

Mary Penny
Director, Information Management
Bus: 902-424-6164
Fax: 902-424-0964

July 20, 2015

Mr. Kevin Lacey
1533 Barrington St., Suite 300
Halifax, NS B3J 1Z4

Dear Mr. Lacey,

**Re: Freedom of Information and Protection of Privacy (FOIPOP) Act Application
File No. NSB-15-4 / NS Open Event (2014) – Hospitality Expenses**

FOIPOP Application:

Your application requests access to the following record(s):

[A copy of] ... "records that show all hospitality costs incurred by NSBI or by Nova Scotia Tourism Agency in relation to the 2014 RBC Canada Cup / Nova Scotia Open. Please specify which agency incurred the expense. Include all invoices / receipts."

NSBI is responding regarding the responsive records in its custody / control. Per my letter of June 30, 2015, you can expect a separate response from Nova Scotia Tourism Agency (NSTA) about the records in its custody / control.

Notice of Access Decision – Section 7(2) FOIPOP Act:

NSBI has in its custody / control three (3) records that respond to the request.

- Record 1: Paid invoice from **RCR Hospitality Group** to NSBI for events catering (food & beverage service) at the NSBI / NSTA Hospitality Tent at the Canada Cup / NS Open (June 30, July 3 – 6, 2014) (\$22,805.49).
- Records 2: Paid invoice NSBI issued to **NSTA** for reimbursement of a portion of the one day Canada Cup (July 1, 2014) events catering expense (\$2,300.00).
- Record 3: Paid invoice NSBI issued to **NSTA** for reimbursement of a portion of the four day NS Open (July 3 – 6, 2015) events catering expense (\$4,600.00).

After reviewing the records in accordance with the *FOIPOP Act* and considering the interests of affected third party individuals and the access / privacy purpose of the *FOIPOP Act*, NSBI has decided you are entitled to access Record #2 and #3 in full, and that you are entitled to access Record #1 in part with specific and limited third party personal information exempted from disclosure in accordance with s. 20(1) *FOIPOP Act* (the exemption for third party personal information).

Exempted third party personal information

- The exempted information is personal information of a third party (i.e. an individual's name, mobile phone number and email address).
- None of the circumstances under which disclosure of personal information is not an unreasonable invasion of a third party's personal privacy apply; Section 20(4) *FOIPOP Act* does not apply.
- The personal information relates to employment history; Section 20(3)(d) *FOIPOP Act* applies. Disclosure is presumed to be an unreasonable invasion of the third party's personal privacy.
- None of the factors listed in s. 20(2) *FOIPOP Act* apply. In the absence of factors to weigh in favour of disclosure, disclosure of the personal information would be an unreasonable invasion of the third party's personal privacy; Section 20(1) *FOIPOP Act* applies.
- The exempted third party personal information has been severed from Record #1 so you could access the balance of the record.

Release of Records:

In fulfillment of the above access decision, please find enclosed your copy of the records as decided for disclosure.

NOTE 1 – Hospitality costs incurred by NSBI: The net hospitality costs incurred by NSBI in relation to the 2014 RBC Canada Cup / Nova Scotia Open is **\$15,905.49** [\$22,805.49 paid by NSBI to RCR; less \$6,900 (\$2,300 + \$4,600) NSBI received in recoveries from NSTA.]

NOTE 2 – Accounting note on Record #2 and #3: The handwritten note on these records is an Accounting note for invoice control purposes. NSBI had issued one invoice (#1800002555) to NSTA for the total amount of the reimbursement. NSTA requested it be invoiced for the Canada Cup and NS Open portions separately. NSBI cancelled invoice #1800002555 and replaced it with two separate invoices #1800002699 (Canada Cup portion) and #1800002700 (NS Open portion)."

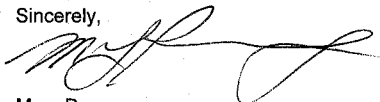
With release of the enclosed records your application is complete and the file closed. Thank you.

Right to Request a Review

You have the right to ask the FOIPOP Review Officer to review the above access decision. To do so, within 60 days of this notice (i.e. on or before **September 18, 2015**), complete Form 7 (copy enclosed; also available on-line at: http://www.gov.ns.ca/just/IAP/forms/FOIPOP_Form_7.pdf) and send to: FOIPOP Review Officer, PO Box 181, Halifax, Nova Scotia, B3J 2M4, Tel: (902) 424-4684, Toll Free Tel: (1-866-243-1564), TDD/TTY: (1-800-855-0511), Fax: (902) 424-8303.

