



**TransLink**  
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South Coast British Columbia  
Transportation Authority

October 15, 2013

**Reference: FOI-2013/180**

VIA EMAIL: [jbateman@taxpayer.com](mailto:jbateman@taxpayer.com)

Mr. Jordan Bateman  
BC Director  
Canadian Taxpayers Federation  
c/o 6951 208A Street  
Langley, BC V2Y 0G1

Dear Mr. Bateman:

**RE: *Freedom of Information & Protection of Privacy Act***  
**RESPONSE TO ACCESS REQUEST**

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In response to your request for access to information, received on August 1, 2013 we are pleased to provide you with a copy of the records you have requested.

Please be advised that, under section 52 of the Act, you have the right to ask the Office of the British Columbia Information and Privacy Commissioner (OIPC) to review TransLink's response to your request (<http://oipc.bc.ca>). You have 30 days from receipt of this letter to request such a review.

We trust that this is of assistance to you.

Sincerely,

A handwritten signature in black ink, appearing to read "Sabina Kunkel".

**Sabina Kunkel**  
Manager, Information Access

*enclosure*



### MEMORANDUM

TO: Sabina Kunkel cc: F. Cummings  
S. Hentzen

FROM: Tracy Bolognese

DATE: 12 September 2013

RE: **FOI 2013/180 Response - Revised**

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This memo is in response to the above FOI request for the following:


*"Fact sheet which includes total number of FTE and part-time employees in TransLink and its various subsidiaries and total number of employer-paid sick days taken by employees. Please include annual numbers from 2010, 2011 and 2012 (or the last three complete fiscal years, whichever is easier)."*

	<u>2010</u>	<u>2011</u>	<u>2012</u>
<b>BC Rapid Transit Co. Ltd.</b>			
# of Full Time Employees	555	584	556
# of Part Time Employees	81	78	84
# of sick days occurrence <sup>i</sup>	6686	7001	7626
<b>West Coast Express</b>			
# of Full Time Employees	12	12	12
# of Part Time Employees	3	4	4
# of sick days <sup>ii</sup>	57.4	52.9	103.3

Please note the following:

- The number of full-time employees and part-time employees provided above include employees on long-term disability or WCB.
- The number of sick day occurrences provided above includes employer-paid sick leave only.

Should additional information be required, please advise.

  
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 Tracy Bolognese  
 Director, Finance

<sup>i</sup> The information provided for BCRTC includes both partial-day and full-day occurrences.

<sup>ii</sup> The information provided for WCE includes both partial-day and full-day occurrences.



## INTER-OFFICE MEMO

**Date:** September 12, 2013

**To:** Sabina Kunkel  
Manager, Information Access  
TransLink

**From:** John Roberts  
Attendance Management Advisor

**Subject:** Freedom of Information Request 2013/180 – 2010-2012 Employer Paid Sick Days

The attached package contains the information in CMBC's Attendance Tracking System (ATS), relevant to the above noted FOI request for CMBC and TransLink employer paid sick days.

Yours truly,

A handwritten signature in black ink, appearing to read "John Roberts", is written over a faint, illegible background.

John Roberts

## **FOI 2013 – 180 – Employer Paid Sick Leave for TransLink and CMBC**

**Criteria:**

The Employer Paid Sick Days stated below are based on a 7.5 hour work day.

**CMBC Employer Paid Sick Hours & Approximate Days:**

2010 – 438,574.28 or 58,477 days

2011 – 495,422.53 or 66,056 days

2012 – 491,531.55 or 65,538 days

**TransLink (including Transit Police) Employer Paid Sick Hours & Approximate Days\*:**

2010 – 20,994.47 or 2,800 days

2011 – 26,715.46 or 3,562 days

2012 – 35,309.62 or 4,708 days

*\*Please note that Transit Police did not become a separate subsidiary until 2013 and as such, prior to 2013, are included within the TransLink paid Sick Leave time.*

**Date: August 14, 2013**  
**To: Sabina Kunkel, Manager, Information Access**  
**From: Ana Lopez, Director Human Resources**  
**Re: FOI Request 2013-180**

**Please see the information below in response to the first portion of the referenced FOI Request which requested the following information:**

Fact sheet which includes: total number of FTE and part-time employees in TransLink and its various subsidiaries and total number of sick days taken by employees. Please include annual numbers from 2010, 2011 and 2012 (or the last three complete fiscal years, whichever is easier).

**The sick leave information will be provided separately, and BCRTC data will be provided directly by them.**

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**Headcounts:** The information is provided by Company and Job Status. *Please note that Transit Police did not become a separate subsidiary until 2013 and as such, prior to 2013 are included within the TransLink headcount.*

Year	Co	Reg/Temp	Full/Part	Count
2010	TL	REG	F	435
2010	TL	REG	P	11
2010	TL	TEMP	F	11
2010	TL	TEMP	P	20
2010	<b>TL Total</b>			<b>477</b>
2010	CMBC	REG	F	5396
2010	CMBC	REG	P	108
2010	CMBC	TEMP	F	7
2010	CMBC	TEMP	P	192
2010	<b>CMBC Total</b>			<b>5703</b>
2011	TL	REG	F	562
2011	TL	REG	P	6
2011	TL	TEMP	F	28
2011	TL	TEMP	P	27
2011	<b>TL Total</b>			<b>623</b>
2011	CMBC	REG	F	5265

2011	CMBC	REG	P	106
2011	CMBC	TEMP	F	5
2011	CMBC	TEMP	P	169
2011	CMBC Total			5545
2012	TL	REG	F	625
2012	TL	REG	P	11
2012	TL	TEMP	F	34
2012	TL	TEMP	P	25
2012	TL Total			695
2012	CMBC	REG	F	5097
2012	CMBC	REG	P	93
2012	CMBC	TEMP	F	17
2012	CMBC	TEMP	P	161
2012	CMBC Total			5368