
<b>Wednesday, September 26</b>					
		On or Before Aug 13, 2012	Aug 14 to Sept 9, 2012	After Sept 10, 2012	
FULL	<b>#1</b> Chinatown Walking Tour & Dim Sum Lunch (10:00 am - 1:00 pm)	\$40	\$52	\$60	0.00
<input type="checkbox"/>	<b>#2</b> Cook Culture-Arabian Night (10:30 am - 2:30 pm)	\$115	\$150	\$172	0.00
<input type="checkbox"/>	<b>#3</b> Marine Wildlife Tour (1:00 pm - 5:30 pm)	\$110	\$143	\$165	0.00
FULL	<b>#4</b> Harbour Adventure Tour by Ferry (2:00 pm - 4:00 pm)	\$40	\$52	\$60	0.00
<b>Thursday, September 27</b>					
FULL	<b>#5</b> Victoria Harbour Urban Kayak Exploration (9:00 am - 12:30 pm)	\$100	\$130	\$150	0.00
FULL	<b>#6</b> Butchart Gardens and Butterfly Gardens (10:00 am - 4:00 pm)	\$100	\$130	\$150	0.00
<input type="checkbox"/>	<b>#7</b> Cause and Effect - Wine Tasting at the Empress (2:00 pm - 3:00 pm)	\$40	\$52	\$60	0.00
<input type="checkbox"/>	<b>#8</b> All things Chocolate! (2:00 pm - 3:30 pm)	\$45	\$58	\$68	0.00
<b>Partners' Program - Total \$ 0.00</b>					

<b>TOTAL FEES</b>	
<b>Registration Fee:</b>	\$ 680.00
<b>Pre-Conference - Monday, Sept 24, 2012:</b>	\$ 0.00
<b>All Day Forum and Welcome Reception - Tuesday, Sept 25, 2012:</b>	\$ 0.00
<b>Area Association Luncheon - Wednesday, Sept 26, 2012:</b>	\$ 0.00
<b>UBCM Banquet - Thursday, Sept 27, 2012:</b>	\$ 0.00
<b>Partners' Program - Wednesday Sept 26 &amp; Thursday Sept 27, 2012:</b>	\$ 0.00
Subtotal:	\$ 680.00
12% HST #10815 0541:	\$ 81.60
<b>TOTAL PAYMENT DUE : \$ 761.60</b>	
<p>After clicking "Register for Convention", your registration request will be confirmed, however you are not officially registered until after payment has been received.</p> <p style="text-align: center;"> <input type="button" value="---- Register for Convention ----"/> </p>	
<p>NOTE: If the total is not correct you may not have Javascript enabled. In order to enable Javascript, please <a href="#">click here</a></p>	



---

**From:** Beaconsfield Inn <info@beaconsfieldinn.com>  
**Sent:** Monday, September 17, 2012 4:59 PM  
**To:** Arisheh, Alison  
**Subject:** Reservation Cancellation

Dear Michael Magee

Thank you for letting us know about your change in plans. we hope that we will be able to host you at the 5 star Beaconsfield Inn in the future when you are able to return to Victoria. Please keep this page for your records. Your confirmation number was: **4694622**

**Hello, we will be happy to refund the admin fees if you decide to rebook with us later on.**

---

**Inn information**

**Name:** Beaconsfield Inn  
**Address:** 998 Humboldt Street, Victoria, BC, Canada, V8V 2Z8  
**Telephone:** 1-250-384-4044  
**Fax:** 1-250-384-4052  
**Toll Free:** 1-888-884-4044  
**Email:** [info@beaconsfieldinn.com](mailto:info@beaconsfieldinn.com)  
**Website:** <http://www.beaconsfieldinn.com>

---

**Guest information**

**Name:** Michael Magee  
**Address:** Vancouver City Hall 453 West 12 Ave  
Vancouver, British Columbia, Canada V5Y 1V4  
**Telephone:** 604-873-7622  
**Email:** [alison.arisheh@vancouver.ca](mailto:alison.arisheh@vancouver.ca)  
**Cancelled on:** Sep 17, 2012 at 16:56 by Arland Hodgins

---

**Guest Suites information**

**Confirmation #:** 4694622  
**Cancellation Number #:** 1347926176  
**Guest Suites number:** 5  
**Guest Suites type:** McClure Superior Room  
**Check-in:** 03:00 PM Sunday September 23, 2012  
**Check-out:** 11:00 AM Thursday September 27, 2012  
**Nights:** 4  
**Guest Suitess:** 1  
**Adults:** 1  
**Cancellation policy:** - Reservations require a deposit of one night's room rate, plus tax which will be charged to your credit card on receipt of your reservation. - Your deposit, minus \$20, will be refunded if cancellation is made at least 14 days prior to the arrival date. - Cancellations made LESS THAN 14 DAYS prior to arrival will not be refunded.  
**Parking policy:** Free parking on site. One car per room.  
**Check in time:** 3 to 4 P.M.  
**Dietary:** no

---

 **Rate information (CAD)**

Guest Suites cost	CXL (129.00 avg per/night per/Guest Suites)
Room charge #1	20.00 Cancellation fees
Sub-total	20.00
HST	2.45
Total cost	22.45
Payment #1	148.81 MasterCard Merchant <span style="color: red;">S. 22(1)</span>
Payment #2	-126.36 MasterCard Merchant <span style="color: red;">S. 22(1)</span>
Balance due	0.00

Again we look forward to the opportunity to host you during any future stay in Victoria. If we can be of any assistance please do not hesitate to call or email.

The staff and Innkeepers  
Beaconsfield Inn  
1-888-884-4044  
[www.beaconsfieldinn.com](http://www.beaconsfieldinn.com)



- Beaconsfield Inn

**From:** Hotels.com <info@mail.hotels.com>  
**Sent:** Wednesday, September 19, 2012 10:46 AM  
**To:** Arisheh, Alison  
**Subject:** Your upcoming stay at The Oswego Hotel

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[View Online](#)

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Book online or call  
1-800-CA-HOTELS (1-800-224-6835)

**Thanks for using Hotels.com, your booking is confirmed! You don't need to call to reconfirm.**

Here are the details of your booking along with information about the hotel, local weather, and attractions near your destination. You can easily access your booking online anytime.

Happy travelling,  
Hotels.com<sup>®</sup>

**Hotels.com Confirmation Number: 110558395965**

## Reservation Details

**The Oswego Hotel** ★★★★★

Contact this hotel directly: 1-250-294-7500



**4.5 / 5 Excellent** (311 reviews)

500 Oswego Street  
Victoria, BC V8V5C1  
Canada

**Number of Guests:** adults - 1  
**Check-In Date:** 09/23/2012  
**Check-Out Date:** 09/27/2012  
**Total:** C\$670.11



[View Booking / Print Receipt](#)



[View Hotel Map](#)



[Visit MapQuest for Directions](#)



Sign up now for the latest deals, coupons and special offers by email.

## Attractions and Restaurants Near Victoria



Before you check in, get insider tips from friends.



### Attractions

1. Royal BC Museum - Victoria
2. Inner Harbour - Victoria
3. Beacon Hill Park - Victoria
4. Sante Spa Victoria - Victoria
5. West Coast Trail - Victoria

[More Local Attractions](#)








### Restaurants

1. Brasserie L'ecole - Victoria
2. Ulla Restaurant - Victoria
3. IL Terrazzo - Victoria
4. Blue Fox Cafe - Victoria
5. Murchie's - Victoria

[More Local Restaurants](#)

## 5-Day Weather Forecast for Victoria

Fri 21	Sat 22	Sun 23	Mon 24	Tue 25
				
Sunny	Partly Cloudy	Mostly Sunny	Partly Cloudy	Partly Cloudy
66° F / 18° C 52° F / 11° C	65° F / 18° C 53° F / 11° C	67° F / 19° C 52° F / 11° C	62° F / 16° C 52° F / 11° C	61° F / 16° C 50° F / 10° C

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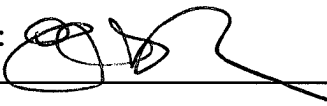
The email was sent to: [alison.arisheh@vancouver.ca](mailto:alison.arisheh@vancouver.ca)

Hotels.com | 5400 LBJ Freeway, Suite 500 | Dallas, TX 75240

PURCHASING CARD ACKNOWLEDGMENT OF MISSING RECEIPT

MERCHANT: Air Canada  
DATE: Nov. 18 / 2012  
AMOUNT: \$ 84.00  
EXPLANATION: Flight change - no receipt obtained.

CARDHOLDER SIGNATURE: 

AUTHORIZED SPENDING APPROVER SIGNATURE: 

The original of this Acknowledgment must be attached to the relevant monthly PCARD statement. A copy must be scanned and emailed to the Purchasing Card Program Administrator.

# Account Statement

Reporting Period: 11/21/2012 Thru 12/20/2012

**Account Information**

<b>Name</b>	MAGEE, MICHAEL	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	12/20/2012	<b>Cardholder Total</b>	113.80
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
301889630	11/23/2012	11/18/2012	AIR CAN 0142527818199,WINNIPEG,MB,CAN	110223	Travel	N	84.00	D175454ROBERTSONM	01/07/2013
<b>Transaction Account</b>	20002001	9200	G/LAcct or CostElemt	536040	TaxCode & Jurisdiction	RHFFPP	Cost Centre or Order	50018129	Network & Activity
<b>New Account Code</b>									
<b>Expense Description</b>	TCV#MAYR224 - Michael Magee - BCMC Ottawa + Tor. - Nov.13-18, 2012 - flight change (receipt lost)								
301889631	11/23/2012	11/20/2012	YELLOW CAB CO LTD,VANCOUVER,BC,CAN	205721	No Addendum	N	15.15	D175454ROBERTSONM	01/07/2013
<b>Transaction Account</b>	20002001	9200	G/LAcct or CostElemt	531280	TaxCode & Jurisdiction	RHFFPP	Cost Centre or Order	50018129	Network & Activity
<b>New Account Code</b>									
<b>Expense Description</b>	Taxi								
302489977	11/30/2012	11/28/2012	YELLOW CAB CO LTD,VANCOUVER,BC,CAN	214306	No Addendum	N	14.65	D175454ROBERTSONM	01/07/2013
<b>Transaction Account</b>	20002001	9200	G/LAcct or CostElemt	531280	TaxCode & Jurisdiction	RHFFPP	Cost Centre or Order	50018129	Network & Activity
<b>New Account Code</b>									
<b>Expense Description</b>	Taxi								



