City of Charlottetown PO Box 98, 199 Queen Street Charlottetown, Prince Edward Island Canada C1A 7K2



*t* 902.566.5548 *f* 902.566.4701 *e* <u>city@charlottetown.ca</u> *w* www.charlottetown.ca

Reference #: FOIPP-2022-01-0043

April 8, 2022

James Wood

Dear Mr. Wood:

# **Re: Freedom of Information and Protection of Privacy Act**

I am responding to your request of January 17, 2022, for access to information. Request as follows:

In regards to the 2019 city-covered travel, meeting expenses, and related expenses incurred by Councillor Mike Duffy, please provide the total of all city-covered costs (including supporting records and detailed receipts) incurred by that person (include any expense or charge paid by staff for the individual and reimbursed by the city (whether paid by personal or City credit cards or paid directly by the city related to the travel, including the following details per cost: purpose of travel, date of cost, vendor, the amount paid, and the description of goods or services provided. Search through electronic records only, unless relevant records do not exist in that format. Remove duplicate emails and chains. Remove French versions if English exists. Final version of documents or last draft if final version is not available. Limit timeframe of records to April 1, 2019, to Dec. 31, 2019.

Time period of requested records: April 1, 2019 – January 17, 2022

A copy of all responsive records has been attached to this letter with redactions of credit card details and internal account coding. Our Public Body has relied on section 23(1)(b) of the *FOIPP Act* for these redactions. Section 23 states:

# 23. Disclosure harmful to economic and other interests of a public body

- (1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to harm the economic interest of a public body or the Government of Prince Edward Island or the ability of the Government to manage the economy, including the following information:
- (b) financial, commercial, scientific, technical or other information in which a public body or the Government of Prince Edward Island has a proprietary interest or a right of use and that has, or is reasonably likely to have, monetary value;

.../2

FOIPP-2022-01-0043 April 8, 2022

If you feel that your request has not been answered completely or that you require clarification, please contact me at <u>cmatheson@charlottetown.ca</u> or 902-629-4125.

Under section 60 of the *Freedom of Information and Protection of Privacy Act*, you may ask the Information and Privacy Commissioner to review the assessment of a fee or any other matter concerning this response to your request. You have 60 days from the date of this notice to request a review by writing to the Information and Privacy Commissioner at the J. Angus MacLean Building, P.O. Box 2000, Charlottetown, PE C1A 7N8.

If you wish to request a review, please provide the Commissioner with the following information:

- The reference number quoted at the top of this notice;
- A copy of this letter;
- A copy of your original request for information that you sent to the City of Charlottetown.

Sincerely,

hantal Matheson

Chantal Matheson, Executive Resource & Privacy Coordinator I City of Charlottetown

Peter Kelly, Chief Administrative Officer Head of Public Body – Record(s), Disclosure Approval City of Charlottetown

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rans Date osting Date	Merchant Name City, State/Prov.	Transaction Total Nation	National mounts	Regional	Source Currency Accounting Code	Currency Amount Allocation Comment	192
	• .				ي المراجع الم		1
1/22/2019 ¥	DELTA QUEBEC CITY QUEBEC CITY, QC	<b>\$253.49</b> \$253.49	\$11.02 \$11.02	\$21.39 \$21.39	340. 23(1)(h)	253.49 * FCM Accommodations - Mike Duffy	5
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	I.	,		1			1
ardholder Name: Jpervísor Name:		Peter Kelly Peter Kelly Chantal Matheson	Signature: Signature:	EN 2	2 Feb 7/19 esch		
						а с	Page 2 of 2

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From: Gagnon, Isabelle [mailto:Isabelle.Gagnon@deltahotels.com] Sent: Tuesday, January 29, 2019 3:19 PM To: Stewart, Jill <jstewart@charlottetown.ca> Subject: Confirmations of FCM Reservations

Greeting,

As agreed, here a recap of your reservations;

99268351 - Philip Brown - May 30th to June 3rd - \$203 per night before taxes - First night with taxes non-refundable deposit of \$253.49

99268352- Terry Bernard - May 30th to June 3rd - \$203 per night before taxes - First night with taxes non-refundable deposit of \$253.49

99268355- Julie McCabe - May 30th to June 3rd - \$203 per night before taxes - First night with taxes non-refundable deposit of \$253.49

99269301 – Greg Rivard - May 30th to June 3rd - \$203 per night before taxes - First night with taxes nonrefundable deposit of \$253.49

99269315 – Alanna Jankov - May 30th to June 3rd - \$203 per night before taxes - First night with taxes non-refundable deposit of \$253.49

99269324 – Bob Doiron - May 30th to June 3rd - \$203 per night before taxes - First night with taxes nonrefundable deposit of \$253.49

99266074 – Mike Duffy - May 30th to June 3rd -\$ 203 per night before taxes - First night with taxes nonrefundable deposit of \$253.49

99266076 – Kevin Ramsay - May 30th to June 3rd - \$203 per night before taxes - First night with taxes non-refundable deposit of \$253.49

99266078 Terry Macleod - May 30th to June 3rd - \$203 per night before taxes - First night with taxes non-refundable deposit of \$253.49

Let me know if there is anything else I can do for you!