If you have any questions about this letter or would like to discuss your application or your rights under the *FOIPOP Act*, please contact me at the address or telephone number above or by e-mail at mpenny@nsbi.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'MPenny', with a long, sweeping horizontal stroke extending to the right.

Mary Penny
Director, Information Management

Enclosures – 4 (Records #1 – #3; Form 7)

Form 7
Request for Review
Province of Nova Scotia
Freedom of Information and Protection of Privacy Act
Subsection 32(1)
(Applicant)

TO: Review Officer

P.O. Box 181

Halifax, NS

B3J 2M4

1. This Request for Review arises out of an Application for Access to a Record or Request for Correction of Personal Information submitted to _____ (*specify public body*) on the ____ day of _____, 20____, a copy of

which Application or Request is attached to this Request for Review.

2. The applicant requests that the review officer review the following decision, act or failure to act of the head of the public body;

Check where applicable

_____ (a) decision dated or made on the ____ day of _____, 20____, a copy of which is attached to this Request for Review;

_____ (b) (*specify act or failure to act*) _____

3. The applicant requests that the review officer recommend that

Check where applicable

_____ (a) the head of the public body give access to the record as requested in the Application for Access to a Record;

_____ (b) the head of the public body correct the personal information as requested in the Request for Correction of Personal Information;

_____ (b) (*specify other recommendation or recommendations, if any, you consider appropriate*)

[Note: lettering as in original.]

Date: _____

Signature of Applicant: _____

Print Full Name of Applicant: _____

Mailing Address of Applicant: _____

(Street/Apartment No./R.R. No.)

(Community/County)

(Postal Code)

Telephone Numbers of Applicant: _____

(Residence) / (Business)

Fax Number of Applicant: _____

RCR Hospitality Group

426 Portland Place

Halifax, Nova Scotia B3K 1A1

Telephone Number: (902) *5.20(1)

Fax Number: (902) 429-8516

E-mail: *5.20(1) @rcr.ca

Contact: Candace Sweet

Mailing Address: Nova Scotia Business Inc.

PO Box 2374

Halifax, NS B3J 3E4

E-mail: csweet@nsbi.ca

Event Date: Jun 30, 2014 - Jul 6, 2014

Event Name: NSBI/NSTA CORPORATE HOSPITALITY

TEST

Site: Off Premise

Salesperson: *5.20(1)

Daytime Phone: (902) 424-6814

Mobile Phone: (902) 223-0822

Fax Number:

On-Site Contact:

Day/Date	Start/End Time	Location	Function	Est	Gte	Set	Rental
Mon., 6/30/14	9:00AM- 6:00PM	Tent		50			\$0.00
Thu., 7/3/14	7:00AM- 6:00PM	Tent		50			\$0.00
Fri., 7/4/14	7:00AM- 6:00PM	Tent		50			\$0.00
Sat., 7/5/14	7:00AM- 6:00PM	Tent		50			\$0.00
Sun., 7/6/14	7:00AM- 6:00PM	Tent		50			\$0.00

FOOD	QTY	PRICE	TOTAL
Monday June 30 all day service	50	\$59.00	\$2,950.00
Bottled Water	81	\$3.50	\$283.50
Assorted Juices	37	\$3.50	\$129.50
Thursday, July 3 all day service	50	\$59.00	\$2,950.00
Soft drinks	9	\$3.25	\$29.25
Bottled Water & Juices	34	\$3.50	\$119.00
Friday, July 4 all day service	50	\$59.00	\$2,950.00
Soft Drinks	5	\$3.25	\$16.25
Bottled Water, Juices & Gatorade	47	\$3.50	\$164.50
Saturday, July 5 food served on Sunday	50	\$59.00	\$2,950.00
Sunday, July 6 all day service	50	\$59.00	\$2,950.00
Soft Drinks	25	\$3.25	\$81.25
Bottled Water & Juice	98	\$3.50	\$343.00

BEVERAGE	QTY	PRICE	TOTAL
Domestic Beer - Blue tickets for the week	25	\$5.65	\$141.25
Domestic Beer - Green tickets for the week	83	\$5.65	\$468.95
Wine (by the glass) - Blue tickets for the week	5	\$7.00	\$35.00
Wine (by the glass) - green tickets for the week	19	\$7.00	\$133.00
Palm Bay - green tickets for the week	5	\$7.00	\$35.00