# Account Statement

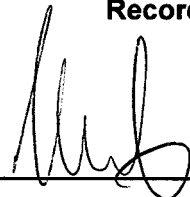
Reporting Period: 11/21/2012 Thru 12/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
---------	-----------	-----------	----------------------	--------	----------	-------	--------	-------------	---------------

Record Count: 3

Cardholder Total: 113.80

Cardholder



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor



By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

MIKE MAGEE

Print Name:

GREGOR ROBERTSON

YELLOW CAB CO LTD  
1441 CLARK DR V5L3K9  
VANCOUVER BC  
21158659

|||| PURCHASE ||||

11-20-2012 17:57:20  
Acct # S. 22(1) CN  
Exp Date ''/'' Card Type MC  
Name: MICHAEL MAGEE  
A0000000041010 MasterCard

Trace # 650004  
M21158659033

Inv. # 5  
Auth # 205721 RRN 001362004

Purchase	\$13.15
Tip	\$2.00
<b>Total</b>	<b>\$15.15</b>

( 00 ) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

HST # 105762447

YELLOW CAB CO LTD  
1441 CLARK DR V5L3K9  
VANCOUVER BC  
21158659

|||| PURCHASE ||||

11-20-2012 18:43:05  
Acct # S. 22(1) CN  
Exp Date ''/'' Card Type MC  
Name: MICHAEL MAGEE  
A0000000041010 MasterCard

Trace # 720002  
M21158659100

Inv. # 5  
Auth # 214306 RRN 001369002

Purchase	\$12.65
Tip	\$2.00
<b>Total</b>	<b>\$14.65</b>

( 00 ) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

HST # 105762447

Fung Yee:

Here is the cheque from VEC for the total amount of the Mayor's and Mike Magee's travel to London, as follows:

Mayor Robertson	s.15(1)(l) and s. 17(1)(b)	\$2,154.17
Mike Magee		\$2,227.14
	<b>TOTAL</b>	<b>\$4,381.31</b>

Please deposit as follows:

Mayor Robertson  
Mike Magee

s.15(1)(l) and s. 17(1)(b)

THANKS!

Alison  
87622



402-134 ABBOTT ST.  
VANCOUVER, BC V6B 2K4  
Tel: 604-632-9668

VANCOUVER CITY SAVINGS CREDIT UNION  
s.15(1)(l) and s. 17(1)(b)

011014

DATE 27092012  
D D M M Y Y Y Y

\$ \*\*4,381.31

\*\*\*\*\*Four Thousand Three Hundred Eighty-One and 31/100

VANCOUVER ECONOMIC COMMISSION

City of Vancouver - Office of the Mayor  
Attn: Alison Arisheh  
453 West 12th Avenue  
Vancouver BC V5Y 1V4



PER

PER

SECURITY FEATURES INCLUDED - SEE REVERSE  
CONTIENANT DES CARACTERISTIQUES DE SECURITE - VIRE LE VERSO

s.15(1)(l) and s. 17(1)(b)

VANCOUVER ECONOMIC COMMISSION  
City of Vancouver - Office of the Mayor

27/09/2012

011014

Date Type Reference  
25/09/2012 Bill London

Original Amt.  
4,381.31

Balance Due  
4,381.31

Discount  
Cheque Amount

Payment  
4,381.31  
4,381.31

VanCity

4,381.31

**From:** Arisheh, Alison  
**Sent:** Monday, September 24, 2012 3:26 PM  
**To:** Ming, Fung Yee  
**Subject:** FW: Reimbursement for Mayor's Office - London Trip

Hi, Fung Yee:

With regard to TCV #MAYR215 for Mike Magee's London trip, there was an error. Instead of reducing his per diem by \$100 (1 breakfast, 1 lunch, 3 dinners), I deducted only \$85.00. So the total expenses should actually be \$2,227.14 (not \$2,242.14) Mike Magee has already received his cheque for \$265.00 (cheque #100669546), so he will have to reimburse the City with \$15.00. I will arrange to send you his cheque next week.  
Thanks, Fung Yee.

Alison - 87622

*chq. sent to Fung Yee Oct-5*

**MICHAEL MAGEE**  
s. 22(1)

114  
DATE 2012-10-04  
Y Y Y Y M M D D

PAY TO THE ORDER OF CITY OF VANCOUVER \$ 15.00  
FIFTEEN 100 DOLLARS

**Vancity** VANCOUVER CITY SAVINGS CREDIT UNION  
s.15(1)(i) and s. 17(1)(b)

MEMO \_\_\_\_\_

s. 22(1)

Security features included. Details on back.

NP

TCV Number **AYR 215**

**City of Vancouver  
Travel Claim Form**  
(For Travel Outside the GVRD)

For A/P dpt only  
Vendor #  
SAP Doc #

Name Michael Magee  
Title Chief of Staff  
Phone 87934 Employee No. 20329

Date Sept. 7/2012  
Department Mayor's Office  
Division \_\_\_\_\_

Purpose and Destination VEC Business Program, London

Type of Travel:

- Conference   
Business   
Training

Travel Time: Start Date/Time: Aug. 1 - 6:30 pm  
End Date/Time: Aug. 15 - 11:55 am

Number of Days: 5  
*(the rest of the days were vacation days)*

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre /Order/ WBS	Cost Element				
Airfare:	9200	50018129	536040		1,813.48		1,813.48
Car Rental:	9200	50018129	536040	Travel insurance	51.00		51.00
Ground Transportation:	9200	50018129	536040		26.00		26.00
Accommodations - No. of nights <u>      </u> X <u>      </u>	9200		536040		Paid by VEC		
Per Diem - Number of days: <u>      </u> X <u>      </u> <u>70.00</u>	9200	50018129	536040		350.00		
Less: Meals provided: <u>B\$10(1) L\$15(1) D\$25(3)</u>	9200		536040		<del>(100.00)</del> (85.00)		
Business Telephone Calls:	9200		536040				
Other (Specify):	9200	50018129	536040	Hosting	86.66		86.66
	9200		536040				
	9200		536040				
Registration Fee (Please attach original and a copy of registration form)			Mandatory field		2,227.14		
<input type="checkbox"/> Check here if separate cheque required Pay to: _____ Address: _____				Total Expenses	0.00	* 2,242.14	1,977.14
				Less: Paid by Credit Card		1,977.14	
				Subtotal		265.00	
				Less: Advanced		0.00	
				Owed to (from) Traveller		265.00	250.00

Notes: \_\_\_\_\_

**Authorization**  
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

Signature \_\_\_\_\_ General Manager or designate \_\_\_\_\_ Date \_\_\_\_\_  
(Print Name)

**Travel Certification**  
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) M. Magee, M. Magee, Sep. 7/12  
Signature Employee Name Date

I concur with the expenses claimed. (2) G. Robertson, G. Robertson, Sep. 10/12  
Signature Manager/Supervisor Name Date

(3) \_\_\_\_\_  
Signature General Manager or designate Date





**Flight Air Canada 855**

**DEPARTURE**  
**LHR - London Heathrow, UK**  
**10:25 AM, Aug 15, 2012**

**ARRIVAL**  
**YVR - Vancouver, Canada**  
**11:55 AM, Aug 15, 2012**

Status	Confirmed
Class	Coach Class - W
Duration	09:30 (Non-stop)
Equipment	77W
Meal Service	Meal, Snack
Reserved Seats	56C
Frequent Flyer	S. 22(1)
Notes	DEP-TERMINAL 3 ARR-MAIN TERMINAL



**GENERAL INFORMATION**

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS\*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.

YOUR EMERGENCY ID CODE IS K6SG-YIV  
IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CUSTOMER.SERVICE@CARLSONWAGONLIT.COM

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RECONFIRM INTL FLIGHTS 72 HRS PRIOR DIRECT W/CARRIER. CHANGES MAY REQ ENDORSEMENT ON TKT-ISSUING CARRIER. CHECK IN 3 HRS PRIOR FOR ALL INTERNATIONAL FLIGHTS. PLEASE CONFIRM FREQUENT FLYER NUMBERS UPON CHECK IN.

\*\*\*\*\*  
\* PLEASE SEE WWW.CDC.GOV FOR HEALTH INFO AND \*  
\* WWW.TRAVEL.STATE.GOV FOR TRAVEL ADVISORIES. \*

\*\*\*\*\*  
VALID PASSPORT IS REQUIRED FOR THIS ITINERARY. UNITED KINGDOM - A VALID PASSPORT IS REQUIRED PASSPORTS MUST BE VALID FOR 6 MONTHS BEYOND RETURN DATE

...  
IF TRAVELING TO THE US UNDER THE VISA WAIVER PROGRAM, APPLY FOR AUTHORIZATION 72 HOURS PRIOR TO DEPARTURE AT ESTA WEB SITE HTTPS //ESTA.CBP.DHS.GOV/

...  
THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT TO OUR DATA PROTECTION POLICY FOUND AT HTTP//WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML VALID PASSPORT AND/OR ANY VISAS REQUIRED. PASSPORT MUST BE VALID FOR AT LEAST 6 MONTHS AFTER ARRIVAL



ENSURE YOU HAVE PROPER DOCUMENTATION WHEN TRAVELLING OUTSIDE YOUR COUNTRY OF RESIDENCE AND VERIFY REQUIREMENTS WITH APPROPRIATE EMBASSY.  
 ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.  
 RECOMMENDED CHECK IN TIME FOR INTERNATIONAL FLIGHTS - 3 HOURS PRIOR TO DEPARTURE.  
 LIVING STANDARDS/CONDITIONS AND PRACTICES OUTSIDE OF CANADA MAY VARY FROM THOSE IN CANADA.  
 PLEASE VISIT [WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES](http://WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES) FOR INFORMATION ON FREE BAGGAGE ALLOWANCE AND/OR APPLICABLE FEES FOR CARRY ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT.