Best regards,

Isabelle Gagnon

Equipe des réservations | Reservation team **Delta Québec** 1-844-860-3756 / 418-647-1717 | <u>que.reservations.sm@deltahotels.com</u> | <u>www.deltahotels.com/fr</u>

690 boulevard René-Lévesque est, Québec QC G1R 5A8

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			Currency Amount Allocation Comment	PCM Registrations for Council	1		2
· .	Cvirle End Date: 03/05/0019		Regional Source Currency	\$707.35 CAD \$707.35 Section 23(1)(b)	-	ture: Sul Apr 2/19	
r	Account Number		Transaction Total National Allocation Amounts	\$9,991.30 \$442.09 \$9,991.30 \$442.09		Kelly signature: the Kully signature:	
	Cardholder Activity		Trans Date Merchant Name Posting Date City, State/Prov.	03/22/2019 FCM - FED.OF CDN MUN 03/25/2019 OTTAWA, ON		Cardholder Name: <u>PUUL</u> Supervisor Name: <u>EF N</u> CMWA	

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FEDERATION OF CANADIAN MUNICIPALITIES

FEDÉRATION **CANADIENNE DES** MUNICIPALITÉS

# **FCM Annual Conference** 2019

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# Congrès annuel de la FCM

24, rue Clarence Street Ottawa, Ontario K1N 5P3 T. 613-241-5221 F. 613-241-7440

INVOICE / FACTURE:	INV-17748-C9X0T6
DATE:	03/22/2019
ACCOUNT / COMPTE:	22
DUE DATE / DATE LIMIT:	04/21/2019
<u>SUB-TOTAL /</u>	τια τοται
	DATE: ACCOUNT / COMPTE: DUE DATE / DATE LIMIT:

TEM/DESCRIPTION	RATE/TAUX SI	OUS-TOTAL	<u>GST / TPS</u>	<u>QST / TVQ</u>	TOTAL
Alanna Jankov - 00013380			<u>,</u>		
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
Bob Doiron - 00013381					
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
Greg Rivard - 00013379			·		
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
lulie Maccabe - 00013378					<u></u>
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86,68	\$999.13
Kevin Ramsay - 00013383	······································				
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
Mike Duffy - 00013382					
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
Mitchell Tweel - 00013386					·
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
Phillip Brown - 00013230					
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
Terence H. Bernard - 00013377					
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
Terry MacLeod - 00013385					
Delegate/ Délégué	\$869.00	\$869.00	\$43.45	\$86.68	\$999.13
	TOTAL	\$8,690.00	\$434.50	\$866.80	\$9,991.30

### PAID AMOUNT / MONTANT PAYÉ: \$9,991.30 \$0.00

BALANCE DUE / MONTANT DÛ:

Payment Type / Type de paiement: Card Number / No de carte: VISA

Section 23(1)(b)

Cardholder Activity	Account Number:		Cycle End Date: 01/27/2020	
Trans Date Merchant Name	Transaction Total	National	Regional Source Currency	Currency Amount
	Allocation	Allocation Amounts	Accounting Code	Allocation Comment
			·	
		-		
•				
01/20/2020 01/22/2020 TORONTO, ON	FC \$363.14 \$363.14	<b>\$16.07</b> \$16.07	\$25.71 CAD \$25.71 Section 2ろいろくろ	363.14 Councillor Duffy - FCM Hotel 1 Night deposit
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Page 1 of 2

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# Hertz This Is Your Ride

Earn up to 2,000 points and save on Hertz rentals

**RENT NOW** 

Your receipt for hotel stays may be automatically sent to the email address associated with your reservation. If you prefer, you may request a paper copy at the front desk when you check in. Learn how to change your email address.

						19
Cardholder Activity	r Activity Kelly	Account	Account Number:	Cycle End Date: 04/27/2020		
Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	l National Allocation Amounts	Regional Source Currency Accounting Code	Currency Amount Allocation Comment	
		•				
				•		
-						
03/30/2020	TORONTO	\L (\$412.50)	(\$18.25)	(\$29.20) CAD Section 23(1)(b)	(412.50)	
03/31/2020	TORONTO, ON	(\$412.50)	(\$18.25)	(\$29.20)	FCM Hotel Deposit Refund	

Page 1 of 2

9	<b>N</b> N					
Cardholder Activity Name: JILL STEWART	I <b>r Activity</b> EWART	Account Number:	Ľ	Cycle Ei	Cycle End Date: 11/26/2021	
Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	National Allocation Amounts	Regional	Source Currency Accounting Code	Currency Amount Allocation Comment
		-			т т	
11/04/2021	AIR CAN* 0142141648966	\$1,163.39	\$51.94	\$72.71	CAD	1,163.39
11/08/2021	AIRCANADA.COM, MB	\$ \$1,163.39	\$51.94	\$72.71	Section 2200 Ch	Councillor Duffy travel - FCM Board Meeting
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**Booking Confirmation** 



### Booking Reference: 22SO2X

Date of issue: 04 Nov, 2021

This is your official llinerary/Receipt. You must bring it with you to the alroof for check-in and we recommend you keep a copy for your records. Please also take the lime to review it as it contains the general conditions of carriage and applicable tarifs Opens in a new window that apply to the tickets, bookings and air services detaited below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safely measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests, Learn more Opens in a new window.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website Opens in a new window or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy Opens in a new window directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our COVID-19 infirmation hub Opens in a new window.

IMPORTANT: Entry requirements

- Travelling (or returning) to Canada from another country: travellers must register with ArriveCAN Opens in a new window, get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. Fully vacchaled travellers will not be required to stay at a government-authorized hole while awaking their on-arrival test result if they meet all of the required criteria. For more information visit the entry requirements page.
   Travelling (or returning) to U.S. or international destinations: Make sure to review the government ontry requirements Opens in a new window prior to travel.



