

[REDACTED]

February 23, 2026

CONFIDENTIAL

[REDACTED]

Re: Access to Information Request #2026-026 Gift & Debit Cards

This is further to your access to information request received by the City on February 17, 2026, interpreted as follows:

Please provide all records showing amounts spent by the City of Regina during the 2025 fiscal year on gift cards and prepaid debit cards. This includes any summary records, spreadsheets, financial reports, or other documents showing total expenditures on gift cards and prepaid debit cards, broken down by department and total dollar amount. If a summary document exists showing the total amount spent, I would prefer that. Please also provide all purchase orders, invoices, receipts, and procurement card statements showing the purchase of gift cards or prepaid debit cards. Please provide final versions of documents only, or the last draft if a final version is not available.

The City does not maintain a dedicated tracking system nor accounting code for gift cards. Most gift cards would have been purchased on PCards (purchasing cards) by the business areas. Your request would require searching in over 14,000 accounts. There are over 1,000,000 transactions in total in the General Ledger. It is estimated it could take approximately 200 employee hours to manually search through all these records for records that would be responsive to your request. This does not include the number of hours for retrieval of records and applying redactions to the records. Finance is currently in the middle of year-end.

The City does not purchase pre-paid debit cards.

The processing fees for this access to information request will be massive.

Due to the information provided to you above, would you be interested in:

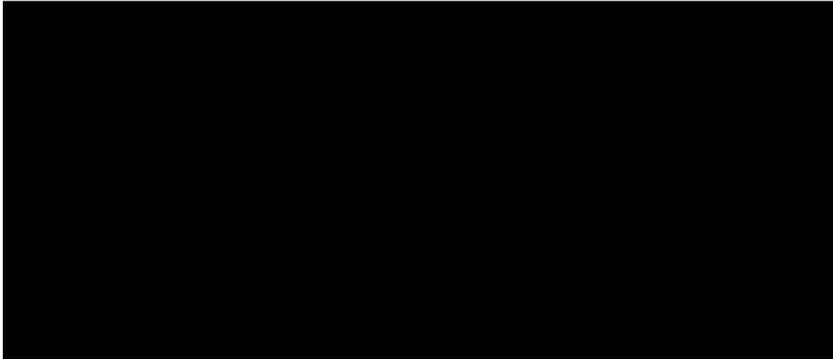
- Withdrawing your access to information request? If you withdraw your request, the City will refund you the \$20 application fee.

- Proceed with your access to information request revising the scope of your request?

If we do not receive a response within **30** calendar days of the date of this letter, your request for access will be considered abandoned pursuant to s. 7.1 of LA FOIP and your file will be closed on **March 25, 2026**.

If you have any questions or require additional information on the access to information process, please refer to the City of Regina web page <https://www.regina.ca/city-government/administration/office-of-the-city-clerk/index.html#outline-access-to-information-and-protection-of-privacy>.

If you have any questions or require additional information you can reach me at  or by email at lafoip@regina.ca.



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That is correct. As outlined in the letter the city does not break down expenses for gift cards in a dedicated tracking system, nor do they have their own accounting code. It would be a massive undertaking to go through every receipt and expense spent by the City on gift cards to locate expenses for them.

Thanks

[Redacted]