-----  
**FARE INFORMATION**

AC FARE TYPE - TANGO PLUS  
 NEW DATE CHANGES MAY BE MADE UP TO 2 HOURS PRIOR TO FLIGHT DEPARTURE SUBJECT TO A FEE OF CAD250.00 PER DIRECTION PLUS ANY ADDITIONAL FARE INCREASES.  
 SAME DAY FLIGHT TIME CHANGES CAN BE MADE AT THE AIRPORT FOR A FLAT FEE OF 100.00 PLUS TAX.  
 TICKETS ARE REFUNDABLE/SUBJECT TO A 300.00CAD CANCEL FEE.  
 TICKETS ARE NON TRANSFERABLE.  
 \*\*\* ATTENTION E-TICKET TRAVELLERS \*\*\*  
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 FOR THE MOST CURRENT INFORMATION ON AIRPORT SECURITY PLEASE CHECK [WWW.CATSA-ACSTA.GC.CA](http://WWW.CATSA-ACSTA.GC.CA)  
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 CHECK OUT CIBT AT [WWW.CA.CIBT.COM](http://WWW.CA.CIBT.COM) OR CALL THEM AT 1-888-215-1340 AND USE CODE 10010 FOR SAVINGS.  
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 CARLSON WAGONLIT TRAVEL  
 150-409 GRANVILLE ST  
 VANCOUVER BC V6C 1T4  
 GST REG R113405179  
 RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MAGEE MICHAEL MR	29884/0142052301992/30MAY12	CAD 858.00	2.40RC	412.00YQ	210.44XT	1,482.84
MR MICHAEL MAGEE	29884/000SFCTRF/30MAY12	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>1,523.16</b>

Form of Payment: s. 22(1)

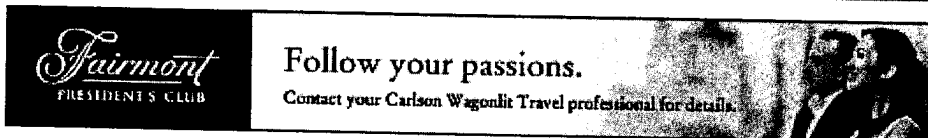




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If the email does not display correctly, please [click here](#).



## Your Itinerary



[VIEW YOUR ITINERARY ONLINE](#)

### Trip on Aug 02, 2012

Locator: **NOYZGM**

Date: **Jun 12, 2012**

Traveler	<b>MR MICHAEL MAGEE</b> CITY OF VANCOUVER-CA MICHAEL MAGEE
Customer Number	V000
Agent	93

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS. IF YOU WILL NOT BE TRAVELLING ON THIS TICKET PLEASE CONTACT YOUR COUNSELLOR PRIOR TO SCHEDULED DEPARTURE. CHANGES/CANCELLATIONS/NO SHOWS MAY BE SUBJECT TO A PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE. NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE

\*\*\*\*\*  
ORIGINAL TICKET 0142052301992 AMOUNT  
\*\*\*\*\*

### Thursday, August 02, 2012

#### Insurance

Confirmation	X5903429E
Departure	Aug 02, 2012 Vancouver, Canada
Arrival	Aug 02, 2012
Notes	NM-MAGEE/MICH/PD-12JUN12/PT-CHNG/PR-3.00 TAX 0.00/CF-X5903429E/SG- 10-E

### Thursday, August 02, 2012

#### Insurance

Confirmation	X5903429E
Departure	Aug 02, 2012 Vancouver, Canada
Arrival	Aug 02, 2012
Notes	NM-MAGEE/MICH/PD-30MAY12/LD-15AUG12/PT-RHME/PR-51.00 TAX 0.

00 /CF-X5903429E/SG- 3

**Wednesday, August 01, 2012**

Confirmation: **NRMU3I**



**Flight Air Canada 854**

**DEPARTURE**  
**YVR - Vancouver, Canada**  
**6:30 PM, Aug 01, 2012**

**ARRIVAL**  
**LHR - London Heathrow, UK**  
**11:40 AM, Aug 02, 2012**

Status	Confirmed
Class	Coach Class - S
Duration	09:10 (Non-stop)
Equipment	77W
Meal Service	Continental Breakfast, Meal
Reserved Seats	43C
Frequent Flyer	S. 22(1)
Notes	DEP-MAIN TERMINAL ARR-TERMINAL 3

**Wednesday, August 15, 2012**

Confirmation: **NRMU3I**



**Flight Air Canada 855**

**DEPARTURE**  
**LHR - London Heathrow, UK**  
**10:25 AM, Aug 15, 2012**

**ARRIVAL**  
**YVR - Vancouver, Canada**  
**11:55 AM, Aug 15, 2012**

Status	Confirmed
Class	Coach Class - W
Duration	09:30 (Non-stop)
Equipment	77W
Meal Service	Meal, Snack
Reserved Seats	56C
Frequent Flyer	S. 22(1)
Notes	DEP-TERMINAL 3 ARR-MAIN TERMINAL



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CARLSON WAGONLIT TRAVEL  
150-409 GRANVILLE ST

VANCOUVER BC V6C 1T4  
 GST REG R113405179  
 RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MAGEE MICHAEL MR	30829/0142052680099/12JUN12	250.00				250.00
MR MICHAEL MAGEE	30829/000SFCTRF	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>290.32</b>

Form of Payment: s. 22(1)



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**From:** Chen, Cindy CWT-TMC-Vancouver [cchen@carlsonwagonlit.com]  
**Sent:** Wednesday, May 30, 2012 11:56 AM  
**To:** Arisheh, Alison  
**Subject:** FW: Your Travel Insurance Policy  
**Attachments:** Privacy Statement.pdf; Classic Medical.pdf

Here is Mike's insurance policy.

Thanks.

Cindy

**From:** RBC Insurance Company of Canada [mailto:RBC.Travel@rbc.com]  
**Sent:** Wednesday, May 30, 2012 11:54 AM  
**To:** Chen, Cindy CWT-TMC-Vancouver  
**Subject:** Your Travel Insurance Policy



**RBC Insurance®**

Confirmation of Coverage  
Policy Number: **X5903429E**  
Date: May 30, 2012

Michael Magee ,

Thank you for choosing RBC Insurance®. Please bring this Confirmation of Coverage along. Confirmation of Coverage and travel insurance policy are a contract of insurance. Your policy description of the benefits and the terms. The exclusions are explained under the "What is not covered" section under the "General Exclusions" section. Be sure to read your policy carefully.

If you decide to extend your stay, and have not had a medical condition under your existing your insurance representative directly for an extension of coverage. If you have had a medical condition under your existing coverage, please contact Assured Assistance Inc.® before your original return date. For more information:

Payment Summary		
<b>Insurance Representative</b>	<b>Telephone</b>	<b>Email</b>
CARLSON WAGONLIT TRAVEL	(604) 601-3922	MKUNZLI@CARLSONWAGONLIT.COM; ATRUDEAU@CARLSONWAGONLIT.COM
<b>Payment Type</b>	<b>Premium</b>	<b>Tax</b>
Credit card	\$51.00	\$0.00

#### Emergency Assistance Contact Information

Wherever you go, we're just a phone call away – 24 hours a day, 7 days a week. If you require assistance during your trip, or for any other emergency, you must call Assured Assistance Inc.® immediately at the numbers listed below. **Be sure to call us before you seek treatment or your benefits are affected.** In any case, if your medical condition prevents you from calling, we completely understand. You may call a local medical professional, if medically possible, or have someone else call on your behalf.

1-800-387-2487 (toll-free call from USA or Canada)  
001-800-514-1890 (toll-free call from Mexico)

5/30/2012

Page 2 of 7  
905-816-2561 (collect call from anywhere)  
1-888-298-6340 (toll-free fax from USA or Canada)  
905-813-4719 (fax)

Rest assured that should anything go wrong on your trip, you'll be in good hands. You won't details – we'll discuss billing arrangements with the medical provider and coordinate paymer

**Coverage Summary**



s.22(1)



<b>Michael Magee</b>		
<b>Classic Medical</b>		
Coverage Period and Length AUG 02, 2012 to AUG 15, 2012 ( 14 days)		Premium (before tax)  \$51.00

Underwritten by RBC Insurance Company of Canada



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We recommend you carry the wallet cards below with you while travelling.



 <p><b>ASSURED ASSISTANCE INC.</b></p> <p><b>Assured Assistance Inc.®</b> 1-800-387-2487  <b>Toll-free from Mexico</b> 001-800-514-1890  <b>Call collect</b> 905-816-2561</p> <p>Be sure to call us before you seek treatment or your benefits may be reduced.</p> <p><u>Michael Magee</u> Your Name</p> <p><u>X5903429E</u> Your Policy Number</p>	 <p>Michael Magee</p> <p>® Registered Trademarks of Royal Bank of Canada. Used under licens</p>
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 <p><b>ASSURED ASSISTANCE INC.</b></p> <p><b>Assured Assistance Inc.®</b> 1-800-387-2487  <b>Toll-free from Mexico</b> 001-800-514-1890  <b>Call collect</b> 905-816-2561</p> <p>Be sure to call us before you seek treatment or your benefits may be reduced.</p> <p><u>Michael Magee</u> Your Name</p> <p><u>X5903429E</u> Your Policy Number</p>	 <p>Michael Magee</p> <p>® Registered Trademarks of Royal Bank of Canada. Used under licens</p>
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YELLOW CAB CO LTD  
1441 CLARK DR  
VANCOUVER BC  
21150659

**PURCHASE**

17:02:20  
s. 22(1) CN

Card type MC

APL HAGEE  
Acct # 041010 MasterCard

ARN 001195001

Total \$26.00

APPROVED-THANK YOU

Prints copy for your records  
Customer copy

HST # 105762147  
604-601-1111

**CUSTOMER COPY \*\*\***

**MALABAR JUNCTION  
107 GREAT RUSSEL ST  
LONDON  
WC1B 3NA  
THANK YOU.**

TID: 62259081 TID: 27756196  
20:30:08 05/08/12

Receipt 0564

MasterCard

s. 22(1)

00  
A0000000041010

CHIP  
Start 01/12

SALE

£54.30

**PIN VERIFIED**

**APPROVED**

AUTH CODE: 15312

0A1FC582191AD

TC

Please debit my account  
with the total amount

**PLEASE RETAIN RECEIPT**

= c \$ 86.66

TCV  
Number MAYR  
224

City of Vancouver  
Travel Claim Form  
(For Travel Outside the GVRD)



Name MICHAEL MAGEE  
Title CHIEF OF STAFF  
Phone 87934 Employee No. 20329

Date Nov.21/2012  
Department MAYOR'S OFFICE  
Division \_\_\_\_\_

Purpose and Destination BCMC - OTTAWA + TORONTO - NOVEMBER 13-18, 2012

Type of Travel:

Conference   
Business   
Training

Travel Time: Start Date/Time: Nov.13 - 4:05 pm  
End Date/Time: Nov.18 - 12 noon

Number of Days: 5 1/2  
(1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre / Order / WBS	Cost Element				
Airfare:	9200	50018129	536040		2,296.76		2,296.76
Car Rental:	9200		536040	Flight charge	84.00		84.00
Ground Transportation:	9200	50018129	536040		188.20		128.20
Accommodations - No. of nights <u>3</u> X <u>177.41</u>	9200	50018129	536040		532.23		532.23
Per Diem - Number of days: <u>5.5</u> X <u>60.00</u>	9200	50018129	536040		330.00		
Less: Meals provided: B\$10 L\$15 D\$25(1)	9200		536040		(25.00)		
Business Telephone Calls:	9200		536040				
Other (Specify):	9200	50018129	536040	Internet	22.48		22.48
	9200	50018129	536040	Pers. Food			21.20
	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	Mandatory field				3,428.67		3,084.87
<input type="checkbox"/> Check here if separate cheque required	Total Expenses			0.00	3,344.67	0.00	3,000.87
Pay to: _____	Less: Paid by Credit Card				3,084.87		
Address: _____	Subtotal				343.80		
	Less: Advanced				0.00		
	Owed to (from) Traveller				343.80		

Notes: \_\_\_\_\_

**Authorization**  
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
General Manager or designate (Print Name)

**Travel Certification**  
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) M. MAGEE, Nov. 21/12  
Signature Employee Name Date

I concur with the expenses claimed. (2) G. ROBERTSON, Nov. 21/12  
Signature Manager/Supervisor Name Date

(3) \_\_\_\_\_  
Signature General Manager or designate Date

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Your Itinerary

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BECOME A HILTON HHONORS™ GOLD MEMBER AFTER  
JUST 4 STAYS AT ANY OF OUR 10 DISTINCT HOTEL BRANDS.