## Passengers

പ്പ് Mike J Duffy

**Ticket number** 0142141648966 Seats AC8215 14D AC8001 14D AC8014 17D AC8218 11D

# B Purchase summary

Section 23(D(b) Visa Amount paid: \$1163,39 Tax Information GST/HST no. 10009-2287 RT0001 \$151.14

	1 adult
Air transportation charges	
Base fare - Depart Economy - Flex	338.00
Base fare - Return Economy - Flex	559,00
Carrier surcharges	46,00
Taxes, fees and charges	
Air Travellers Security Charge - Canada	14.25
Harmonized Sales Tax - Canada - 100092287 RT0001	151.14
Airport Improvement Fee - Canada	55,00
Total before options (per passenger)	<sup>\$</sup> 1163 <sup>39</sup>
GRAND TOTAL (Canadian dollars)	<sup>\$</sup> 1163 <sup>39</sup>

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# Check-in and boarding gate deadlines

$\cup$	
Within Canada	
90	When to arrive at the airport
minutes	You should arrive no later than the lime Indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.
45	Check-In and baggage drop-off deadline
minutes <sup>1</sup>	You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.
30	Boarding gate deadline
minutes	This is the fatest you should be at the departure gate, ready for boarding.
15	Boarding gate closes
mínules	Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.
1. From Toronia	o City Airport (Y TZ) - Check-in and baggaga drop-off deadline: 20 minutes.

From Toronto City Airport (YTZ) - Check-in and baggage drop

### Carry-on baggage

On fights operated by Air Canada, Air Canada Rougo or Air Canada Express, you may carry with you in the cabin 1 standard item (max, size; 23 x 40 x 55 cm i9 x 15.5 x 21.5 in)) and 1 personal item (max, size; 16 x 33 x 43 cm i6 x 13 x 17 in)). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted, See our complete carry-on baggage policy.

### Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.

### Charlottetown (YYG) > Ottawa (YOW) .

1<sup>#</sup> bag
 Complimentary

2<sup>nd</sup> bag \$ 57.50 CAD Including taxes Max, weight per bag: 23 kg (50 lb)

Max, dimensions per bag: 158 cm (62 in)

### Ottawa (YOW) > Charlottetown (YYG)

1<sup>st</sup> bag Complimentary  <sup>2</sup><sup>nd</sup> bag
 \$ 57.50 CAD
Including taxes Max. weight per bag: 23 kg (50 lb)

Max, dimensions per bag: 158 cm (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other illneraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. For all other illneraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per illnerary type. Actual amounts may vary and will be charged in the currency used in your departure alroort. Tax amounts are subject to change without notice by local government.

### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

### Stopovers

Checked baggage fees may be reassessed when ilineraries include an enroute stopover of more than 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

· View Air Canada's additional checked baggage policy.

· View the additional checked baggage policy of Air Canada's codeshare and interline partners.