SET-UP & SERVICE	QTY	PRICE	TOTAL
BARTENDER FEE FOR THURS: Bar sales less than \$350 on Thursday	4	\$27.50	\$110.00
BARTENDER FEE FRIDAY: Bar sales less than \$350 on Friday	4	\$27.50	\$110.00

KS

TOTAL
\$ 22,805.49

TOTAL CHARGES

1936327

	Charges	Service Charge 17.00 %	Subtotal	Tax 1 Rate	Tax 1	Total
Facility Rental	\$0.00	\$0.00	\$0.00	15.00000%	\$0.00	\$0.00
Food	\$15,916.25	\$2,705.76	\$18,622.01	15.00000%	\$2,793.31	\$21,415.32
Beverage	\$813.20	\$138.24	\$951.44	15.00000%	\$142.72	\$1,094.16
Set-Up	\$220.00	\$37.40	\$257.40	15.00000%	\$38.61	\$296.01
Grand Totals	\$16,949.45	\$2,881.40	\$19,830.85		\$2,974.64	\$22,805.49

Payments Received \$0.00

Method of Payment:

Balance Due \$22,805.49

HST # 869398768

Net upon receipt. Interest of 1.5% on overdue accounts.

Make cheques payable to:

RCR Hospitality Group
5426 Portland Place
Halifax, NS B3K 1A1

Nova Scotia Business Inc.

n / s / b / i
BATCH 00

POSTED
JUL 11 2014

BUSINESS AREA	NUMBER
111	1104702860
COST CENTER	ACCOUNT
0100007	7883
APPROVED FOR PAYMENT	
4/Man [Signature]	
RETURN TO	VENDOR/SUPPLEMENT
DOCUMENT NUMBER	
9900016100	

[KS]
km
SH
RS

(2)

emailed Nov 25/14

n | s | b | i

Nova Scotia Business Inc.

CUSTOMER #: 98000587
INVOICE #: 1800002699

November 25, 2014

NOVA SCOTIA TOURISM AGENCY
8 WATER STREET
WINDSOR, NS B0N 2T0

CDA CUP NSTA PORTION F&B WEB.COM PGA TOUR

2,000.00

PAID
14000000

Replacement
for invoice
1800002555
(2 invoices)
1800002699
+
1800000970

Total Owing

HST \$ 300.00
\$ 2,300.00

Please make cheque payable to: Nova Scotia Business INC.
Mailing Address: P.O. Box 2374, Halifax, NS, B3J 3E4
Attention: Accounts Receivable
For Inquires call: 902-424-3627

CUSTOMER #: 98000587
INVOICE #: 1800002700

3

emailed Nov 25/14
n | s | b | i
Nova Scotia Business Inc.

November 25, 2014

NOVA SCOTIA TOURISM AGENCY
8 WATER STREET
WINDSOR, NS B0N 2T0

NS OPEN (4 DAYS) NSTA PORTION F&B WEB.COM PGA

4,000.00

PAID
1400001401

PAID

Replacement for
invoice
1800002555
12 invoices
1800002690
+
1800002700
N

Total Owning

HST \$
\$

600.00
4,600.00

Please make cheque payable to: Nova Scotia Business INC.
Mailing Address: P.O. Box 2374, Halifax, NS, B3J 3E4
Attention: Accounts Receivable
For Inquires call: 902-424-3627

July 22, 2015

Kevin Lacey
Suite 300, 1533 Barrington Street
Halifax, NS
B3J 2O9

Dear Mr. Lacey:

**Re: Freedom of Information and Protection of Privacy (FOIPOP) Act Application
File No. TNS-15-03 / NS Open Event (2014) – Hospitality Expenses**

Your application requests access to the following records:

[A copy of]...“records that show all hospitality costs incurred by NSBI or by Nova Scotia Tourism Agency in relation to the 2014 RBC Canada Cup / Nova Scotia Open. Please specify which agency incurred the expense. Include all invoices/receipts.”

Per the letter dated June 30, 2015 by NSBI, Nova Scotia Tourism Agency (NSTA) now known as Tourism Nova Scotia (TNS) is responding separately regarding the hospitality expenses that were incurred by Tourism Nova Scotia in relation to the 2014 Nova Scotia Open and RBC Canada Cup.