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**Trip on Nov 13, 2012**

Locator: **ZORZAW**

Date: **Nov 13, 2012**

Traveler **MR MICHAEL MAGEE**  
CITY OF VANCOUVER-CA  
MICHAEL MAGEE  
Customer Number V000  
Agent 93

*change to return flight*

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY  
IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS.  
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THE TICKET.

FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE.  
NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE

\*\*\*\*\*

ORIGINAL TICKET 0142527251788 AMOUNT

\*\*\*\*\*

\*\*\*\*\*

ORIGINAL TICKET 0142527818013 AMOUNT

\*\*\*\*\*

**Tuesday, November 13, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 138**

DEPARTURE  
**YVR - Vancouver, Canada**  
**4:05 PM, Nov 13, 2012**

ARRIVAL  
**YOW - Ottawa, Canada**  
**11:35 PM, Nov 13, 2012**

Status Confirmed  
Class Coach Class - U  
Duration 04:30 (Non-stop)  
Equipment Airbus Industrie A319-114  
Meal Service Food For Purchase  
Reserved Seats 12D  
Frequent Flyer **s. 22(1)**  
Notes DEP-MAIN TERMINAL

**Friday, November 16, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 451**

DEPARTURE  
**YOW - Ottawa, Canada**  
**12:00 PM, Nov 16, 2012**

ARRIVAL  
**YYZ - Toronto, Canada**  
**1:00 PM, Nov 16, 2012**

Status Confirmed  
Class Coach Class - W  
Duration 01:00 (Non-stop)

Equipment	Embraer EMB E90
Meal Service	None
Reserved Seats	12F
Frequent Flyer	s. 22(1)
Notes	ARR-TERMINAL 1

**Sunday, November 18, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 181**

DEPARTURE  
**YYZ - Toronto, Canada**  
**10:00 AM, Nov 18, 2012**

ARRIVAL  
**YVR - Vancouver, Canada**  
**12:00 PM, Nov 18, 2012**

Status	Confirmed
Class	Coach Class - Q
Duration	05:00 (Non-stop)
Equipment	Airbus A320
Meal Service	Food For Purchase
Reserved Seats	12A
Frequent Flyer	s. 22(1)
Notes	DEP-TERMINAL 1 ARR-MAIN TERMINAL

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 JUST 4 STAYS AT ANY OF OUR 10 DISTINCT HOTEL BRANDS.



**GENERAL INFORMATION**

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS\*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

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 FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.  
 YOUR EMERGENCY ID CODE IS K6SG-YIV  
 IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

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FARE INFORMATION

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 NEW DATE CHANGES ARE PERMITTED FOR A 50.00 FEE PER DIRECTION PLUS ANY FARE DIFFERENCE IF THE CHANGE IS MADE PRIOR TO THE DEPARTURE TIME OF EACH TICKETED FLIGHT SEGMENT.  
 SAME DAY FLIGHT TIME CHANGES CAN BE MADE AT THE AIRPORT FOR A FLAT FEE OF 75.00 PLUS TAX.  
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 FOR THE MOST CURRENT INFORMATION ON AIRPORT SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA  
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 SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION, PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM  
 CARLSON WAGONLIT TRAVEL  
 150-409 GRANVILLE ST  
 VANCOUVER BC V6C 1T4  
 GST REG R113405179  
 RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MAGEE MICHAEL	41012/0142527818199/13NOV12	195.00	23.40XG			218.40
MR MICHAEL MAGEE	41012/000SFCTRF/13NOV12	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>258.72</b>

Form of Payment: s. 22(1)

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global hotel alliance

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Your Itinerary

*Seat selection*

[VIEW YOUR ITINERARY ONLINE](#)

**Trip on Nov 13, 2012**

Locator: **ZORZAW**

Date: **Nov 07, 2012**

Traveler	<b>MR MICHAEL MAGEE</b> CITY OF VANCOUVER-CA MICHAEL MAGEE
Customer Number	V000
Agent	93

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**Tuesday, November 13, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 138**

DEPARTURE  
**YVR - Vancouver, Canada**  
**4:05 PM, Nov 13, 2012**

ARRIVAL  
**YOW - Ottawa, Canada**  
**11:35 PM, Nov 13, 2012**

Status	Confirmed
Class	Coach Class - U
Duration	04:30 (Non-stop)
Equipment	Airbus Industrie A319-114
Meal Service	Food For Purchase
Reserved Seats	12D
Frequent Flyer	s. 22(1)
Notes	DEP-MAIN TERMINAL

**Friday, November 16, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 451**

DEPARTURE  
**YOW - Ottawa, Canada**  
**12:00 PM, Nov 16, 2012**

ARRIVAL  
**YYZ - Toronto, Canada**  
**1:00 PM, Nov 16, 2012**

Status	Confirmed
Class	Coach Class - W
Duration	01:00 (Non-stop)
Equipment	Embraer EMB E90



Meal Service	None
Reserved Seats	12F
Frequent Flyer	s. 22(1)
Notes	ARR-TERMINAL 1

**Monday, November 19, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 161**

**DEPARTURE**  
**YYZ - Toronto, Canada**  
**4:00 PM, Nov 19, 2012**

**ARRIVAL**  
**YVR - Vancouver, Canada**  
**6:00 PM, Nov 19, 2012**

Status	Confirmed
Class	Coach Class - V
Duration	05:00 (Non-stop)
Equipment	Airbus Industrie A319-114
Meal Service	Food For Purchase
Reserved Seats	18C
Frequent Flyer	s. 22(1)
Notes	DEP-TERMINAL 1 ARR-MAIN TERMINAL PAID SEAT CONFIRMED CAD 52.00 PLUS 6.24TAX ON CA

**Monday, November 19, 2012**

**Other Service**

Departure	Nov 19, 2012 Vancouver, Canada
Arrival	Nov 19, 2012
Notes	PAIDSEATS/AL-AC/CF--G

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YOUR EMERGENCY ID CODE IS K6SG-YIV  
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-----  
 FARE INFORMATION

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 CARLSON WAGONLIT TRAVEL  
 150-409 GRANVILLE ST  
 VANCOUVER BC V6C 1T4  
 GST REG R113405179  
 RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MR MICHAEL MAGEE	40819/000PFSFPT/07NOV12	52.00	6.24RC			58.24
<b>Total Amount</b>						<b>58.24</b>

Form of Payment: s. 22(1)

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*new flights*

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**Trip on Nov 13, 2012**

Locator: **ZORZAW**

Date: **Nov 07, 2012**

Traveler **MR MICHAEL MAGEE**  
CITY OF VANCOUVER-CA  
MICHAEL MAGEE  
Customer Number **V000**  
Agent **93**

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\*\*\*\*\*  
ORIGINAL TICKET 0142527251788 AMOUNT  
\*\*\*\*\*

**Tuesday, November 13, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 138**

DEPARTURE  
**YVR - Vancouver, Canada**  
**4:05 PM, Nov 13, 2012**

ARRIVAL  
**YOW - Ottawa, Canada**  
**11:35 PM, Nov 13, 2012**

Status Confirmed  
Class Coach Class - U  
Duration 04:30 (Non-stop)  
Equipment Airbus Industrie A319-114  
Meal Service Food For Purchase  
Reserved Seats 21E  
Frequent Flyer **S. 22(1)**  
Notes DEP-MAIN TERMINAL

**Friday, November 16, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 451**

DEPARTURE  
**YOW - Ottawa, Canada**  
**12:00 PM, Nov 16, 2012**

ARRIVAL  
**YYZ - Toronto, Canada**  
**1:00 PM, Nov 16, 2012**

Status Confirmed  
Class Coach Class - W  
Duration 01:00 (Non-stop)  
Equipment Embraer EMB E90  
Meal Service None  
Reserved Seats 17C

Frequent Flyer s. 22(1)  
Notes ARR-TERMINAL 1

**Monday, November 19, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 161**

DEPARTURE  
**YYZ - Toronto, Canada**  
**4:00 PM, Nov 19, 2012**

ARRIVAL  
**YVR - Vancouver, Canada**  
**6:00 PM, Nov 19, 2012**

Status Confirmed  
Class Coach Class - V  
Duration 05:00 (Non-stop)  
Equipment Airbus Industrie A319-114  
Meal Service Food For Purchase  
Reserved Seats 19D  
Frequent Flyer s. 22(1)  
Notes DEP-TERMINAL 1  
ARR-MAIN TERMINAL

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THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT TO OUR DATA PROTECTION POLICY FOUND AT HTTP://WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS- 90 MINUTES PRIOR TO DEPARTURE.