# Fare Rules

Changes	Departing flight
	<ul> <li>Before departure of first flight</li> <li>Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.</li> <li>Penalty fae for ticket reissue between \$0 CAD - \$50 CAD</li> <li>The maximum change fee applied is \$100 CAD per direction, per passenger, plus any applicable taxes and fare difference. Child/Infant discounts may apply.</li> </ul>
	<ul> <li>After departure of first flight         <ul> <li>Ticket relssue is allowed but may be subject to certain restrictions, Please refer to the Enk above for complete fare rules,</li> <li>Penally fee forticket relssue between \$0 CAD - \$50 CAD</li> <li>To the maximum change fee applied is \$100 CAD per direction, per passenger, plus any applicable laxes and fare difference. Child/Infant discounts may apply.</li> </ul> </li> </ul>
	• Fights can only be used in sequence from the place of departure specified on the funerary.
	<ul> <li>Failure to show up for your fight (No Show) may result in a penalty. Please see the complete fare rules for details.</li> </ul>
Cancellations	<ul> <li>Tickels are non-refundable and are non-transferable.</li> <li>Partially used tickels may be submitted for a refund assessment. The refund will be calculated as follows: Actual fare paid minus the value of the portion of the journey that been flown and minus the paper of the portion of the journey to the seen flown and minus the applicable fee.</li> <li>Cancelfations can be made up to 45 minutes prior to departure. Exception: Aeroplan flight rewards must be cancelled no later than 2 hours before departure.</li> <li>Find out more about Air Canada's relund services.</li> </ul>
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Minimum stay	There is no maximum or minimum day slay associated with this fare.
	en en ser en
Maximum stay	• There is no maximum or minimum day stay associated with this fare.
Aeroplan	<ul> <li>100% Aeroplan points</li> <li>The equivalent in Status Qualifying Miles</li> <li>For all fights operated by Air Canada, Air Canada Express and Air Canada Rouga</li> </ul>
Economy - Flex	
Changes	Return flight
	<ul> <li>Before departure of first flight</li> <li>Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.</li> <li>Penalty fee for ticket reissue between \$0 CAD - \$50 CAD</li> <li>The maximum change fee applied is \$100 CAD per direction, per passenger, plus any applicable taxes and fare difference. Childrinfant discounts may apply.</li> </ul>
	<ul> <li>After departure of first flight</li> <li>Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.</li> <li>Penaity fee for licket reissue between \$0 CAD • \$50 CAD</li> <li>The maximum change fee applied is \$100 CAD per direction, per passanger, plus any applicable taxes and fare difference. Childrinfant discounts may apply.</li> </ul>
	• Elistic can ach be used in company for the place of depending provided on the illustration.
	<ul> <li>Flights can only be used in sequence from the place of departure specified on the illnerary.</li> </ul>
12.	<ul> <li>Figure to show up for your flight (No Show) may result in a penalty, Please see the complete fare rules for details.</li> </ul>
Cancellations	<ul> <li>Failure to show up for your flight (No Show) may result in a penaity, Please see the complete fare rules for details.</li> <li>Tickets are non-refundable and aro non-transferable.</li> </ul>
	<ul> <li>Failure to show up for your fight (No Show) may result in a penalty, Please see the complete fare rules for details.</li> <li>Tickets are non-refundable and are non-transferable.</li> <li>Partially used tickets may be submitted for a refund assessment. The refund will be calculated as follows: Actual fare paid minus the value of the portion of the journey th has been flown and minus the applicable fee.</li> <li>Cancellations can be made up to 45 minutes prior to departure. Exception: Aeropian flight rewards must be cancelled no fater than 2 hours before departure.</li> <li>Find out more about Air Canada's refund services.</li> </ul>
Cancellations Minimum stay	<ul> <li>Failure to show up for your flight (No Show) may result in a penalty, Please see the complete fare rules for details,</li> <li>Tickets are non-refundable and are non-transferable.</li> <li>Partially used tickets may be submitted for a refund assessment. The refund will be celculated as follows: Actual fare paid minus the value of the portion of the journey th has been flown and minus the applicable fee,</li> <li>Cancellations can be made up to 45 minutes prior to departure. Exception: Aeropian flight rewards must be cancelled no later than 2 hours before departure.</li> </ul>
Minimum stay	<ul> <li>Failure to show up for your flight (No Show) may result in a penalty. Please see the complete fare rules for details.</li> <li>Tickets are non-refundable and are non-transferable.</li> <li>Partially used tickets may be submitted for a refund assessment. The refund will be ceiculated as follows: Actual fare paid minus the value of the portion of the journey th has been down and minus the popticable face.</li> <li>Cancellations can be made up to 45 minutes prior to departure. Exception: Aeroplan flight rewards must be cancelled no fater than 2 hours before departure.</li> <li>Find out more about Air Canada's refund services.</li> <li>There is no maximum or minimum day stay associated with this fare.</li> </ul>
	<ul> <li>Failure to show up for your flight (No Show) may result in a penalty. Please see the complete fare rules for details.</li> <li>Tickets are non-refundable and aro non-transferable.</li> <li>Partially used lickets may be submitted for a refund assessment. The refund will be celculated as follows: Actual fare paid minus the value of the portion of the journey th has been flown and minus the populable fee.</li> <li>Cancellations can be made up to 45 minutes prior to departure. Exception: Aeroplan flight rewards must be cancelled no fater than 2 hours before departure.</li> <li>Find out more about Air Canada's refund services.</li> <li>There is no maximum or minimum day stay associated with this fare.</li> </ul>
Minimum stay	<ul> <li>Failure to show up for your flight (No Show) may result in a peneity. Please see the complete fare rules for details.</li> <li>Tickets are non-refundable and are non-transferable.</li> <li>Partially used lickets may be submitted for a refund assessment. The refund will be ceiculated as follows: Actual fare paid minus the value of the portion of the journey th has been flown and minus the populable face.</li> <li>Cancellations can be made up to 45 minutes prior to departure. Exception: Aeroplan flight rewards must be cancelled no fater than 2 hours before departure.</li> <li>Find out more about Air Canada's refund services.</li> <li>There is no maximum or minimum day stay associated with this fare.</li> </ul>

Please notify us immediately if you do not plan on taking your scheduled flight(s). If you are unable to change or cancel your booking online, you can reach Air Canada Reservations at 1-868-247-2262 (view International and other numbers). If you do not show up for your flight, the rest of your flight(s) at utomatically be cancelled.

Disclaimer: The fare rules displayed above are for adult passengers only. Different rules may apply for children and infant passengers,

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- 1. You must obtain your boarding pass and check in any baggage by the check-in deadline. Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.
- 2. Although reconfirmation of flights is not required, wa strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.
- Advance seal assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a
  comparable seat in the same class of service and will refund any applicable fees.
- 4. Any travel credit banked for unused tickets is non-transferable; when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
- 5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.

### 6. Dangerous goods

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, polsons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the Restricted and Prohibited Items page on our website for more information.

7. Subject to the provisions of the Montreal Convention and the Warsaw Convention, as well as the provisions of its applicable tariffs, Air Canada may refuse carriage of property in checked luggage that is not suitable for transportation, such as fragile or perishable items and may refuse to carry valuable items (a valuable is deemed to be any item whose value is \$1,000 CAD or more, per Kilogram or \$1 CAD per gram). Air Canada may refuse claims based on the inherent nature of an item (e.g. Its perishable nature), or for toss or delay of unsuitably or inadequately packed items, to the extent that the destruction, loss or damages resulted from the inherent defect, quality or vice of the baggage, or, in the case of delay, that the carrier, its agents, and servants took all measures that could reasonably be required to avoid the damage, or that it was impossible to take such measures.

### 8. International travel

Governments may require your carrier to provide information on or permit access to passenger data. You cannot travel if you do not have all required travel documents, such as a passport and visa (where applicable), to enter in or transit through each country/region on your itinerary. Please refer to the Travel Documents page on our website for more information.

