

**Professional Services Approval**

**1. Purpose for completing form (select one):**

<b>Professional Services</b>	<b>Advertising or Communication Services</b>
Pre-approval of RFP: \$250,000 or more	Pre-approval of RFP: \$100,000 or more
Approval to renew or award (non-RFP) contract: \$250,000 or more	Approval to renew or award (non-RFP) contract: \$100,000 or more
Approval to award RFP: 10% or more over pre-approved estimate	Approval to award RFP: 10% or more over pre-approved estimate
Approval to award RFP that was not pre-approved: \$250,000 or more	Approval to award RFP that was not pre-approved: \$100,000 or more
<i>Note: all figures exclusive of applicable taxes.</i>	<i>Note: all figures exclusive of applicable taxes.</i>

**2. Project Name:**

*\* Ships Start Here*

**3. Project Description**

*\**

**4. Is this project necessary to implement a core priority or platform commitment?**

*\* Better Health for You and Your Family*  
*\* Creating Good Jobs and Growing the Economy*  
*\* Making Life More Affordable*  
*\* Getting Back to Balance and Ensuring Government Lives Within Its Means*  
 or *\* platform commitment*  
 or *\* none of the above*

*\* - S.13(1)  
S.14(1)*

**5. Is this project co-funded?**

*\* No      \* Yes (indicate co-funders and percentages paid by each)*

*\**

**6. How has this project been approved?**

*\* Current year budget process*  
*\* Submission to Executive Council*      *\* TCA process*  
*\* Not explicitly approved*

**7a. What is the cumulative amount paid to this vendor over the past 12 months?**

*\**