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**FARE INFORMATION**

AC FARE TYPE - TANGO PLUS  
NEW DATE CHANGES ARE PERMITTED FOR A 50.00 FEE PER DIRECTION PLUS ANY FARE DIFFERENCE IF THE CHANGE IS MADE PRIOR TO THE

DEPARTURE TIME OF EACH TICKETED FLIGHT SEGMENT.  
 SAME DAY FLIGHT TIME CHANGES CAN BE MADE AT THE AIRPORT FOR A  
 FLAT FEE OF 75.00 PLUS TAX.  
 TICKETS ARE NON REFUNDABLE AND NON TRANSFERABLE.  
 AFTER THE DEPARTURE DATE TICKETS FOR NON REFUNDABLE FARESHAVE  
 NO VALUE AND CANNOT BE CHANGED/EXCHANGED OR REFUNDED FOR ANY PURPOSE.  
 \*\*\* ATTENTION E-TICKET TRAVELLERS \*\*\*  
 E-TICKET TRAVELLER MAY BE REQUIRED TO SHOW PHOTO I.D.  
 OR PURCHASING CREDIT CARD.  
 E-TICKET WILL NOT BE ACCEPTED BY OTHER CARRIERS.  
 FOR THE MOST CURRENT INFORMATION ON AIRPORT  
 SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA  
 THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE.  
 CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY  
 OR FARE INCREASE UP TO AND INCLUDING THE TOTAL  
 COST OF THE TICKET.  
 SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT  
 FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION,  
 PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM  
 CARLSON WAGONLIT TRAVEL  
 150-409 GRANVILLE ST  
 VANCOUVER BC V6C 1T4  
 GST REG R113405179  
 RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
 XT equal to MISC TAX  
 XG equal to GST TAX  
 RC equal to HST TAX  
 XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MAGEE MICHAEL M	40811/0142527818013/07NOV12	1,058.00	133.67XG	52.13XT		1,243.80
MR MICHAEL MAGEE	40811/000SFCTRF/07NOV12	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>1,284.12</b>
Form of Payment: s. 22(1)						

**Please do not reply to this email.**  
If the email does not display correctly, please [click here](#).



Your Itinerary



Vote in polls, get great travel tips,  
play some trivia, and more!

Visit **Thrifty** on Facebook!

[VIEW YOUR ITINERARY ONLINE](#)

**Trip on Nov 13, 2012**

Locator: **ZORZAW**

Date: **Oct 22, 2012**

Traveler **MR MICHAEL MAGEE**  
CITY OF VANCOUVER-CA  
MICHAEL MAGEE

Customer Number **V000**

Agent **93**

*one flight booked*

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY  
IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS.  
IF YOU WILL NOT BE TRAVELLING ON THIS TICKET  
PLEASE CONTACT YOUR COUNSELLOR PRIOR TO SCHEDULED DEPARTURE.  
CHANGES/CANCELLATIONS/NO SHOWS MAY BE SUBJECT TO A PENALTY  
OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF  
THE TICKET.  
FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE.  
NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE

**Tuesday, November 13, 2012**

Confirmation: **M6WNZI**



**Flight Air Canada 100**

DEPARTURE  
**YVR - Vancouver, Canada**  
**2:30 PM, Nov 13, 2012**

ARRIVAL  
**YYZ - Toronto, Canada**  
**9:55 PM, Nov 13, 2012**

Status	Confirmed
Class	Coach Class - T
Duration	04:25 (Non-stop)
Equipment	Boeing 767
Meal Service	Food For Purchase
Reserved Seats	27C
Frequent Flyer	<b>S. 22(1)</b>
Notes	DEP-MAIN TERMINAL ARR-TERMINAL 1

**Wednesday, November 14, 2012**

Confirmation:



**Flight Porter Airlines 271**

DEPARTURE  
**YTZ - TORONTO, YTZ**  
**4:50 PM, Nov 14, 2012**

ARRIVAL  
**YOW - Ottawa, Canada**  
**5:46 PM, Nov 14, 2012**

Status	Confirmed
Class	Coach Class - S
Duration	00:56 (Non-stop)
Equipment	DH4
Meal Service	None

**Wednesday, November 14, 2012**

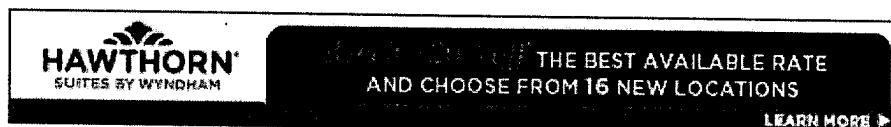
**Tour**

Departure Nov 14, 2012  
 Ottawa, Canada  
 Arrival Nov 14, 2012  
 Notes PORTER AIRLINES/CF-T423TV--C

**Tuesday, November 13, 2012**

**Other Service**

Confirmation T423TV  
 Departure Nov 13, 2012  
 Vancouver, Canada  
 Arrival Nov 13, 2012  
 Notes PORTER AIRLINES SEAT ASSIGNMENT COST/T423TV/PTA/CF-T423TV--D



**GENERAL INFORMATION**

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS\*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
 FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.  
 YOUR EMERGENCY ID CODE IS K6SG-YIV  
 IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

\*\*\*\*\*  
 CARLSON WAGONLIT TRAVEL FEE IS NONREFUNDABLE.

-----  
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 THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT TO OUR DATA PROTECTION POLICY FOUND AT HTTP://WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML  
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 PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

CARLSON WAGONLIT TRAVEL

150-409 GRANVILLE ST

VANCOUVER BC V6C 1T4

GST REG R113405179

RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*

XT equal to MISC TAX

XG equal to GST TAX

RC equal to HST TAX

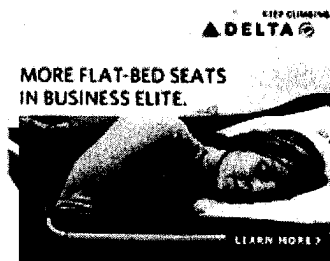
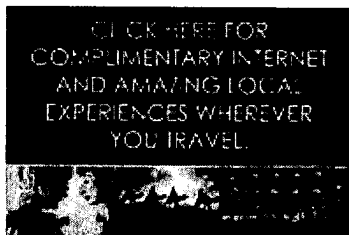
XQ equal to QST TAX

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MR MICHAEL MAGEE	39572/000SFCTRF/19OCT12	36.00	4.32RC			40.32
MR MICHAEL MAGEE	39572/000PTAFPT/19OCT12	156.00	23.81RC	27.12XT		206.93
MR MICHAEL MAGEE	39572/000PFSFPT/19OCT12	30.00	3.90RC			33.90
MAGEE MICHAEL MR	39453/0142527251788/18OCT12	307.00	40.09XG	27.12XT		374.21
MR MICHAEL MAGEE	39453/000SFCTRF/18OCT12	36.00	4.32RC			40.32
<b>Total Amount</b>						<b>695.68</b>

281.15

414.53

Form of Payment: S. 22(1)





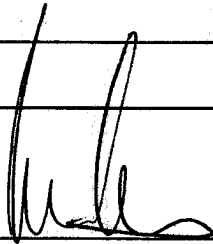
PURCHASING CARD ACKNOWLEDGMENT OF MISSING RECEIPT


MERCHANT: Air Canada

DATE: Nov. 18 / 2012

AMOUNT: \$ 84.00

EXPLANATION: Flight change - no receipt obtained.

CARDHOLDER SIGNATURE: 

AUTHORIZED SPENDING APPROVER SIGNATURE: 

The original of this Acknowledgment must be attached to the relevant monthly PCARD statement. A copy must be scanned and emailed to the Purchasing Card Program Administrator.

# Account Statement

Reporting Period: 11/21/2012 Thru 12/20/2012

**Account Information**

Name MAGEE, MICHAEL  
 Statement Date 12/20/2012  
 Account # s. 22(1)

Corporation CENTRAL ACCOUNTS  
 Cardholder Total 113.80

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
301889630	11/23/2012	11/18/2012	AIR CAN 0142527818199,WINNIPEG,MB,CAN	110223	Travel	N	84.00	D175454ROBERTSONM	01/07/2013
<b>Transaction Account</b>	20002001		9200	536040	RHFFPP	50018129			
<b>New Account Code</b>									
<b>Expense Description</b>	TCV#MAYR224 - Michael Magee - BCMC Ottawa + Tor. - Nov.13-18, 2012 - flight change (receipt lost)								
301889631	11/23/2012	11/20/2012	YELLOW CAB CO LTD,VANCOUVER,BC,CAN	205721	No Addendum	N	15.15	D175454ROBERTSONM	01/07/2013
<b>Transaction Account</b>	20002001		9200	531280	RHFFPP	50018129			
<b>New Account Code</b>									
<b>Expense Description</b>	Taxi								
302489977	11/30/2012	11/28/2012	YELLOW CAB CO LTD,VANCOUVER,BC,CAN	214306	No Addendum	N	14.65	D175454ROBERTSONM	01/07/2013
<b>Transaction Account</b>	20002001		9200	531280	RHFFPP	50018129			
<b>New Account Code</b>									
<b>Expense Description</b>	Taxi								

YELLOW CAB CO LTD  
1441 CLARK DR V5L3K9  
VANCOUVER BC  
21158659

AIRLINE LIMOUSINE  
CAR#91  
1-800-263-5466  
416-675-3638  
416-676-3210  
905-676-3210

BLUE LINE TAXI  
613-238-1111  
CAR 1058  
TAXI TAB

11/16/2012 10:44:29  
PURCHASE

Transaction # 11  
Card Type: MasterCard  
Acc: s. 22(1)  
Entry: Swiped  
Terminal ID: 29R31021  
Merchant ID: 29RRRR  
Batch: 000218  
Trace Number: 003165  
Bse Amt: 33.75  
Tip: 3.00  
Total: 36.75

Auth. Code: 104524  
Response: APPROVED

CUSTOMER COPY

CUSTOMER SERVICE  
1 866 565 8294  
help@taxitab.com  
DRIVER #

PURCHASE

11-13-2012 14:40:01  
Acct # s. 22(1) CN  
Exp Date Card Type MC  
Name: MICHAEL MAGEE  
A0000000041010 MasterCard

Trace # 280005  
M21158659024

Inv. # 1  
Auth # 174001 WRN 00129005

Purchase \$24.45  
Tip \$2.00  
Total \$26.45

(CC ; APPROVED-THANK YOU

Ret: This copy for your records  
use: copy

HST # 105762447  
Tel # 604-681-1111

SALE

Clerk #: 001076  
MID: EMV000000  
TID: PS320291 REF#: 00000003  
Batch #: 209 SEQ: 001209003  
11/16/12 13:50:20  
Invoice #: 3  
APPR CODE: 135022  
MASTERCARD  
s. 22(1) Chip \*\*/\*\*

AMOUNT \$60.00  
TIP \$5.00  
TOTAL \$65.00



www.diamondtaxi.ca

416-366-6868

DATE Nov 18/12 AMT. \$ 60.00  
FROM \_\_\_\_\_  
TO \_\_\_\_\_  
DRIVER'S NAME \_\_\_\_\_ HST# \_\_\_\_\_  
CAB# \_\_\_\_\_ FARE INCLUDES HST

The Driver is an Independent Contractor, any HST input credit may be claimed as 'notional' or applied to the driver's HST registered number, not Diamond Taxi Ltd.