### 9. In-flight health

Most people are fit to travel by air, but special attention is required for passengers whose health problems may be exacerbated by allitude, travel stress, hypoxia and other travel related difficulties. Our website offers important health tips and information for customers with special needs who may require medical approval before flying.

Please also note that aircraft disinsection is carried out on certain routes, in compliance with the requirements of the World Health Organization (WHO), the International Civil Aviation Organization, Transport Canada and applicable foreign regulatory authorities. More Information is available on our website.

### 10. Schedules and timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

### 11. Overbooking notice

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers witling to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at all airport ticket counters and boarding locations.

NOTICE - SOLD SUBJECT TO APPLICABLE TARIFFS

# $({f l})$ Air Passenger Protection Regulations Notice:

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulation. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

General terms and conditions pertaining to flight delays, cancellations, denied boarding, seating of children and lost or damaged baggage can be found in Air Canada's General Conditions of Carriage and Tariffs.

Canada, U.S.: 1 (888) 247-2262



A STAR ALLIANCE MEMBER



# CITY OF CHARLOTTETOWN

MEMBERS OF COUNCIL CLAIM FOR CONFERENCE PER DIEM

· ·	- -
NAME	MILLE DURPY
CONFERENCE INFORM	IATION
CONFERENCE TITLE	BOARD MEETING FCM 3DAYS
DATE(S) - Please indicate full and half days	NOUEMBER 24-26
LOCATION	OTTAWA
BRIEF DESCRIPTION	TRI ANNUAL MEETING
· · · ·	ENTERED NOV 0 4 2021
CLA	IM AMOUNT \$ 450.00 HST 51.77
-	
Rec Sig Sig	chase Order: eiget No: mainere 1: All tewart mainere 2: Man tribustion No: Section 23 (1) (1) PG14 V2016.
. Dis	Eribertion NC: Section 23 (1)(0) PG14 12



# **CITY OF CHARLOTTETOWN**

MEMBERS OF COUNCIL CLAIM FOR CONFERENCE PER DIEM

MIKE NAME DUFF CONFERENCE INFORMATION BOARD OF DIREPTORS - FEDERATION CONFERENCE TITLE OF CANADIAN MUNICIDALITIES DATE(S) - Please indicate full and half days ONTARIO LOCATION DITAWA MEETING BRIEF DESCRIPTION ACE 1RST FEDERATION HE SINCE MARCH 18.00 CABS = 676,92 HOTEL ENTERED DEC 0 2 2021 CLAIM AMOUNT SIGNATURE DATE Requisition No: Purchase Order: Receipt No:. Signature 1: Signature 2: Distribution No:

Petrin 23(1)(h)



1 Rideau Street Ottawa, ON, Canada K1N 8S7 T (613) 241-1414 F (613) 562-7030 G.S.T. / H.S.T Registration #843511775

Federation of Canadian Municipalities Mr Mike Duffy 199 Queen Street Po Box 98 Charlottetown PE

Room/Chambre	: 0565
Folio #	:
Invoice #	:
Cashier/Cassier #	: 228537
Page #	: 1 of 1

Arrival/Arrivée	:	11-23-21
Departure/Départ	:	11-25-21

Date	Description	Additional Information/Supplémentaire	Charges	Credits
11-23-21	Room Charge		288.00	
11-23-21	Municipal Accommodation Tax	(	11.52	
11-23-21	Room HST (13%)		38.94	
11-24-21	Room Charge		288.00	
11-24-21	Municipal Accommodation Tax	. (	11.52	
11-24-21	Room HST (13%)	Section 236NCh	38.94	
11-25-21	MasterCard	XXXXXXXXXXXX		676.92
<u> </u>	······································	Total	676.92	676.92

### Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay, please contact Genevieve Dumas, General Manager, at genevieve.dumas@fairmont.com. We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

Merci d'avoir choisi les Hôtels Fairmont.

Pour donner votre opinion sur votre séjour, veuillez contacter Genevieve Dumas, Directeur général, à genevieve.dumas@fairmont.com Nous vous invitons également à partager les souvenirs de votre expérience sur notre forum - www.everyonesanoriginal.com.

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada 1 800 441 1414 Pour information et réservations visitez notre web au www.fairmont.com ou téléphoner au Hôtels Fairmont de: États-Unis ou Canada 1 800 441 1414 I egree that my labidly for this bill is not waived and I agree to be held personally lable in the event that the indicated person, company or association finits to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.6% per mostin after one month. (18.00% per ansum.) I have accopted delivey of The Globa and Mail. Had I fefused, I would have been eligible for a \$1.00 (Mon.Fri) and \$2.00 (Sat.) credit to my ecount. (At participating holds.)

Je ma porte porsonnellament responsable du règlament total de coste nors au cas ou la compagnie, l'association ou son représentant désigné an entuaerait le palement Las comples en souffrance son laujets à un intérêt de 1,5% par mois après un mois, (18,00% par année) 1,21 accepté la thraison du pourait The Globe and Mai. Si J'autacepté la thraison du pourait The Globe and Mai. Si J'autacepté la thraison du pourait The Globe and Mai. Si J'autacepté la thraison du pourait The Globe and Mai. Si J'autacepté lour (du Lundi au Vendrodi) et de 2,005 le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts

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City of Charlottetown P.O. Box 98 Charlottetown, PE CIA 7K2