Your request has been granted.

Tourism Nova Scotia has two records that outline the total hospitality costs incurred by Tourism Nova Scotia for the 2014 RBC Canada Cup / Nova Scotia Open.

- Invoice #1800002699 Canada Cup NSTA Portion F&B Web.com PGA Tour
- Invoice #1800002700 NS Open (4 Days) NSTA Portion F&B Web.com Tour

Note: The invoices for hospitality costs are from Nova Scotia Business Inc. (NSBI) as they led the organization of hospitality details on our behalf.

Release of Records:

In fulfillment of the above access decision, please find enclosed your copy of the records as decided for disclosure.

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Letter to Kevin Lacey
July 22, 2015
Page 2

With release of the enclosed records your application is complete and the file closed.

You have the right to ask the FOIPOP Review Officer to review the above access decision. To do so, within 60 days of this notice (i.e. on or before **Wednesday September 30, 2015**), complete Form 7 (copy enclosed); this Form is also available on-line at (http://www.gov.ns.ca/just/IAP/forms/FOIPOP_Form_7.pdf) and send to: FOIPOP Review Officer, PO Box 181, Halifax, Nova Scotia, B3J 2M4, Tel: (902) 424-4684, Toll Free Tel: (1-866-243-1564), TDD/TTY: (1-800-855-0511), Fax: (902) 424-8303.

If you have any questions about this letter or would like to discuss your application or your rights under the *FOIPOP Act*, please contact me at the address or by phone at (902) 798-6700.

Sincerely,

A handwritten signature in dark ink, appearing to read 'M. Stevens'.

Marty Stevens
A/CEO, Tourism Nova Scotia

Enclosures (3)

CUSTOMER #: 98000587
INVOICE #: 1800002699

n | s | b | i
Nova Scotia Business Inc.

November 25, 2014

NOVA SCOTIA TOURISM AGENCY
8 WATER STREET
WINDSOR , NS B0N 2T0

CDA CUP NSTA PORTION F&B WEB.COM PGA TOUR

2,000.00

Total Owing

HST \$ 300.00
\$ 2,300.00

Please make cheque payable to: Nova Scotia Business INC.
Mailing Address: P.O. Box 2374, Halifax, NS, B3J 3E4
Attention: Accounts Receivable
For Inquires call: 902-424-3627

CUSTOMER #: 98000587
INVOICE #: 1800002700

n | s | b | i
Nova Scotia Business Inc.

November 25, 2014

NOVA SCOTIA TOURISM AGENCY
8 WATER STREET
WINDSOR , NS B0N 2T0

NS OPEN (4 DAYS) NSTA PORTION F&B WEB.COM PGA

4,000.00

Total Owing

HST \$ 600.00
\$ 4,600.00

Please make cheque payable to: Nova Scotia Business INC.
Mailing Address: P.O. Box 2374, Halifax, NS, B3J 3E4
Attention: Accounts Receivable
For Inquires call: 902-424-3627

Form 7 Request for Review

**Province of Nova Scotia
Freedom of Information and Protection of Privacy Act
Subsection 32(1)
(Applicant)**

TO: The Review Officer
P.O. Box 181
Halifax, NS B3J 2M4

1. This Request for Review arises out of an Application for Access to a Record or Request for Correction of Personal Information submitted to _____ (*specify public body*) on the _____ day of, 200____, a copy of which Application or Request is attached to this Request for Review.

2. The applicant requests that the review officer review the following decision, act or failure to act of the head of the public body;

Check where applicable

____ (a) decision dated or made on the _____ day of _____, 200____, a copy of which is attached to this Request for Review;

____ (b) (*specify act or failure to act*) _____

3. The applicant requests that the review officer recommend that

Check where applicable

____ (a) the head of the public body give access to the record as requested in the Application for Access to a Record;

____ (b) the head of the public body correct the personal information as requested in the Request for Correction of Personal Information;

____ (b)[c] (*specify other recommendation or recommendations, if any, you consider appropriate*) _____

Date: _____

Signature of Applicant:

Print Full Name of Applicant:

Mailing Address of Applicant:
(Street/Apartment No./R.R. No.)

(Community/County)

(Postal Code)

Telephone Numbers of Applicant:

(Residence) (Business)

Fax Number of Applicant:

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