Thank You

Cash



# LORD ELGIN

100 Elgin Street Ottawa, Ontario, Canada K1P 5G8  
 Tel: (613) 235-3333 Fax: (613) 235-3223  
 www.lordeigin.ca

MAGEE, MICHAEL  
 FEDERATION OF CANADIAN MUNICIPALITIES

Room Number: 411  
 Daily Rate: 157.00  
 Room Type: KING  
 No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
11/13/2012	11/16/2012	s. 22(1)	GRA	GRA	20080327689

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
11/13/2012	411	ROOM CHARGE	#218 MAGEE, MICHAEL	\$157.00
11/13/2012	411	HST ROOM	HST ROOM	\$20.41
11/14/2012	411	INTERNET	411/20121114/141245/11-14/14:12/INTERNET	\$9.95
11/14/2012	411	HST OTHER	HST OTHER	\$1.29
11/14/2012	411	ROOM CHARGE	#411 MAGEE, MICHAEL	\$157.00
11/14/2012	411	HST ROOM	HST ROOM	\$20.41
11/15/2012	411	ROOM SERVICE	411/9/00:00/ROOM SERVICE	\$21.20
11/15/2012	411	INTERNET	411/20121115/215608/11-15/21:56/INTERNET	\$9.95
11/15/2012	411	HST OTHER	HST OTHER	\$1.29
11/15/2012	411	ROOM CHARGE	#411 MAGEE, MICHAEL	\$157.00
11/15/2012	411	HST ROOM	HST ROOM	\$20.41

*Internet*

*Food*  
*Internet*

Room = 532.23  
 Internet = 22.48  
 Food = 21.20

**TOTAL DUE:**                      \$575.91

**TERMS: DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.**

**From:** reservations@lordelgin.ca  
**Sent:** Tuesday, October 16, 2012 9:01 AM  
**To:** Arisheh, Alison  
**Subject:** Lord Elgin Hotel Reservation 151972306 Confirmed



## LORD ELGIN

[CONTACT US](#) [YOUR ROOM](#) [DINING OPTIONS](#) [THE NEIGHBOURHOOD](#) [HOTEL DIRECTIONS](#)

YOUR RESERVATION IS [151972306](#) CONFIRMED

QUESTIONS ABOUT YOUR RESERVATION?  
1-800-267-4298 | [RESERVATIONS@LORDELGIN.CA](mailto:RESERVATIONS@LORDELGIN.CA)

Thank you for your reservation. Below you will find the details of your stay. Please contact the hotel if any information is not correct. We look forward to welcoming you to the Nation's Capital.

### Guest Information

MICHAEL MAGEE  
Email: [ALISON.ARISHEH@VANCOUVER.CA](mailto:ALISON.ARISHEH@VANCOUVER.CA)  
Phone: 604-873-7622

### Credit Card Information

Card Type: MC  
Card Number: s. 22(1)  
Card Holder: MICHAEL MAGEE

### Reservation Information

Number of Rooms: 1	Arrival Date: November 14, 2012
Number of Adults: 1	Departure Date: November 16, 2012
Number of Children: 0	Number of Nights: 2

Modify or Cancel Your Reservation by clicking this reservation number: [151972306](#)

### Room & Rate Information

### Charge

**FEDERATION OF CANADIAN MUNICIPALITIES**

**Subtotal:** CAD 314.00

### Traditional King Room

Our elegantly decorated, spacious Traditional King rooms feature:

- King bed
- High ceilings and windows that open to enjoy Ottawa's fresh air

- 42" flatscreen TVs with popular TV-channels including pay-per-view movies
- Wired and wireless high speed internet is available for a fee
- Luxury amenities by Gilchrist and Soames
- Complimentary Globe & Mail newspaper (Monday - Saturday)
- Complimentary coffee/tea service
- Many rooms with mini fridges
- Non-Smoking

### Enhancements:

N/A	CAD 0.00
	CAD 0.00

**Tax:** CAD 40.82

**Total Charge:** CAD 354.82

### Terms & Conditions

Rates are subject to taxes and applicable fees.

Check-in time: 15:00

Check-out time: 12:00

A fee may apply for late check out.

Government Issued, photo ID is required on check in.

Please note, the Lord Elgin Hotel is entirely **SMOKE-FREE**.

Pets are permitted on the 2nd floor with advance notice to the hotel.

Children 18 and under are free when sharing a room with parents. Extra person 15 CAD

Cancellation Policy: N/A

Guarantee Policy: N/A

### Hotel Info

100 Elgin Street  
 Ottawa, ON K1P5K8  
 CANADA  
 1-800-267-4298



# City of Vancouver - Cardholder Account Statement

MAGEE, MICHAEL  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

Posting Date: 01/01/2012 Thru 01/20/2012

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
01/16/2012	01/11/2012	Purchase	VANCOUVER TAXI LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	13.00	0.00

Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code 531280	10100		9200	Taxi
New Account Code				

Record Count 1

Cardholder Total

13.00

Cardholder Certification:

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor Approval:

By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

Note: (e) Estimated Tax Indicator

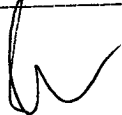
VANCOUVER TAXI LTD^^798 CLARK DR

DATE: 2012/01/11  
PICK-UP TIME: 14:06  
DROP-OFF TIME: 14:14  
LOCATION: 073000-45024143836  
CAR NUMBER: 0100  
CARD TYPE: MC S  
CARD: s. 22(1)  
EXPIRY: \*\*/\*\*  
AUTH: AP617142

FARE (\$): 11.00  
EXTRA (\$): 0.00  
SUBTTL (\$): 11.00

TIP (\$): 2.40

TOTAL (\$): 13.40

SIGNATURE: 

THANK YOU^^VANCOUVER TAXI LTD

CUSTOMER'S COPY





# City of Vancouver - Cardholder Account Statement

QUINLAN, KEVIN  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

Posting Date: 01/21/2012 Thru 02/20/2012 (February 20, 2012)

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
01/30/2012	01/19/2012	Purchase	YELLOW CAB COMPANY LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	14.30	0.00

	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	531280	10100		9200	taxi
New Account Code					

01/30/2012	01/19/2012	Purchase	YELLOW CAB COMPANY LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	13.70	0.00
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	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	531280	10100		9200	taxi <i>LOST Davis Cup announcement - Trout Lake</i>
New Account Code					

01/30/2012	01/19/2012	Purchase	YELLOW CAB COMPANY LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	23.10	0.00
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	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	531280	10100		9200	taxi
New Account Code					

Note: (e) Estimated Tax Indicator



# City of Vancouver - Cardholder Account Statement

QUINLAN, KEVIN  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

Posting Date: 01/21/2012 Thru 02/20/2012 (February 20, 2012)

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
02/03/2012	01/24/2012	Purchase	YELLOW CAB COMPANY LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	12.60	0.00

	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	531280	10100		9200	taxi VPD opening ceremonies LOST
New Account Code					

02/03/2012	01/26/2012	Purchase	YELLOW CAB COMPANY LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	19.50	0.00
------------	------------	----------	--	----------	----------	-------	------

	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	531280	10100		9200	taxi LOST
New Account Code					

02/06/2012	01/25/2012	Purchase	YELLOW CAB COMPANY LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	11.30	0.00
------------	------------	----------	--	----------	----------	-------	------

	Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code	531280	10100		9200	taxi Lower NY City celebration
New Account Code					

Note: (e) Estimated Tax Indicator



# City of Vancouver - Cardholder Account Statement

QUINLAN, KEVIN  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
s. 22(1)

Posting Date: 01/21/2012 Thru 02/20/2012 (February 20, 2012)

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
02/06/2012	02/04/2012	Purchase	EASYPARK PARKIGN BC - VANCOUVER, BC	0.00 (e)	0.00 (e)	4.00	0.00

Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code: 531280	10100		9200	parking <b>LOST</b>
New Account Code				

02/16/2012	02/02/2012	Purchase	VANCOUVER TAXI LTD - VANCOUVER, BC	0.00 (e)	0.00 (e)	13.10	0.00
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Account	Cost Centre	Order Number	Business Area	Expense Description
Transaction Account Code: 531280	10100		9200	taxi City Summit <b>LOST</b>
New Account Code				

Record Count 8

Cardholder Total 111.60

Cardholder Certification: 

Supervisor Approval: 

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

Note: (e) Estimated Tax Indicator

s. 22(1)

DO NOT WRITE ABOVE THIS LINE

02/11/2013  
KEVIN QUINLAN  
CITY OF VANCOUVER

D	DRIVER	DATE
	AUTH./VR. #	D / M / Y
N	CAR #	153

EXP. DATE CHECKED

C 5011437

YELLOW CAB # 153  
09715630/R770784  
9326508141  
65122105722496

DESCRIPTION				AMOUNT
FROM:	455 W 12th			12.30
TO:	Time Table			TIP 2.00
TIME	TO	WAITING	TOTAL	
MIN/M	MIN/M	MIN/M	14.30	

CUSTOMER COPY

X CUSTOMER'S SIGNATURE

TERMS AND CONDITIONS APPLICABLE TO THE SALES ARE IN ACCORDANCE WITH YOUR AGREEMENT WITH THE ISSUER OF YOUR CARD.

HST INCLUDED  YELLOW  MC  VISA  AMEX  OTHER

Yellow Cab provides preferred service from the airport.



Company Ltd. 604-681-1111  
www.yellowcabonline.com

s. 22(1)

DO NOT WRITE ABOVE THIS LINE

02/11/2013  
KEVIN QUINLAN  
CITY OF VANCOUVER

D	DRIVER	DATE
	AUTH./VR. #	D / M / Y
N	CAR #	

EXP. DATE CHECKED

C 4775839

YELLOW CAB # 108  
09715630/R770784  
9326508141  
65122105722496

DESCRIPTION			AMOUNT
FROM:			FARE 20.60
TO:			TIP 2.50
TIME	TO	WAITING	TOTAL
/M	/M	/M	23.10

CUSTOMER COPY

X CUSTOMER'S SIGNATURE

TERMS AND CONDITIONS APPLICABLE TO THE SALES ARE IN ACCORDANCE WITH YOUR AGREEMENT WITH THE ISSUER OF YOUR CARD.

HST INCLUDED  YELLOW  MC  VISA  AMEX  OTHER

Yellow Cab provides preferred service from the airport.