1872.40 \$2985-6 =0-1001\$ Accounting & Authonization and G/L Account code Sechia 230)(b) 5 Payment +0m hg Signature & Date Amount due to traveller/City Taveller's Signature & Dat the world negative traveller owes City) May 29 209 **Fotal Final Expenses** 2019 Advances #1 #2 Authorizi P.O. # 3 \*\* Note: Final expenses must be submitted with receipts for reimbursement \*\* 310.60 1 1122.60 Expenses ne **Elhal** 12983.6 General Jiravel Information Travel Advance & Expense Claim Form () Departure Date 40 m 40.0 Return Date 1 Advances ENTERED e-OSL 1122.40 TRANSPORTATION TYPE: (Check Appropriate box) # of KMS Rate Rate Rate Days Stay Days Stay TOTAL = Jul-h. 7 Travel Details VILL DPP AUTO (Personal) AUTO (Rental) HOTEL OF MOTEL ROOM (Please specify Purpose of Travel SHIT OTHER AIR TRAIN MEALS and PER DIEM : Destination OTHER: Name と同次的な TAXIS

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Mr MIKE I Charlotteto CANADA Guest Nam Company N A/R Numbe Group Nam INVOICE	wn, PE C1A 2H7 le : Name : GOVERNMEN er :	IT OF PRINCE EDW.	ARD ISLAND	Date : 30- Time : 09: Room No. : 202 Arrival : 29- Departure : 30- Conf. No. : 862 Page No. : 1 o Invoice : PO : Custom Ref. :	29 2 05-19 05-19 209930
DATE	DESCRIPTION	RÉFÉRE	NCE	DÉBIT	CRÉDIT
29-05-19 29-05-19 29-05-19 29-05-19 30-05-19	Room Charge Occupancy Tax GST PST Master Card	sech	in 23(1)(b)	261.00 9.14 13.51 26.95	310.60
OCCUPAN GST: RT1 <sup>2</sup> PST: 1002	19365591	9.14 13.51 26.95	TOTAL	<u>310.60</u> 0.00	310.60 CAD

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Le Germain Quebec Hotel 126 Rue St-Pierre, Québec (Québec) G1K 4A8 TEL 418 692-2224 FAX 418 692-4403 1 888-833-5253 www.legermainhotels.com reservations@germaindominion.com

Invoice payable within 30 days to Germain Group Inc.

# DELTA HOTELS MARRIOTT QUÉBEC

# 690, boul. Rene-Levesque East, Quebec, Quebec, G1R 5A8 Telephone: 418-647-1717 Fax: 418-647-2146

Federation of Canadian Municipalities Mr Mike Duffy PO Box 98 Charlottetown PE C1A7K2 Canada

Room:	0346
Folio:	165947
Cashier:	85
Arrival:	30/05/19
Departure:	03/06/19

Group: Federation of Canadian Municipalities 20

Date	Description	Additional Information	Charges	Credits
30/05/19	Deposit Transfer at C/I	Dépôt 1er nuit non remboursable per FCM contract	eas	253.49
30/05/19	CHAMBRE / Room charge		213.00	
30/05/19	Taxe d'Hebergement / Housing Tax		7.46	
30/05/19	TPS - Chambre/ Rooms-GST		11.03	,
30/05/19	TVQ - Chambre / Rooms - PST		22.00	
31/05/19	CHAMBRE / Room charge		213.00	
31/05/19	Taxe d'Hebergement / Housing Tax		7.46	
31/05/19	TPS - Chambre/ Rooms-GST		11.03	
31/05/19	TVQ - Chambre / Rooms - PST		22.00	
01/06/19	CHAMBRE / Room charge		213.00	
01/06/19	Taxe d'Hebergement / Housing Tax		7.46	
01/06/19	TPS - Chambre/ Rooms-GST		11.03	
01/06/19	TVQ - Chambre / Rooms - PST		22.00	
02/06/19	CHAMBRE / Room charge		213.00	
02/06/19	Taxe d'Hebergement / Housing Tax		7.46	
02/06/19	TPS - Chambre/ Rooms-GST		11.03	
02/06/19	TVQ - Chambre / Rooms - PST	Section 23(1)	(台) 22.00	
03/06/19	Master Card	XXXXXXXXXX	XX/XX	760.47
		Total	1 012 06	1 012 06

GST Summar Registration N	<u>у</u> lo: 769979287	PST Summa Registration N	r <u>y</u> No: 1225323000
Room	44.12	Room	88.00
F&B	0.00	F&B	0.00
Other	29.84	Other	0.00
Total	73.96	Total	88.00

Total	1,013.96	1,013.96
Balance Due	0.00 CDN	J

Guest Signature:

1

agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

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City of Charlottetown P.o. Box 98 Charlottetown, PE CIA 7K2

Name W11KL DUFF - DEFENDER 2019 Purpose of Travel FC M Annuel Destrume Date SUNE 3, 2019 Purpose of Travel FC M Annuel Concernence Destination 2.4.4.5, 2019 Performance of Travel FC M Annuel Concernence TRANSPORTATION TYPE: (Creck Appropriate box) TRANSPORTATION TYPE: (Creck Appropriate box) TRANS Antro (Personal) TRANSPORTATION TYPE: (Creck Appropriate box) TRANS Antro (Personal) TRANS ADTO (Personal) TRANSPORTATION TYPE: (Creck Appropriate box) TRANS Antro (Personal) TRANSPORTATION TYPE: (Creck Appropriate box) TRANS Antro (Personal) TRANS Antro (Personal) TRANSPORTATION TYPE: (Creck Appropriate box) TRANS Antro (Personal) TRANS Antro (Personal) TRANS Antro (Personal) TRANS Antro (Presonal) TRANS Antro (Presonal)
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City of Charlottetown P.O. Box 98 Charlottetown, PE CIA 7K2

92.60

Travel Advance & Expense Claim Form



# AIR CANADA YOUR BOOKING IS CONFIRMED



Booking Reference : ALK321

Travel booked/ticket issued on:10 May 2019

# Passengers

.ň	Mr. Michael Duffy	Seats	
	Ticket Number 0142112677588	AC1687 AC8708	22D 15D
5		AC1797 AC1708	27D 23D
÷		4. II	

Separt Depart

Wednesday 29 May, 2019

AV SPACE.

06:25 Charlottetown (YYG), Canada



07:10 Montréal Montréal-Trudeau Int. (YUL), Canada

Economy - Flex

Va24

AC1687 Econ

1 hr 45

France Bernard Bernard State S

09:45 Montréal Montréal-Trudeau Int. (YUL), Canada



10:35 **Quebec City** Jean Lesage Int. (YQB), Canada

Image: Weight of the second systemImage: Weight of the second systemAC8708Economy (U)<br/>Operated by Air Canada Express - Jazz Q400

() action with the subgraded by Air Canada Rouge. You'll want to learn more 🖄 about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.



# Purchase summary

Air Transportation Charges	
Base Fare - Departing Flight - Economy - Flex	450.00
Base Fare - Return Flight - Economy - Flex	429.00
Surcharges	24.00
Taxes, fees and charges	

Quebec Sales Tax - Canada no. 1000043172 TQ1991

3.49

1 Adult

Air Trivenero Security Charge - Canaoa 1	.11
Air Trimeiers Security Charge - Canapa 1	
Airport Improvement Fee - Canada 5	.25
	0.00
GPAND TOTAL - Canadian dollars \$1,7	20209656009

# Baggage allowance

# **Carry-on Baggage**

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max, size: 23 x  $40 \times 55 \text{ cm} (9 \times 15.5 \times 21.5 \text{ in})$ ) and 1 personal item (max, size:  $16 \times 33 \times 43 \text{ cm} [6 \times 13 \times 17 \text{ in}]$ ). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

# **Checked Baggage**

Please see below for details on the bags you plan on checking at the baggage counter.

# Charlottetown(YYG) > Quebec City(YQB)

1<sup>st</sup> bag

Complimentary



<u>Max.</u> weight per bag: 23 kg (50 kg)

Max. Dimensions per bag: 158 cm (62 in)

# Quebec City(YQB) > Charlottetown(YYG)

1<sup>st</sup> bag

Complimentary

2<sup>nd</sup> bag \$ 57.50 CAD Including taxes <u>Max.</u> weight per bag: 23 kg (50 kg)

<u>Max.</u> Dimensions per bag: 158 cm (62 in)

1976

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 <u>CAD</u> may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 <u>CAD</u> may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21:00 <u>CAD</u> may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

# Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge

City of Charlottetown P.O. Box 98 Charlottetown, PE C1A 7K2

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**Travel Advance & Expense Claim Form** 

	Seneral Travel Information:	
Name Mike Duffy	Departure Date	08-Sep-19
	Return Date	12-Sep-19
Purpose of Travel PWX (APWA Public Works Conference and Expo)	d Expo)	
Destination Seattle, Washington		
Travel Details	Advances Final Final Figures	Rayment
TRANSPORTATION TYPE: (Check Appropriate box)		Total Final Expenses \$ 1,914.61
AIR  TRAIN AUTO (Personal)	Τ	Advances NTERED SEP 2 7-3916
OTHER JCalo Terrel	120.00	120.00 Amount due to traveller/City \$ 1,914.61 (If negative traveller owes City)
HOTEL or MOTEL ROOM Days Stay Rate	1.708.17	Accounting & Authorization
MEALS and TIPS		GIL Account code SCHUN 23(1)(b)
PER DIEM : Days Stay Rate	62.50	P.O.#
	23.94	the second se
TOTAL = 5.000	- 5	Authorizeng Signature & Date
$^{**}$ Note: Final expenses must be submitted with receipts for reimbursement $^{*6}$	h receipts for reimbursement $*$	

B27



# **City of Charlottetown** 199 Queen Street, PO Box 98 Charlottetown PE C1A 7K2

Date September 18, 2019          Payment Made:         Reimbursement for Travel Expenses         Hotel       1708.17         Cab Pare       120.00         Baggage       23.94         1/2 day Per Diem (late Flight) Per Diem       62.50         Date Processed:       September 18, 2019         AUTHORIZATION:         Amount       \$1,914.61         Requisition       (b)	GLAIMANT'S NAME Mike Duffy 93 Highland St. C1A 2 H7 Whe Wardy	City of Charlottetown GILACCOUNT SECTION 23(1)(b)
Reimbursement for Travel Expenses       Hotel       1708.17         Gab Fare       120.00         Baggage       23.94         1/2 day Per Diem (late Flight)       Per Diem         Date Processed:       62.50         September 18, 2019       Autriorization:         Amount       \$1,914.61         Requisition       Autriorized BY:		1997 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - 2007 - -
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Requisition		AUTHORIZATION
Receipt 23(1)(0) Account	Requisition Purchase Order Receipt	AUTHORIZED BY:





RECEIPT - Dat Driver: HST # \_ Tax! # From: R Thanks - We appreciate your business ISLAND OWNED and OPERATED Ø YPROV I \_ H.S.T.\$ Annt \$ 5 2