Company Ltd. 604-681-1111  
www.yellowcabonline.com

s. 22(1)

DO NOT WRITE ABOVE THIS LINE

02/11/2013  
KEVIN QUINLAN  
CITY OF VANCOUVER

D	DRIVER	DATE
	AUTH./VR. #	D / M / Y
N	CAR #	153

EXP. DATE CHECKED

C 4918409

YELLOW CAB # 153  
09715630/R770784  
9326508141  
65122105722496

DESCRIPTION			AMOUNT
FROM:	455 W 12th		12.30
TO:	Market Village		TIP 2.00
TIME	TO	WAITING	TOTAL
MIN/M	MIN/M	MIN/M	14.30

CUSTOMER COPY

X CUSTOMER'S SIGNATURE

TERMS AND CONDITIONS APPLICABLE TO THE SALES ARE IN ACCORDANCE WITH YOUR AGREEMENT WITH THE ISSUER OF YOUR CARD.

HST INCLUDED  YELLOW  MC  VISA  AMEX  OTHER

Yellow Cab provides preferred service from the airport.



Company Ltd. 604-681-1111  
www.yellowcabonline.com



# City of Vancouver - Cardholder Account Statement

MAGEE, MICHAEL  
453 WEST 12TH AVENUE  
VANCOUVER, BC V5Y1V4 CAN  
S. 22(1)

Posting Date: 02/20/2012 Thru 03/22/2012

Proc Date	Tran Date	Transaction Type	Merchant Description	Tax 1	Tax 2	Transaction Amount	Adjustments
03/08/2012	03/01/2012	Purchase	BLACK TOP CABS - VANCOUVER, BC	0.00 (e)	0.00 (e)	13.20	0.00

Transaction Account Code	Account	Cost Centre	Order Number	Business Area	Expense Description
	531280		50018129	9200	Taxi
New Account Code					

Record Count 1

Cardholder Total

13.20

Cardholder Certification:

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor Approval:

By signing above, I hereby certify that I have examined the credit card slips and receipts and approve the above listed purchases as valid City charges.

Note: (e) Estimated Tax Indicator

BLACK TOP AND CHECKER CAB  
604-731-1111

DATE: 2812/03/01  
PICK-UP TIME: 16:31  
DROP-OFF TIME: 16:40  
LOCATION: 073000-45024179754  
CAR NUMBER: 0048  
CARD TYPE: MC S  
CARD: s. 22(1)  
EXPIRY: 11/13  
AUTH: AP619400

FARE (\$): 11.20  
EXTRA (\$): 0.00  
SUBTTL (\$): 11.20

TIP (\$): 2.00

TOTAL (\$): 13.20

SIGNATURE: N

BLACK TOP AND CHECKER CAB  
604-731-1111

DUPLICATE -  
DRIVER'S COPY

# Account Statement

Reporting Period: 03/21/2012 Thru 04/20/2012

**Account Information**

<b>Name</b>	QUINLAN, KEVIN	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	04/20/2012	<b>Cardholder Total</b>	-40.32
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date			
281815350	03/29/2012	03/27/2012	CWT*11501- 9465366253, TORONTO, ON, CAN	00006R	No Addendum	N	-40.32	D175454MMAGEEMGR	04/24/2012			
<b>Transaction Account</b>	20002001		<b>Company &amp; Plant</b>	9200	<b>Business Area</b>	536040	<b>G/LAcct or CostElemnt</b>	RHFFPP	<b>TaxCode &amp; Jurisdiction</b>	50018129	<b>Cost Centre or Order</b>	<b>Network &amp; Activity</b>
<b>New Account Code</b>												
<b>Expense Description</b>	Quinlan, Kevin - TCV# MAYR206 - refund (see last month's statement - copy attached)											

Record Count: 1

Cardholder Total: -40.32

Cardholder 

Supervisor \_\_\_\_\_

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name: KEVIN QUINLAN

Print Name: MICHAEL MAGEE

# Account Statement

Reporting Period: 01/21/2012 Thru 03/20/2012

**Account Information**

<b>Name</b>	QUINLAN, KEVIN	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	03/20/2012	<b>Cardholder Total</b>	2,584.07
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date			
279261362	02/29/2012	02/27/2012	AIR CAN 0149465366272,WINNIPEG,MB,CAN	181451	Travel	N	845.82	D175454MMAGEEMGR	03/28/2012			
<b>Transaction Account</b>	20002001		<b>Business Area</b>	9200	<b>G/LAcct or CostElemt</b>	536040	<b>TaxCode &amp; Jurisdiction</b>	RHFFPP	<b>Cost Centre or Order</b>	50018129	<b>Network &amp; Activity</b>	
<b>New Account Code</b>												
<b>Expense Description</b>	Quinlan, Kevin - TCV# MAYR206 -air fare											
279377661	03/01/2012	02/28/2012	CWT*11501- 9465366272,TORONTO,ON,CAN	033126	No Addendum	N	40.32	D175454MMAGEEMGR	03/28/2012			
<b>Transaction Account</b>	20002001		<b>Business Area</b>	9200	<b>G/LAcct or CostElemt</b>	536040	<b>TaxCode &amp; Jurisdiction</b>	RHFFPP	<b>Cost Centre or Order</b>	50018129	<b>Network &amp; Activity</b>	
<b>New Account Code</b>												
<b>Expense Description</b>	Quinlan, Kevin - TCV# MAYR206 - air fare											
279377662	03/01/2012	02/28/2012	CWT*11501- 9465366253,TORONTO,ON,CAN	033141	No Addendum	N	40.32	D175454MMAGEEMGR	03/28/2012			
<b>Transaction Account</b>	20002001		<b>Business Area</b>	9200	<b>G/LAcct or CostElemt</b>	536040	<b>TaxCode &amp; Jurisdiction</b>	RHFFPP	<b>Cost Centre or Order</b>	50018129	<b>Network &amp; Activity</b>	
<b>New Account Code</b>												
<b>Expense Description</b>	Quinlan, Kevin - TCV# MAYR206 - air fare (to be refunded on next statement)											



MICHAEL MAGEE

s. 22(1)

129

DATE 2 0 1 2 - 0 4 - 2 7  
Y Y Y Y M M D D

PAY TO THE  
ORDER OF

CITY OF VANCOUVER  
SIXTY-NINE

\$ 69.57

100 DOLLARS

Security features  
included.  
Details on back.

**Vancity** VANCOUVER CITY SAVINGS CREDIT UNION  
s. 15(1)(l) and s. 17(1)(b)

MEMO

s. 22(1)

# Account Statement

Reporting Period: 03/21/2012 Thru 04/20/2012

## Account Information

<b>Name</b>	MAGEE, MICHAEL	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	04/20/2012	<b>Cardholder Total</b>	510.95
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date											
282459825	04/05/2012	04/04/2012	TRANSLINK,BURNABY,BC,CAN	185844	No Addendum	N	5.00	D175454ROBERTSONM	04/30/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002001</td> <td>9200</td> <td>532050</td> <td>RHFFPP</td> <td>10100</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002001	9200	532050	RHFFPP	10100						
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002001	9200	532050	RHFFPP	10100																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	Personal - cheque attached																			
282761022	04/10/2012	04/06/2012	ESSO,VANCOUVER,BC,CAN	205251	Fleet	N	64.57	D175454ROBERTSONM	04/30/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002001</td> <td>9200</td> <td>532050</td> <td>RHFFPP</td> <td>10100</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002001	9200	532050	RHFFPP	10100						
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002001	9200	532050	RHFFPP	10100																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	Personal - cheque attached																			
283199446	04/16/2012	04/05/2012	VANCOUVER TAXI LTD,VANCOUVER,BC,CAN	203725	No Addendum	N	15.70	D175454ROBERTSONM	04/30/2012											
			<table border="1"> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> <tr> <td>20002001</td> <td>9200</td> <td>531280</td> <td>RHFFPP</td> <td>10100</td> <td></td> </tr> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002001	9200	531280	RHFFPP	10100						
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity															
20002001	9200	531280	RHFFPP	10100																
<b>Transaction Account</b>																				
<b>New Account Code</b>																				
<b>Expense Description</b>	Taxi																			

# Account Statement

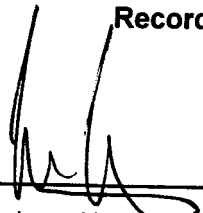
Reporting Period: 03/21/2012 Thru 04/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date																																		
283296905	04/17/2012	04/15/2012	BRIX RESTAURANT,VANCOUVER,BC,CAN	224140	No Addendum	N	119.68	D175454ROBERTSONM	04/30/2012																																		
			<table border="1"> <thead> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002001</td> <td>9200</td> <td>532030</td> <td>RHFFPP</td> <td>50018129</td> <td></td> </tr> <tr> <td colspan="6">Transaction Account</td> </tr> <tr> <td colspan="6">New Account Code</td> </tr> <tr> <td colspan="6">Expense Description</td> </tr> <tr> <td colspan="6">Dinner meeting</td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002001	9200	532030	RHFFPP	50018129		Transaction Account						New Account Code						Expense Description						Dinner meeting									
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																						
20002001	9200	532030	RHFFPP	50018129																																							
Transaction Account																																											
New Account Code																																											
Expense Description																																											
Dinner meeting																																											
283496866	04/19/2012	04/18/2012	RAIL EUROPE INC,TORONTO,ON,CAN	164634	No Addendum	N	306.00	D175454ROBERTSONM	04/30/2012																																		
			<table border="1"> <thead> <tr> <th>Company &amp; Plant</th> <th>Business Area</th> <th>G/LAcct or CostElemt</th> <th>TaxCode &amp; Jurisdiction</th> <th>Cost Centre or Order</th> <th>Network &amp; Activity</th> </tr> </thead> <tbody> <tr> <td>20002001</td> <td>9200</td> <td>536040</td> <td>RHFFPP</td> <td>50018129</td> <td></td> </tr> <tr> <td colspan="6">Transaction Account</td> </tr> <tr> <td colspan="6">New Account Code</td> </tr> <tr> <td colspan="6">Expense Description</td> </tr> <tr> <td colspan="6">Magee, Mike - TCV# MAYR211 - train fare</td> </tr> </tbody> </table>	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity	20002001	9200	536040	RHFFPP	50018129		Transaction Account						New Account Code						Expense Description						Magee, Mike - TCV# MAYR211 - train fare									
Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity																																						
20002001	9200	536040	RHFFPP	50018129																																							
Transaction Account																																											
New Account Code																																											
Expense Description																																											
Magee, Mike - TCV# MAYR211 - train fare																																											

Record Count: 5

Cardholder Total: 510.95

Cardholder



By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor



By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

MICHAEL MAGEE

Print Name:

GREGOR ROBERTSON

VANCOUVER TAXI LTD  
798 CLARK DR  
VANCOUVER BC V5L 3J2  
604-871-1111

DATE: 2012/04/05  
PICK-UP TIME: 17:24  
DROP-OFF TIME: 17:37  
LOCATION: 073000-45024143836  
CAR NUMBER: 0015  
CARD TYPE: MC S  
CARD: s. 22(1)  
EXPIRY: \*\*/\*\*  
AUTH: AP203725

FARE (\$): 13.70  
EXTRA (\$): 0.00  
SUBTTL (\$): 13.70

TIP (\$): 2.00

TOTAL (\$): 15.70  
h

SIGNATURE: \_\_\_\_\_

THANK YOU  
VANCOUVER TAXI LTD

CUSTOMER'S COPY

BRIX RESTAURANT  
1138 Homer Street  
Vancouver, BC  
V6B 2X6  
604-915-9463

\*\* TRANSACTION RECORD \*\*

Tran. #: 13797

Check #: 8076  
Employee #: 302  
Employee Name: Leuer  
Workstation #: 5

MasterCard  
Pre-Auth Purchase  
s. 22(1)

Amount \$99.68

Tip \$ 20.00

TOTAL \$ 119.68

APPROVED 224140  
00-001 224140  
S0001T0005/BRIX1C03  
107001001002  
2012/04/14 19:40:58

Customer Copy

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**Your Itinerary**



Introducing the new  
**TRYP New York**  
 Times Square South!