, s	AIR CANADA AIRPORT FEE TICKET NO:01 NAHE: DUFFY/WICHAELMF DATE OF ISSUE: 128EF	4 <b>21175</b> 3371	8	PNR RECL ISSUED 3	ộc:	4 	COUPON 1 O Q7N5UV SEAJF	
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Pg 29



### SEATTLE MARRIOTT WATERFRONT GUEST FOLIO

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671 ROOM KNC TYPE 20	DUFFY/ADAMS NAME 73 BELL CRES( CHARLOTTETC		303.00 rate	09/12/19 depart 09/07/19 arrive	10:02 тіме 15:53 тіме			738 CT#	-
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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit card number set forth above. (The credit card company with bit in the usual manner) if for any reason the credit card card company does not make payment on this account, you will owe us such amount. If you are direct bitled, in the event payment is not made within 25 days after check-out, you will owe us lotterest from the check-out date on any unpeid amount at the rate of 1.5% per month (ANNUAL RATE 16%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.



### SEATTLE MARRIOTT WATERFRONT

**GUEST FOLIO** 

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			303.00	09/12/19	16:00	50738
	NAME	~ ~ ~	RATE	DEPART	TIME	ACCT#
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Missed Connoctin G2.50 1/2 days Jun

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card or pay in the reference column above will be charged to the credit card number set forth above. (The credit card company will bit in the usual manner.) If for any reason the credit card company does not make payment on this account, you will once us such amount. If you are direct bited, in the event payment is not make within 25 days after check-out, you will once us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RAYE 16%), or the maximum allowed by law, give the reasonable cost of collection, including allorney fees.

# City of Charlottetown P.O. Box 98 Charlottetown, PE C1A 7K2

ENTERED AUD 1 5 2010

PG32

**Travel Advance & Expense Claim Form** 

General Travel Information

			The second se		A		
		Authorizing Signature & Date					
		Traveller's Signature & Date	-				
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			/	8	\$ 625.00	IEM : Days Stay Kate	PER DIEM :
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		(If negative traveller owes City)					TAXIS
1	\$ 625.00	Amount due to traveller/City				AUTO (Rental)	
(	- 625.00	#2 #1	ĩ			AUTO (Personal)	
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50	<del>69</del> 1	Total Final Expenses				TRANSPORTATION TYPE: (Check Appropriate box)	TRAN
		Informatio	Expenses	dvances	の記載の	Travel Details	1995 1995 1995
						ation Seattle, Washington	Destination
			10 A			- 1	
				Expo)	erence and	Purpose of Travel PWX (APWA Public Works Conference and Expo)	Purpo
		12-Sep-19		Return Date		× ,.	
		08-Sep-19		Departure Date		Mike Duffy	Name
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**\*\*** Note: Final expenses must be submitted with receipts for reimbursement **\*\*** 

TOTAL =

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# Foreign Exchange Currency Converter

Our Foreign Exchange Currency Converter allows you to quickly convert over 30 foreign currencies.

Foreign Exchange FAQs



City of Charlottetown P.O. Box 98 Charlottetown, PE CIA 7K2

ENTERED OCT 15200

Travel Advance & Expense Claim Form

2019 \$ 1,131.81 1,131.81 6-9 \$ G/L Account code Sechich 23 (1) ı. Accounting 2 Authonia Autherizing Signature & Date Amount due to traveller/City (If negative traveller owes City) Traveller's Signature & **Fotal Final Expenses** 3 22-Sep-19 26-Sep-19 Advances 변 값 P.O.# \*\* Note: Final expenses must be submitted with receipts for reimbursement \*\* 8.00 289.52 786.54 ALCONTRACTOR **Proensey** Ental E. S. 12116 Departure Date 5.00 Return Date Transportation Association of Canada Annual Conference Solvance: 1 ω 661 | \$ 0.438 Rate TRANSPORTATION TYPE: (Check Appropriate box) # of KMS Rate Rate Days Stay Days Stay TOTAL = . Travel Details Halifax, NS AUTO (Personal) [ AUTO (Rental) [ OTHER HOTEL or MOTEL ROOM (Please specify) Highway Toll Bridge (ol) Mike Duffy MEALS and TIPS Purpose of Travel AIR TRAIN PER DIEM : Destination OTHER: **TAXIS** Name

PG 34



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### HALIFAX MARRIOTT HARBOURFRONT

**GUEST FOLIO** 



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Confederation Bridge Pont de la Confederation 104 Abegweit Blvd./Boul P.O. Box / Boite 2032 Borden-Carleton, PEI / IPE COB 1X0

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City of Charlottetown P.O. Box 98 Charlottetown, PE C1A 7K2

ENTERED AUG 1 5 2019

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**Travel Advance & Expense Claim Form** 

	General	Senteral Travel Information		1
Name Mike Duffy	Depa	Departure Date	22-Sep-19 ·	the state of the s
	Retur	Return Date	26-Sep-19	a contract and a
Purpose of Travel Transportation Association of Canada Annual Conference	a Annual Confere	nce		
Destination Halifax, NS				
	Advances	Einal #2	Payment:	-
opri			Total Final Expenses	
AIR D			Advances #1 625.00	the second second
	÷	,		
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PER DIEM : Days Stay Rate 5 15 25.00 \$	625.00 GUZ-	5. 46 x5T	P.O.#	-
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TOTAL =	62530	「中国の一下の一日の一日の一日		(and a second

\*\* Note: Final expenses must be submitted with receipts for reimbursement \*\*

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