Tucked in the of Manhattan.

**VIEW YOUR ITINERARY ONLINE**

**Trip on May 12, 2012**

Locator: **HAZBQC**

Date: **Apr 23, 2012**

Traveler	<b>MR MICHAEL MAGEE</b> CITY OF VANCOUVER-CA MICHAEL MAGEE
Customer Number	YIV
Agent	93

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS. IF YOU WILL NOT BE TRAVELLING ON THIS TICKET PLEASE CONTACT YOUR COUNSELLOR PRIOR TO SCHEDULED DEPARTURE. CHANGES/CANCELLATIONS/NO SHOWS MAY BE SUBJECT TO A PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE. NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE ---RAIL EUROPE CONFIRMATION NUMBER 19876686 ---

**Saturday, May 12, 2012**

**Tour**

Departure	May 12, 2012 Frankfurt, Germany
Arrival	May 12, 2012
Notes	10MAY TRAINS575 DEP 1320 ARR 1434 12MAY TRAINS576 DEP 1327 ARR 1438 RAIL EUROPE/19876686/ACO/CF-19876686--E



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**GENERAL INFORMATION**

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS'S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

\*\*\*\*\*  
 FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.

YOUR EMERGENCY ID CODE IS K6SG-YIV  
 IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT

1-866-508-3024 OR EMAIL  
CUSTOMER.SERVICE@CARLSONWAGONLIT.COM  
\*\*\*\*\*

CARLSON WAGONLIT TRAVEL FEE IS NONREFUNDABLE.

-----  
THE DEPARTMENT OF HOMELAND SECURITY INFORMATION REQUIRED  
TO BE COLLECTED FROM YOU OR YOUR PROFILE WAS SENT TO THE  
AIRLINE FOR TRANSMITTAL TO TSA. TO VIEW THE TSA PRIVACY  
POLICIES, THE RECORDS NOTICE OR THE PRIVACY IMPACT  
ASSESSMENT, GO TO WWW.TSA.GOV.

-----  
RECONFIRM INTL FLIGHTS 72 HRS PRIOR DIRECT W/CARRIER.  
CHANGES MAY REQ ENDORSEMENT ON TKT-ISSUING CARRIER.  
CHECK IN 3 HRS PRIOR FOR ALL INTERNATIONAL FLIGHTS.  
PLEASE CONFIRM FREQUENT FLYER NUMBERS UPON CHECK IN.

-----  
\* PLEASE SEE WWW.CDC.GOV FOR HEALTH INFO AND \*  
\* WWW.TRAVEL.STATE.GOV FOR TRAVEL ADVISORIES. \*

-----  
VALID PASSPORT IS REQUIRED FOR THIS ITINERARY.  
GERMANY - A VALID PASSPORT IS REQUIRED  
FRANCE- A VALID PASSPORT IS REQUIRED  
PASSPORTS MUST BE VALID FOR 6 MONTHS BEYOND RETURN DATE

...  
IF TRAVELING TO THE US UNDER THE VISA WAIVER PROGRAM,  
APPLY FOR AUTHORIZATION 72 HOURS PRIOR TO DEPARTURE  
AT ESTA WEB SITE HTTPS //ESTA.CBP.DHS.GOV/

...  
THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT  
TO OUR DATA PROTECTION POLICY FOUND AT  
HTTP//WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML  
VALID PASSPORT AND/OR ANY VISAS REQUIRED.  
PASSPORT MUST BE VALID FOR AT LEAST 6 MONTHS AFTER ARRIVAL  
ENSURE YOU HAVE PROPER DOCUMENTATION WHEN TRAVELLING OUTSIDE  
YOUR COUNTRY OF RESIDENCE AND VERIFY REQUIREMENTS WITH  
APPROPRIATE EMBASSY.

ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED  
INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.  
RECOMMENDED CHECK IN TIME FOR INTERNATIONAL FLIGHTS -  
3 HOURS PRIOR TO DEPARTURE.

LIVING STANDARDS/CONDITIONS AND PRACTICES OUTSIDE OF CANADA  
MAY VARY FROM THOSE IN CANADA.  
PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES  
FOR INFORMATION ON FREE BAGGAGE ALLOWANCE AND/OR APPLICABLE  
FEES FOR CARRY ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT.  
THE MINIMUM CHANGE FEE IS 250.00 .

YOUR TICKET IS 300.00 NON-REFUNDABLE IF CANCELLED.  
SOME CHANGES ARE ALLOWED UNDER RESTRICTIVE  
CONDITIONS FOR A CHANGE FEE AND/OR POSSIBLE INCREASE IN FARE.  
\*\*\* ATTENTION E-TICKET TRAVELLERS \*\*\*

E-TICKET TRAVELLER MAY BE REQUIRED TO SHOW PHOTO I.D.  
OR PURCHASING CREDIT CARD.

E-TICKET WILL NOT BE ACCEPTED BY OTHER CARRIERS.  
FOR THE MOST CURRENT INFORMATION ON AIRPORT  
SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA  
CIBT CAN ASSIST WITH ALL PASSPORT AND VISA PROCESSING.  
CHECK OUT CIBT AT WWW.CA.CIBT.COM OR CALL THEM AT  
1-888-215-1340 AND USE CODE 10010 FOR SAVINGS.

SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT  
FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION,  
PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM  
CARLSON WAGONLIT TRAVEL

150-409 GRANVILLE ST  
VANCOUVER BC V6C 1T4  
GST REG R113405179  
RESERVATIONS 1-866-614-7718

\*\*\* TAX CODES \*\*\*  
XT equal to MISC TAX  
XG equal to GST TAX  
RC equal to HST TAX  
XQ equal to QST TAX

---

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
MAGEE	26933/000FC3FPT/23APR12	306.00				306.00
					<b>Total Amount</b>	<b>306.00</b>

Form of Payment: s. 22(1) XXXXXXXXXX



---

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# Account Statement

Reporting Period: 04/21/2012 Thru 05/20/2012

**Account Information**

<b>Name</b>	QUINLAN, KEVIN	<b>Corporation</b>	CENTRAL ACCOUNTS
<b>Statement Date</b>	05/20/2012	<b>Cardholder Total</b>	543.33
<b>Account #</b>	s. 22(1)		

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
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Not responsive

286117177	05/18/2012	05/17/2012	AIR CAN 0142051995670,WINNIPEG,MB,CAN	175612	Travel	N	26.25	D175454MMAGEEMGR	05/24/2012
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	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002001	9200	536040	RHFFPP	50018129	
<b>New Account Code</b>						
<b>Expense Description</b>	TCV# MAYR208 - Kevin Quinlan - air fare - FCM & BCMC, Sask.					

286117178	05/18/2012	05/17/2012	AIR CAN 0142051995670,WINNIPEG,MB,CAN	174540	Travel	N	293.08	D175454MMAGEEMGR	05/24/2012
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	Company & Plant	Business Area	G/LAcct or CostElemt	TaxCode & Jurisdiction	Cost Centre or Order	Network & Activity
<b>Transaction Account</b>	20002001	9200	536040	RHFFPP	50018129	
<b>New Account Code</b>						
<b>Expense Description</b>	TCV# MAYR208 - Kevin Quinlan - air fare - FCM & BCMC, Sask.					

# Account Statement

Reporting Period: 04/21/2012 Thru 05/20/2012

Tran ID	Proc Date	Tran Date	Supplier Description	Auth #	Addendum	Split	Amount	Approved By	Approved Date
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Record Count: 3

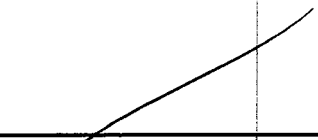
Cardholder Total: 543.33

Cardholder

  
\_\_\_\_\_

By signing above, I hereby certify that the above listed purchases were made by me for City business only.

Supervisor

  
\_\_\_\_\_

By signing above, I hereby certify that I approve the above listed purchases as valid City charges.

Print Name:

KEVIN QUINLAN

Print Name:

MIKE MAGEE

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**From:** Carmen Bennett [Carmen@LBMG.ca]  
**Sent:** Wednesday, May 09, 2012 3:05 PM  
**To:** Arisheh, Alison  
**Subject:** Re: BC Mayors' Caucus Receipt  
**Importance:** High

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Thank you for letting me know, Alison. This isn't a problem, I can change the name on the registration form, as long as Kevin is ok with the fact that his credit card has already been charged.

Thank you,  
Carmen

On 2012-05-09, at 3:00 PM, Arisheh, Alison wrote:

Hi, Carmen:

Kevin Quinlan has decided not to attend the Caucus meeting - Braeden Caley will attend in his place. Braeden is Mayor Robertson's new Executive Assistant of Media Relations & Communications.

Could he please just attend in Kevin's place?

Thanks.

Alison

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**From:** Carmen Bennett [mailto:Carmen@LBMG.ca]  
**Sent:** Tuesday, May 01, 2012 1:57 PM  
**To:** Arisheh, Alison  
**Subject:** BC Mayors' Caucus Receipt

Hi Alison,

Here is Mayor Robertson's receipt for the BC Mayors' Caucus. I apologize for the delay and will send Kevin's receipt when processed. Please let me know if you have any questions.

Thank you,  
Carmen

Carmen Bennett  
Media Relations Coordinator  
Laura Ballance Media Group Inc. (LBMG)  
602-134 Abbott Street  
Vancouver, B.C. V6B 2K4  
604-637-6645 ext. 4651 (office)  
604-637-6651(direct)  
[Carmen@LBMG.ca](mailto:Carmen@LBMG.ca)